

KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson
Tel: 07855832174
Email: clerk@kirkbythore.org.uk

29th of April 2025

ANNUAL GENERAL MEETING OF KIRKBY THORE PARISH COUNCIL 6TH OF MAY 2026

To: Members of the Council

You are hereby summonsed to attend the Annual General Meeting of Kirkby Thore Parish Council which will be held at Kirkby Thore Memorial Hall, on Wednesday **6th of May 2026 at 7.30pm**. Members of the public are welcome to attend.

AGENDA

2026/062	Election of Chair To elect a Chair for the ensuing year
2026/063	Election of Vice Chair To elect a Vice Chair for the ensuing year
2026/064	Declaration of Acceptance of Office To receive the signed declaration of acceptance of office
2026/065	Apologies for Absence To receive and accept apologies and note the reasons for absence
2026/066	Declarations of Interest and Requests for Dispensation 2026/066.1 To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) 2026/066.2 To make any requests for dispensation
2026/067	Minutes of the Last Meeting of Kirkby Thore Parish Council To authorise the Chairman to sign, as a correct record, <ul style="list-style-type: none">• The minutes of the Parish Council Meeting held on Wednesday the 8th of April 2026 (circulated prior to the meeting).
2026/068	Public Participation (Timed item 15 minutes) To receive previously notified written public questions – Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the day of the meeting. Your request should outline the question you will be raising. This is at the Chairman's discretion and no decisions can be made on items brought to the attention of Kirkby Thore Parish Council under this item.
2026/069	Councillor's Areas of Special Interest

Lindsay Nicholson.

Lindsay Nicholson
Parish Clerk

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	To confirm Councillors' areas of interest / responsibilities and appoint representatives of Outside Bodies																					
2026/070	Approval of Banker 2026/070.1 To approve the Bank for the ensuring year 2026/070.2 To update the Bank Mandate for the ensuring year																					
2026/071	Internal Auditor To approve the appointment of the internal auditor for 2026/27																					
2026/072	Year End Accounts To approve the AGAR and supporting documents (circulated prior to the meeting)																					
2026/073	Finance 2026/073.1 Accounts for Payment To consider accounts for payment, presentation of balance sheet and forecast update <table border="1" data-bbox="300 958 1439 1245"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>L Nicholson</td> <td>Clerk Salary – May</td> <td>£404.10</td> </tr> <tr> <td>PWLB</td> <td>Loan Repayment</td> <td>£334.27</td> </tr> <tr> <td>Rachel Kelly Bookkeeping</td> <td>Internal Audit</td> <td>£75.00</td> </tr> <tr> <td>Lindsay Nicholson</td> <td>SSL Certificate Renewal</td> <td>£71.99</td> </tr> <tr> <td>Lindsay Nicholson</td> <td>Planning Application Fee</td> <td>£305.00</td> </tr> <tr> <td>SLCC</td> <td>Clerk Membership – 50%</td> <td>£TBC</td> </tr> </tbody> </table> 2026/073.2 To note the current balances at bank on the 1 st of May 2026 2026/073.3 To authorise the signature of the cashbook reconciled to the bank statement.	Payee	Description	Amount	L Nicholson	Clerk Salary – May	£404.10	PWLB	Loan Repayment	£334.27	Rachel Kelly Bookkeeping	Internal Audit	£75.00	Lindsay Nicholson	SSL Certificate Renewal	£71.99	Lindsay Nicholson	Planning Application Fee	£305.00	SLCC	Clerk Membership – 50%	£TBC
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2026/074	Correspondence To consider correspondence received <table border="1" data-bbox="300 1541 1463 1792"> <thead> <tr> <th>From</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>HSBC</td> <td>Account Referral</td> </tr> <tr> <td>W&F Council</td> <td>Planning Application Acknowledgement</td> </tr> <tr> <td>National Highways</td> <td>Advanced Works</td> </tr> <tr> <td>CALC</td> <td>AGM 10th of October, Roundthorn Penrith</td> </tr> </tbody> </table>	From	Description	HSBC	Account Referral	W&F Council	Planning Application Acknowledgement	National Highways	Advanced Works	CALC	AGM 10 th of October, Roundthorn Penrith											
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2026/075	Planning Applications & Decisions 2026/075.1 Applications To discuss planning applications received for consideration by the Parish Council 2026/075.2 Decisions To receive notification of decisions made.
2026/076	Outside Body Reports To receive brief reports from Councillors who represent the Council on outside bodies <ul style="list-style-type: none">• Kirkby Thore Memorial Hall• Appleby Transport Group• The Bravo
2026/077	Highways Matters To consider Highways Matters
2026/078	Footpath Matters To consider Footpath Matters
2026/079	Social Value Fund Heritage Project To receive an update from the working group
2026/080	Project Reports To receive a verbal update on actions listed in the previous minutes not listed as a main agenda item for discussion. <ul style="list-style-type: none">- Bus Stops- Broadband at the Village Hall- Allotments
2026/081	Items for the Next Meeting of the Parish Council To receive items for discussion at the next meeting of the Parish Council
2026/082	Date and Time of Next Meeting The date of the next meeting to be confirmed. Meeting to be held in Kirkby Thore Memorial Hall.

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