

KIRKBY THORE PARISH COUNCIL.

The minutes of the proceedings of the **FULL COUNCIL MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 9th of February 2026** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

- Chairman:** Lorna Baker (LB)
Councillors: Jacky York (JY), Charlie Bewley (CB) and Steve Ormerod (SO)
Clerk/RFO: Lindsay Nicholson (LN)
Also in attendance: None
Members of the Public: None

2026/017	Apologies for Absence Dan Pattimore forwarded apologies to the meeting. Resolved: to receive the apologies and reasons given.						
2026/018	Declarations of Interest and Requests for Dispensation None						
2026/019	Public Participation (Timed item 15 minutes) None						
2026/020	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday 5 th of January 2026. Resolved: to accept the minutes of the previous meeting and the recommendations therein.						
2026/021	Finance 2026/021.1 Accounts for Payment To consider accounts for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Salary</td><td>£404.10</td></tr></tbody></table> Resolved: Clerk to make the above payments Action: LN 2026/021.2 Balances The balances at bank on the 1 st of February 2026 were noted. Resolved: to receive the information 2026/021.3 Signature of Cashbook Reconciliation The chair was authorised to sign the cashbook reconciled to the bank statement.	Payee	Description	Amount	L Nicholson	Salary	£404.10
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L Nicholson	Salary	£404.10					
2026/022	Correspondence 2026/022.01 National Highways: Better Working Relationships Consultations The correspondence was outlined. Resolved: to receive the information 2026/022.02 W&F Council: Second stage of the Community Governance Review						

	<p>The correspondence was outlined. It was noted that the comments the Parish Council had forwarded to the consultation were acknowledged in the report. No further comment.</p> <p>Resolved: to receive the information</p> <p>2026/022.03 The Circuit: Defibrillator Records</p> <p>The clerk outlined the correspondence. It was noted that new pads would need to be ordered for the unit in a couple of months. The checks were performed and circuit updated.</p> <p>Resolved: to receive the information</p>
2026/023	<p>Planning Applications & Decisions</p> <p>2025/023.1 Applications</p> <p>2026/0075/HOU 3 Centurion Park, Kirkby Thore, Penrith, CA10 1UL Conversion of existing single storey integral garage to form bedroom/office and utility area</p> <p>Councillors discussed the application. Councillors wished to take further time to consider the application and whether there were any significant differences in this application to the earlier application. Councillors agreed to award the clerk delegated powers to respond once they had forwarded comments having considered the plans further.</p> <p>Resolved: clerk to respond following further consideration by Councillors</p> <p style="text-align: right;">Action: LN</p> <p>2025/023.2 Decisions</p> <p>None.</p>
2026/024	<p>Outside Body Reports</p> <p>2026/024.1 Memorial Hall Committee</p> <p>The Memorial Hall had provided a quotation for the work to the toilets. The Parish Council had indicated that they could support the Memorial Hall with some of the refurbishment costs. Councillors identified that there was more work undertaken than the works quoted for. Councillors asked the clerk to clarify the total costs of the project and if there are any invoices for the works undertaken. Councillors were prepared to offer £5,000 towards the works but would consider up to another £5,000 if the additional information could be provided.</p> <p>Resolved: clerk to contact the Memorial Hall</p> <p>2026/024.2 Appleby Transport Group</p> <p>LB reported that the service providers were assessing the viability of providing an additional service. The service would run on a Sunday. It was felt that this would be a positive addition to the local community. The Saturday service is a commercially run service. The Sunday service would need to run on the same basis.</p> <p>Resolved: to receive the information</p> <p>2026/024.3 The Bravo</p> <p>CB indicated that British Gypsum had agreed to fund the continuation of the magazine.</p> <p>Resolved: to receive the information</p> <p>2026/024.4 Place Action Group</p> <p>It was noted that the date of the upcoming meeting had been changed. The budget allocation for projects would be considered at the meeting.</p> <p>Resolved: to receive the information</p>

2026/025	<p>Highways Matters Councillors discussed Piper Lane and Priest Lane. The degradation of the surface continues to be of concern. It was noted that potholes should be reported to HIAMS. Resolved: to receive the information</p>
2026/026	<p>Footpath Matters The clerk to report the Hale Grange Fingerpost to the footpaths team. Resolved: clerk to report fingerpost Action: LN</p>
2026/027	<p>Westmorland & Furness Local Plan – Second Call for Sites Councillors agreed there were no further comments Resolved: to receive the information</p>
2026/028	<p>Community Legacy Fund Projects W&F Council had provided the clerk with some information about bus shelters that would be suitable for the village. The clerk was asked to investigate forming a project for providing 2 shelters in the parish. Indicative total cost £10,000. Resolved: clerk to develop project</p>
2026/029	<p>Project Reports</p> <ul style="list-style-type: none"> - Website The assertion 10 criteria was discussed. The clerk outlined the requirements and raised concerns about some of the WCAG2 compliance requirements in relation to some of the elements on the website. Resolved: to receive the information - Adoption of Public Phone Box JY to follow up the project with the school governors. CB offered to add the ideas for the phone box to the Bravo. Resolved: to receive the information - Heritage Project – Social Value Fund The designs for the interpretation boards were presented. Councillors discussed the boards and offered some suggested amendments. Resolved: to receive the information
2026/030	<p>Items for the Next Meeting of the Parish Council No further items</p>
2026/031	<p>Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 2nd of March 2026 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 22:06 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____