

KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson

Tel: 07855 832174

Email: clerk@kirkbythore.org.uk

26th February 2026

KIRKBY THORE PARISH COUNCIL MEETING 2ND MARCH 2026

To: Members of the Council

You are hereby summonsed to attend a meeting of Kirkby Thore Parish Council which will be held at Kirkby Thore Memorial Hall, on Monday **2nd March 2026 at 7.30pm**. Members of the public are welcome to attend.

AGENDA

2026/032	Apologies for Absence To receive and accept apologies and note the reasons for absence															
2026/033	Declarations of Interest and Requests for Dispensation 2026/018.1 To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) 2026/018.2 To make any requests for dispensation.															
2026/034	Public Participation (Timed item 15 minutes) To receive previously notified written public questions – Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the day of the meeting. Your request should outline the question you will be raising. This is at the Chairman’s discretion, and no decisions can be made on items brought to the attention of Kirkby Thore Parish Council under this item.															
2026/035	Minutes of the Last Meeting of Kirkby Thore Parish Council To authorise the Chairman to sign, as a correct record, <ul style="list-style-type: none">The minutes of the meeting held on Monday 9th of February 2026 (circulated prior to the meeting).															
2026/036	Finance 2026/036.1 Accounts for Payment To consider accounts for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Salary</td><td>£404.10</td></tr><tr><td>L Nicholson</td><td>123 Reg – Domain Renewal</td><td>£15.59</td></tr><tr><td>Kirkby Thore Memorial Hall</td><td>Refurbishment Support</td><td>TBC</td></tr><tr><td>L Nicholson</td><td>WEL Medical – Defibrillator Pads</td><td>£62.65</td></tr></tbody></table>	Payee	Description	Amount	L Nicholson	Salary	£404.10	L Nicholson	123 Reg – Domain Renewal	£15.59	Kirkby Thore Memorial Hall	Refurbishment Support	TBC	L Nicholson	WEL Medical – Defibrillator Pads	£62.65
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	<p>2026/036.2 Balances To note the current balances at bank on the 1st of March 2026</p> <p>2026/036.3 Signature of Cashbook Reconciliation To authorise the signature of the cashbook reconciled to the bank statement.</p> <p>2026/036.4 Memorial Hall Refurbishment Financial Support To consider additional funding towards the refurbishment of the Memorial Hall.</p>								
2026/037	<p>Correspondence To consider correspondence received</p> <table border="1"><thead><tr><th>From</th><th>Description</th></tr></thead><tbody><tr><td>Lowther Grounds Maintenance</td><td>Grass Cutting</td></tr></tbody></table>	From	Description	Lowther Grounds Maintenance	Grass Cutting				
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2026/038	<p>Planning Applications & Decisions 2025/038.1 Applications To discuss planning applications received from Westmorland & Furness Council since the last meeting.</p> <table border="1"><thead><tr><th>Application No.</th><th>Location</th><th>Brief Description</th><th>Parish Council Decision</th></tr></thead><tbody><tr><td>2026/0233/FPA</td><td>1-2 Eden View Cottages Low Moor Kirkby Thore PENRITH CA10 1XQ</td><td>Change of use from agricultural to Class B8 (storage and distribution).</td><td>TBC</td></tr></tbody></table> <p>2025/038.2 Decisions To receive notification of decisions made by Westmorland & Furness Council since the last meeting.</p>	Application No.	Location	Brief Description	Parish Council Decision	2026/0233/FPA	1-2 Eden View Cottages Low Moor Kirkby Thore PENRITH CA10 1XQ	Change of use from agricultural to Class B8 (storage and distribution).	TBC
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2026/039	<p>Outside Body Reports To receive updates from Councillors representing the Parish Council on other committees</p> <p>2026/039.1 Memorial Hall Committee To receive an update</p> <p>2026/039.2 Appleby Transport Group</p>								

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	To note the minutes of the last meeting 2026/039.3 The Bravo To receive an update 2026/039.4 Place Action Group To receive an update
2026/040	Highways Matters To consider Highways Matters relating to the state of the road surface and potholes.
2026/041	Footpath Matters To consider Footpath Matters
2026/042	Website To approve the IT policy
2026/043	Risk Assessment To approve the Financial Risk Assessment
2026/044	Project Reports To provide a verbal update on actions since the last meeting <ul style="list-style-type: none">- Policies- Data Access Act- Adoption of Public Phone Box- Heritage Project – Social Value Fund- Meeting Dates for 2026 / 2027
2026/045	Items for the Next Meeting of the Parish Council To receive items for discussion at the next meeting of the Parish Council
2026/046	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 13 th of April 2026 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.

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