

KIRKBY THORE PARISH COUNCIL.

The minutes of the proceedings of the **FULL COUNCIL MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 2nd March 2026** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Jacky York (JY)
Councillors: Charlie Bewley (CB) and Steve Ormerod (SO)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 1

2026/032	Apologies for Absence Lorna Baker and Dan Pattimore forwarded apologies to the meeting. Resolved: to receive the apologies and reasons given. In the absence of the chairman, the vice chairman Jacky York assumed the position of chairman for the meeting.															
2026/033	Declarations of Interest and Requests for Dispensation None															
2026/034	Public Participation (Timed item 15 minutes) A discussion was held about allotments. The clerk confirmed that Parish Councils had the power to provide allotments where a need was expressed. Councillors discussed areas that could possibly be used for allotments. The clerk was asked to find out more information. Resolved: to receive the information															
2026/035	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday 9 th of February 2026. Resolved: to accept the minutes of the previous meeting and the recommendations therein.															
2026/036	Finance 2026/036.1 Accounts for Payment The following accounts were considered for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Salary</td><td>£404.10</td></tr><tr><td>L Nicholson</td><td>123 Reg – Domain Renewal</td><td>£15.59</td></tr><tr><td>Kirkby Thore Memorial Hall</td><td>Refurbishment Support</td><td>£8,000</td></tr><tr><td>L Nicholson</td><td>WEL Medical – Defibrillator Pads</td><td>£62.65</td></tr></tbody></table> Resolved: to approve the above accounts for payment Action: LN 2026/036.2 Balances The balances at bank on the 1 st of March 2026 were noted. Resolved: to receive the information	Payee	Description	Amount	L Nicholson	Salary	£404.10	L Nicholson	123 Reg – Domain Renewal	£15.59	Kirkby Thore Memorial Hall	Refurbishment Support	£8,000	L Nicholson	WEL Medical – Defibrillator Pads	£62.65
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	<p>2026/036.3 Signature of Cashbook Reconciliation The chair was authorised to sign the cashbook reconciled to the bank statement.</p> <p>2026/036.4 Memorial Hall Refurbishment Financial Support Councillors considered the additional information received. It was agreed that the Council would forward £8,000 with immediate effect towards the cost of refurbishment. A further payment of £2,000 to be made in April following the receipt of the final bank statement from the committee. Resolved: to approve the payment</p>
2026/037	<p>Correspondence 2026/037 Lowther Grounds Maintenance The correspondence was outlined. The Health & Safety Information provided by the contractor was noted. The clerk was asked to confirm the continuation of the contract as previously approved in the last financial year. Resolved: to receive the information</p>
2026/038	<p>Planning Applications & Decisions 2025/038.1 Applications 2026/0233/FPA 1-2 Eden View Cottages Low Moor Kirkby Thore PENRITH CA10 1XQ: Change of use from agricultural to Class B8 (storage and distribution). The application was outlined and discussed. Councillors resolved that they had no comments or observations that they wished to make. Resolved: to respond to the application Action: LN</p> <p>2025/038.2 Decisions None</p>
2026/039	<p>Outside Body Reports 2026/039.1 Memorial Hall Committee The committee has set up a Just Giving page to raise the final funds required for the refurbishment. The committee is also looking a grant of £500 from Westmorland & Furness Council Resolved: to receive the information</p> <p>2026/039.2 Appleby Transport Group The minutes of the last meeting were noted. Resolved: to receive the information</p> <p>2026/039.3 The Bravo The latest copy of the magazine was presented. Gypsum had agreed to fund the magazine printing for another year which was much appreciated. Resolved: to receive the information</p> <p>2026/039.4 Place Action Group A verbal update was provided to the meeting. The Lady Anne Way signposting work being undertaken through the 927 Eamount Bridge Project was continuing with some funding being provided through the Place Action Group. Dufton was looking for funding to repair fencing around the recreation field. It was noted that 4 projects received funding. Resolved: to receive the information</p>
2026/040	<p>Highways Matters</p>

	<p>Steve Ormerod reported blocked gullies and a large pothole on Priest Lane. He indicated that he would report both to HIAMS.</p> <p>Resolved: to receive the information</p>
2026/041	<p>Footpath Matters</p> <p>Councillors discussed the diversion of footpath 336011 around the 26-property housing estate opposite the school. The changes to the definitive map have not been made. Additional changes are planned due to the A66 dualling project. A gate or stile is to be installed across the fence to accommodate the changes.</p> <p>Resolved: to receive the information</p>
2026/042	<p>Website</p> <p>The IT Policy was discussed and approved in principle.</p> <p>Resolved: to approve the IT Policy</p>
2026/043	<p>Risk Assessment</p> <p>The updated Financial Risk Assessment was presented for approval.</p> <p>Resolved: to approve the Financial Risk Assessment</p>
2026/044	<p>Project Reports</p> <p>2026/044.1 Data Access Act</p> <p>JY looking into the latest updates</p> <p>2026/044.2 Adoption of Public Phone Box</p> <p>CB indicated that there was an article in the Bravo about the future use of the phonebox.</p> <p>Resolved: to receive the information</p> <p>2026/044.3 Heritage Project – Social Value Fund</p> <p>Councillors indicated how good the proofs for the new boards looked</p> <p>Resolved: to receive the information</p> <p>2026/044.4 Meeting Dates for 2026 / 2027</p> <p>The dates for the next year were circulated and approved</p> <p>Resolved: to receive the information</p>
2026/045	<p>Items for the Next Meeting of the Parish Council</p> <p>The following items were received for discussion at the next meeting of the Parish Council</p> <ul style="list-style-type: none"> - New community resilience toolkit - SLCC Membership
2026/046	<p>Date and Time of Next Meeting</p> <p>The next meeting is scheduled to be held on Monday 13th of April 2026 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

JY closed the meeting at 21:36 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____