

## KIRKBY THORE PARISH COUNCIL.

The minutes of the proceedings of the **FULL COUNCIL MEETING** of Kirkby Thore Parish Council (KTPC) held on **Wednesday 8<sup>th</sup> of April 2026** at 19:30hrs in Kirkby Thore Memorial Hall.

### Present

**Chairman:** Lorna Baker (LB)  
**Councillors:** Jacky York (JY), Charlie Bewley (CB) and Steve Ormerod (SO)

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** None

**Members of the Public:** 0

2026/047	<b>Apologies for Absence</b> Dan Pattimore forwarded apologies to the meeting. <b>Resolved: to receive the apologies and reasons given.</b>																					
2026/048	<b>Declarations of Interest and Requests for Dispensation</b> None																					
2026/049	<b>Public Participation (Timed item 15 minutes)</b> None																					
2026/050	<b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b> The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday 2 <sup>nd</sup> of March 2026. <b>Resolved: to accept the minutes of the previous meeting and the recommendations therein.</b>																					
2026/051	<b>Finance</b> <b>2026/051.1 Accounts for Payment</b> The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Salary</td><td>£404.10</td></tr><tr><td>CALC</td><td>Annual Subscription</td><td>£249.95</td></tr><tr><td>Zurich</td><td>Annual Insurance</td><td>£513.21</td></tr><tr><td>Ursula Hurst</td><td>Illustration &amp; Graphic Design</td><td>£4,550.00</td></tr><tr><td>AST</td><td>Interpretation Boards</td><td>£521.40</td></tr><tr><td>Memorial Hall</td><td>3rd Stage Grant for Refurbishment</td><td>£2,000.00</td></tr></tbody></table> <b>Resolved: clerk to process the above payments</b> <b>Action: LN</b>  <b>2026/051.2 Balances</b> The balances at bank on the 1 <sup>st</sup> of April 2026 were noted. <b>Resolved: to receive the information</b>  <b>2026/051.3 Signature of Cashbook Reconciliation</b> The chair was authorised to sign the cash the sign the cashbook reconciled to the bank statement. <b>Resolved: to receive the information</b>	Payee	Description	Amount	L Nicholson	Salary	£404.10	CALC	Annual Subscription	£249.95	Zurich	Annual Insurance	£513.21	Ursula Hurst	Illustration & Graphic Design	£4,550.00	AST	Interpretation Boards	£521.40	Memorial Hall	3rd Stage Grant for Refurbishment	£2,000.00
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2026/052	<b>Correspondence</b>																					

	<p><b>2026/052.1 CALC Integrated Transport Event – 30/04/2026</b> The clerk outlined the details of the virtual event. Cllr Ormerod raised the importance of volunteers and their input to a fully integrated solution to transport in rural areas. <b>Resolved: to receive the information</b></p> <p><b>2026/052.2 The Circuit: Defibrillator Update</b> The defibrillator pads needed to be replaced. <b>Resolved: to receive the information</b></p> <p><b>2026/052.3 Moore UK: Audit Timetable</b> The correspondence and timetable were outlined. <b>Resolved: to receive the information</b></p> <p><b>2026/052.4 W&amp;F Council: Road Closure – Priest Lane</b> The correspondence was outlined. It was noted that Priest Lane could be closed for up to a month whilst the works were being undertaken. <b>Resolved: to receive the information</b></p> <p><b>2026/052.5 W&amp;F Council: Home to School Transport</b> It was noted that school transport cost £20 million a year. The Unitary Authority are looking for ways to reduce the bill. <b>Resolved: to receive the information</b></p>
2026/053	<p><b>Planning Applications &amp; Decisions</b></p> <p><b>2025/053.1 Applications</b> None</p> <p><b>2025/053.2 Decisions</b> None</p>
2026/054	<p><b>Outside Body Reports</b> To receive updates from Councillors representing the Parish Council on other committees</p> <p><b>2026/054.1 Memorial Hall Committee</b> Councillors provided a verbal update. The hall is looking into Charge My Street to see if there is the possibility of providing an electric car charging point at the hall. The volunteers were thanked for their help with distributing the Bravo. <b>Resolved: to receive the information</b></p> <p><b>2026/054.2 Appleby Transport Group</b> Item deferred to next meeting</p> <p><b>2026/054.3 The Bravo</b> CB provided an update. It was noted that the latest edition had now been delivered. The next one would be distributed in July August so articles would need to be provided before the end of May. <b>Resolved: to receive the information</b></p> <p><b>2026/054.4 Place Action Group</b> No update</p>
2026/055	<p><b>Highways Matters</b></p>

	<p>It was reported that the Unitary Authority receives its peak in pothole complaints in April. Councillors indicated that there was a deep hole on the boundary with Long Marton at Whiteacres. The holes on Priest Lane to be corrected as part of the closure work previously discussed.</p> <p><b>Resolved: to receive the information</b></p>
<b>2026/056</b>	<p><b>Footpath Matters</b> None</p>
<b>2026/057</b>	<p><b>Allotments</b> It was noted that the Parish Council did not own any land that could be turned into allotments. Councillors discussed the land at the back of the club that is owned by British Gypsum. A further discussion was held about the land at Ashton Lea. The clerk was asked to see if ownership could be determined by looking back through the planning applications related to the site.</p> <p><b>Resolved: to receive the information</b></p>
<b>2026/058</b>	<p><b>Project Reports</b> <b>2026/058.1 Adoption of Public Phone Box</b> The article in the Bravo had not brought forward suggestions from residents about the use of the phone box. The clerk was asked to contact the insurers regarding listing the phone box as an asset of the Parish Council.</p> <p><b>Resolved: to receive the information</b></p> <p><b>2026/058.2 Heritage Project</b> It was reported that planning application for the heritage boards had not been formally received by the planning team. The clerk had rectified the problem with the Unitary Authority and apologised to the volunteers.</p> <p><b>Resolved: to receive the information</b></p>
<b>2026/059</b>	<p><b>SLCC Membership</b> Councillors agreed to fund 50% of the fees.</p> <p><b>Resolved: to receive the information</b></p>
<b>2026/060</b>	<p><b>Items for the Next Meeting of the Parish Council</b> The following items were raised for discussion at the next meeting if the council</p> <ul style="list-style-type: none"> <li>- Social Value / Community Fund</li> <li>- Bus Stops</li> <li>- Broadband at the Village Hall</li> <li>- Allotments</li> </ul> <p><b>Resolved: to receive the above items</b></p>
<b>2026/061</b>	<p><b>Date and Time of Next Meeting</b> The next meeting is to be re-scheduled to be held on Wednesday the 6<sup>th</sup> of May 2026.</p>

LB closed the meeting at 21:00 hrs

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_