

KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson

Tel: 07855 832174

Email: clerk@kirkbythore.org.uk

26th November 2025

KIRKBY THORE PARISH COUNCIL MEETING 1ST OF DECEMBER 2025

To: Members of the Council

You are hereby summonsed to attend a meeting of Kirkby Thore Parish Council which will be held at Kirkby Thore Memorial Hall, on Monday **1st of December 2025 at 7.30pm**. Members of the public are welcome to attend.

AGENDA

2025/175	Apologies for Absence To receive and accept apologies and note the reasons for absence												
2025/176	Declarations of Interest and Requests for Dispensation 2025/176.1 To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) 2025/176.2 To make any requests for dispensation.												
2025/177	Public Participation (Timed item 15 minutes) To receive previously notified written public questions – Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the day of the meeting. Your request should outline the question you will be raising. This is at the Chairman’s discretion, and no decisions can be made on items brought to the attention of Kirkby Thore Parish Council under this item.												
2025/178	Minutes of the Last Meeting of Kirkby Thore Parish Council To authorise the Chairman to sign, as a correct record, <ul style="list-style-type: none">The minutes of the meeting held on Monday 3rd of November 2025 (circulated prior to the meeting).												
2025/179	Finance 2025/166.1 Accounts for Payment To consider accounts for payment. <table><tr><th>Payee</th><th>Description</th><th>Amount</th></tr><tr><td>L Nicholson</td><td>Salary</td><td>£404.10</td></tr><tr><td>Lowther Forestry Group</td><td>Grass Maintenance 2025 Season</td><td>£5,508.00</td></tr><tr><td>Brentwood Moss Nurseries</td><td>Spring Bulbs</td><td>£733.80</td></tr></table>	Payee	Description	Amount	L Nicholson	Salary	£404.10	Lowther Forestry Group	Grass Maintenance 2025 Season	£5,508.00	Brentwood Moss Nurseries	Spring Bulbs	£733.80
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You can raise matters for discussion under the item of 'Any other relevant parish business'.

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	L Nicholson	Planning Permission Fee for Interpretation Boards	£294.00
	2025/179.2 Balances To note the current balances at bank on the 1 st of November 2025 2025/179.3 Signature of Cashbook Reconciliation To authorise the signature of the cashbook reconciled to the bank statement.		
2025/180	Correspondence To consider correspondence received		
	From	Description	
	W&F Council	Local Plan – Second Call for Sites	
	CALC	Branch Event – Prevent – 10 th of December	
	W&F Council	Community Legacy Fund – A66	
2025/181	Planning Applications & Decisions 2025/181.1 Applications To discuss planning applications received from Westmorland & Furness Council since the last meeting. 2025/181.2 Decisions To receive notification of decisions made by Westmorland & Furness Council since the last meeting.		
	Application No.	Location	Brief Description
	2025/1786/HOU	4 Centurion Park Kirkby Thore Penrith CA10 1UL	Conversion of garage to form additional living accommodation.
			Approved with conditions
2025/182	Outside Body Reports To receive updates from Councillors representing the Parish Council on other committees 2025/182.1 Memorial Hall Committee To receive an update 2025/182.2 Appleby Transport Group To note the minutes of the last meeting 2025/182.3 The Bravo To receive an update 2025/182.4 Place Action Group To receive an update		

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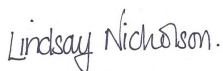
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2025/183	Highways Matters To consider Highways Matters relating to the state of the road surface and potholes.
2025/184	Footpath Matters To consider Footpath Matters
2025/185	Community Governance Review – Parish Boundaries To agree the Parish Councils response to the Community Governance Review
2025/186	Footway Lighting Agreement To review and agree to the signing of the Footway Lighting Agreement that will see the transfer of all Parish Council lighting stock back to Westmorland & Furness.
2025/187	Tree Survey Contract To agree on the successful contractor for providing the tree survey
2025/188	Project Reports To provide a verbal update on actions since the last meeting <ul style="list-style-type: none">- Website- Policies- Data Access Act- Adoption of Public Phone Box- Heritage Project – Social Value Fund- Spring Bulbs
2025/189	Items for the Next Meeting of the Parish Council To receive items for discussion at the next meeting of the Parish Council
2025/190	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 1 st of December 2025 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.



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