

KIRKBY THORE PARISH COUNCIL.

The minutes of the proceedings of the **FULL COUNCIL MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 6th of October 2025** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Jacky York (JY), and Charlie Bewley (CB)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2025/148	Apologies for Absence Steve Ormerod and Dan Pattimore forwarded apologies to the meeting. Resolved: to receive the apologies and reasons given.									
2025/149	Declarations of Interest and Requests for Dispensation None									
2025/150	Public Participation (Timed item 15 minutes) A discussion was held about the grass cutting contract. The clerk was asked to add the grass cutting maps to the website. Resolved: to receive the information									
2025/151	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Tuesday the 26 th of August 2025. Resolved: to accept the minutes of the previous meeting and the recommendations therein.									
2025/152	Finance 2025/152.1 Accounts for Payment The accounts listed below were presented for payment. <table><tr><th>Payee</th><th>Description</th><th>Amount</th></tr><tr><td>L Nicholson</td><td>Contractual Sickness Pay</td><td>£404.10</td></tr><tr><td>L Nicholson</td><td>Salary Sept</td><td>£404.10</td></tr></table> Resolved: clerk to process the above payments 2025/152.2 Balances The balances at bank on the 1 st of October 2025 were noted. Resolved: to receive the information 2025/153.3 Signature of Cashbook Reconciliation To chair was authorised to sign the cash the sign the cashbook reconciled to the bank statement. Resolved: to receive the information	Payee	Description	Amount	L Nicholson	Contractual Sickness Pay	£404.10	L Nicholson	Salary Sept	£404.10
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L Nicholson	Contractual Sickness Pay	£404.10								
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2025/154	Correspondence 2025/154.01 British Gypsum: Parish Liaison Meeting The correspondence was outlined. JY indicated that she would attend on behalf of the council. SO or DP may also attend. Resolved: to receive the information 2025/154.02 CALC: AGM The correspondence was outlined. Resolved: to receive the information 2025/154.03 W&F Council: Community Governance Review The correspondence was outlined. It was noted that this review would affect the Parish boundary. Resolved: to receive the information 2025/154.04 The Pension Regulator: Re-declaration of Compliance The correspondence was outlined. The re-declaration had been completed to cover the next 3 years unless staffing arrangements change. Resolved: to receive the information.
2025/155	Planning Applications & Decisions 2025/155.1 Applications The following planning applications were received from Westmorland & Furness Council. 2025/1786/HOU 4 Centurion Park, Kirkby Thore, Penrith, CA10 1UL: Conversion of garage to form additional living accommodation The application was outlined. It was not clear if this application had to meet the nutrient neutrality requirements. Otherwise councillors did not wish to make comment or observation on the application. Resolved: to make no comment or observation 2025/139.2 Decisions None
2025/156	Outside Body Reports 2025/156.1 Memorial Hall Committee It was reported that the committee had completed a quiz night in September. Work on the toilets is ongoing. A copy of the quotation to be sent to the Parish Clerk. Resolved: to receive the information 2025/156.2 Appleby Transport Group LB gave an update on the proceedings of the last meeting. Of particular note was the possibility of the 8.00am service coming into the village. It was noted that school children were trying to cross the A66 on the corner to get to the bus stop. There were reported safety concerns in regard to this. Resolved: to receive the information 2025/156.3 The Bravo CB gave an update and circulated a copy of the current edition recently circulated. Work has now begun on the next edition. LB agreed to update the council page on the next edition.

	Resolved: to receive the information 2025/156.4 Place Action Group None 2025/156.5 Police Liaison Meeting The clerk outlined the information received at the meeting. Information regarding parking on Main Street and the speed of traffic to be added to the next PACT survey. Resolved: to receive the information
2025/157	Highways Matters The mirror at the bottom of Main Street on the A66 was raised. It was noted that it was well placed for Lorrie's but did not provide any support for the smaller cars trying to join the A66. Councillors wished to explore adding a second mirror underneath to help car drivers safely join the A66. Resolved: to receive the information
2025/158	Footpath Matters The farm gates across the bridleway are locked and restricting access near Hale Grange. Strimming works have been completed in the area which has improved access but the locks are still present. Resolved: to receive the information
2025/159	Project Reports 2025/159.01 Parish Trees The clerk was obtaining quotations for a tree survey to be completed. Resolved: to receive the information 2025/159.02 Website Clerk to arrange for the purchase of the domain Resolved: to receive the information 2025/159.03 Policies No further update 2025/159.04 Data Access Act JY to provide an update following the ICO conference Resolved: to receive the information 2025/159.05 Adoption of Public Phone Box The phone line has now been disconnected. The box needs decorating and repurposed. Information about the Roman history of the area was suggested. Resolved: to receive the information 2025/159.06 Heritage Project – Social Value Fund Planning permission to be sought for the interpretation boards Resolved: to receive the information 2025/159.07 Spring Bulbs It was agreed that new bulbs would be purchased and planted to add to the current displays in the village. Councillors agree a budget of £600. Resolved: to receive the information

2025/160	Items for the Next Meeting of the Parish Council None
2025/161	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 3 rd of November 2025 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.

LB closed the meeting at 21:35 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____