

KIRKBY THORE PARISH COUNCIL.

The minutes of the proceedings of the Parish Council Meeting of Kirkby Thore Parish Council (KTPC) held on **Monday 1st of June 2026** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)

Councillors: Jacky York (JY) and Charlie Bewley (CB)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2026/083 Apologies for Absence

Apologies were received from Dan Pattimore and Steve Ormerod.

Resolved: to accept the apologies and the reasons given.

2026/084 Declarations of Interest and Requests for Dispensation

2026/084.1 No declarations of prejudicial interest were made.

2026/084.2 No requests for dispensation were made.

2026/085 Public Participation (Timed item 15 minutes)

A resident had raised, via a third party, a request for the village to be considered for a 20mph speed limit. Members noted that any such application would need to wait for a future round of speed limit reviews and agreed to keep a note of the request for future reference.

A complaint had also been received regarding grass cutting, specifically that cuttings were not being collected after mowing. The Clerk explained that the contractor did not hold the equipment to collect and dispose of cuttings and that doing so would add cost to the contract. Members noted that cutting in some areas had been delayed earlier in the season to allow the bulbs to die back.

No decisions were made under this item, in line with standing arrangements for public participation.

2026/086 Minutes of the Last Meeting of Kirkby Thore Parish Council

The Chairman was authorised to sign, as a correct record, the minutes of the Annual General Meeting held on Wednesday the 6th of May 2026.

Resolved: to accept the minutes of the previous meeting and the recommendations therein.

2026/087 Finance

2026/087.1 Accounts for Payment

The following account was presented for payment:

Payee	Description	Amount
L Nicholson	Clerk Salary – June	£404.10

The Clerk was asked to contact the Memorial Hall Committee to ask whether they wished to receive a grant towards their insurance, as in previous years. Members also discussed the level of cover under the Hall's insurance policy, in particular the liability limits, and asked that a copy of the insurance schedule be circulated for review once received.

Resolved: Clerk to process the payment.

Action: LN

2026/087.2 Balances

The Clerk reported the current balance at bank as £21,732.96. This included a tax reclaim of £1,089.01, the precept instalment of £14,886, and bank interest of £9.37 received since the last meeting. £500 had been transferred to the new Unity Trust Bank account to bring it into live use.

Resolved: to note the balances.

2026/087.3 Signature of Cashbook Reconciliation

The cashbook reconciled to the bank statement was signed.

Resolved: to receive the information.

2026/087.4 Unity Trust Bank

The Clerk reported that the Unity Trust account was now live, with £500 transferred into it. Two Councillors minimum need to be able to log in and authorise payments before further funds could be transferred across. JY had had trouble logging in and agreed to contact Unity Trust to resolve this. The clerk was asked to contact SO and DP to complete their log-in set-up. It was noted that CB was not currently on the mandate but could be added if the Council wished. The intention remains to close the HSBC account once Unity Trust is fully operational for council payments.

Resolved: to receive the information.

Action: JY, LN

2026/088 Correspondence

2026/088.01 G Business Solutions – Website

The Clerk reported that work on the new website was progressing well. Functional and accessibility requirements had been sent to the developer. Members discussed colour schemes, favouring a Roman purple theme with a line drawing of a Roman cavalry helmet for the website banner, subject to confirming there were no copyright restrictions on the image used. Councillors were asked to send the Clerk any further comments on colours or content by the end of the week.

The Clerk also reported a quotation obtained from John Steer of DA Group for the renewal of the council's .gov.uk domain and email addresses (year one: £50 plus VAT for the domain and £50 plus VAT for ten email addresses; £25 per year thereafter for each). As this was not on the agenda, no decision was taken; the Clerk will circulate the quotation and service level agreement for consideration at a future meeting.

Resolved: to receive the information; the website colour scheme and domain quotation to be brought back to the next meeting for decision. Action: LN

2026/088.02 Westmorland & Furness Council – Heritage Revival Fund

The correspondence was outlined.

Resolved: not to pursue this funding opportunity.

2026/088.03 Westmorland & Furness Council – Waste Services Toolkit

The toolkit information was outlined.

Resolved: to receive the information.

2026/089 Planning Applications & Decisions

2026/089.1 Applications

2026/0728/ADV, Main Street, Kirkby Thore, Penrith CA10 1XW: advertisement consent for five non-illuminated notice boards and two mosaics, attached to two existing seats.

Westmorland & Furness Highways had raised no objection. Councillors ratified the support of the community project.

Resolved: comment of support ratified.

2026/089.2 Decisions

None received.

2026/090 Outside Body Reports

2026/090.1 Memorial Hall Committee

A meeting to plan the Hall's centenary celebrations would be held on the 9th of June 2026; the centenary itself falls on the 25th of July 2026. Free Wi-Fi had now been installed at the Hall at no cost to the Hall. Several birthday parties had recently booked the Hall.

Resolved: to receive the information.

2026/090.2 Appleby Transport Group

No meeting had been held since the last report.

2026/090.3 The Bravo

A new edition had been published and was being delivered around the village.

Resolved: to receive the information

2026/090.4 Place Action Group

The group had met on the 13th of May 2026; the meeting was well attended. The next meeting, on the 14th of July 2026 in Bolton, would focus on engaging stakeholders and encouraging wider parish participation.

Resolved: to receive the information.

2026/091 Highways Matters

A pothole on the boundary with Long Marton was raised. Members agreed that a What3Words reference was needed before it could be reported.

Resolved: Clerk/Councillor to obtain a What3Words reference and report the defect. **Action: LN**

2026/092 Footpath Matters

The fingerpost at Hale Grange remained missing following rebuilding of the adjoining wall; the Clerk agreed to report this again.

A query was also raised, on behalf of a resident, about the footpath crossing the field off Main Street, where waymarking was unclear. Members agreed it would be helpful to have the route shown on a map.

Resolved: Clerk to report the missing fingerpost. **Action: LN**

2026/093 Allotments

The Clerk reported that she had emailed British Gypsum that day regarding the possible availability of land released by the A66 dualling scheme for allotments. A response was awaited.

Resolved: to receive the information. **Action: LN**

2026/094 Project Reports

2026/094.1 Policies

Ongoing.

2026/094.2 Public Phone Box

Kirkby Thore Primary School had expressed interest in using the box for books or plants, citing the box at Colby as a good example, although it was noted that books

can be prone to attracting insects. Members discussed designating the box as a “Kirkby Thore Information Centre”, to hold leaflets such as the Roman heritage trail, the Bravo, bus timetables and notices of village hall activities. It was also noted that the box needs repainting, as only the front had previously been done.

Resolved: to receive the information

2026/094.3 Heritage Project – Social Value Fund

The heritage information boards had been printed and were ready for installation. LB was completing an application to the Community Legacy Fund (the successor to the Social Value Fund) for two bus shelters, one on Main Street and one at Sanderson’s Croft, ahead of the deadline the following day. Costs were likely to exceed £10,000 for both shelters; further funding sources would be explored. Members expressed a preference for clear-sided shelters.

Resolved: to receive the information

2026/095 Items for the Next Meeting of the Parish Council

No additional items were raised.

2026/096 Date and Time of Next Meeting

The next meeting was confirmed for Monday the 6th of July 2026 at 7.30pm, to be held at Kirkby Thore Memorial Hall.

The meeting closed at 21.30 hrs.

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____