

KIRKBY THORE PARISH COUNCIL.

The minutes of the proceedings of the **FULL COUNCIL MEETING** of Kirkby Thore Parish Council (KTPC) held on **Tuesday 26th of August 2025** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Jacky York (JY), and Charlie Bewley (CB)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2025/133	Apologies for Absence Steve Ormerod forwarded apologies to the meeting. Resolved: to approve the apologies and the reasons given.									
2025/134	Declarations of Interest and Requests for Dispensation None									
2025/135	Public Participation Councillors discussed the Public Space Protection Order in relation to dogs. It was noted that the exercising of dogs off lead in the fenced areas of the Recreation Field would be in breach of the proposed order due to the 200m zone from the Highway. Councillors felt this would impinge on residents’ active wellbeing. Clerk asked to forward concern to the relevant portfolio holder. Resolved: to receive the information									
2025/136	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 7 th of July 2025. Resolved: to accept the minutes of the previous meeting and the recommendations therein.									
2025/137	Finance 2025/137.1 Accounts for Payment The accounts listed below were presented for payment. <table><tr><th>Payee</th><th>Description</th><th>Amount</th></tr><tr><td>ICO</td><td>Annual Subscription</td><td>£52.00</td></tr><tr><td>123 Reg</td><td>Webhosting</td><td>£107.88</td></tr></table> Resolved: Clerk to process the above payments Action: LN 2025/137.2 Balances The balances at bank on the 26 th of August 2025 were noted. 2025/137.3 Signature of Cashbook Reconciliation The chair was authorised to sign the cashbook reconciled to the bank statement.	Payee	Description	Amount	ICO	Annual Subscription	£52.00	123 Reg	Webhosting	£107.88
Payee	Description	Amount								
ICO	Annual Subscription	£52.00								
123 Reg	Webhosting	£107.88								

2025/138	Correspondence 2025/138.01 Resident: Grass Maintenance The correspondence was outlined. The hedges were not the responsibility of the Parish Council. Councillors wished to monitor the grassed area along Cross Street at the end of Piper Lane. Resolved: to receive the information 2025/138.02 HSBC: Interest Rate Reduction The correspondence was outlined. The reduction was noted Resolved: to receive the information 2025/138.03 W&F Council: Flood Resilience Survey The correspondence was outlined. LB reported that a response had been forwarded Resolved: to receive the information 2025/138.04 CALC: NJC Payscale Agreement The correspondence was outlined. Resolved: to receive the information 2025/138.05 Pension Regulator: Assessment of Legal Duties The correspondence was outlined, and the clerk noted the timescale Resolved: to receive the information
2025/139	Planning Applications & Decisions 2025/139.1 Applications None 2025/139.2 Decisions None
2025/140	Outside Body Reports 2025/140.1 Memorial Hall Committee Councillors reported that the committee continued to hold events. Since the last meeting there had been a Bingo night. Progress on the toilets continues. Resolved: to receive the information 2025/140.2 Appleby Transport Group None 2025/140.3 The Bravo CB gave an update of the Bravo. The acknowledgement of sponsorship from British Gypsum had been moved to the front page. Resolved: to receive the information 2025/140.4 Place Action Group It was reported that the last PAG meeting had been very successful. The meeting was held in person at Acorn Bank with 15 attendees. LB reported that she had completed the kick sampling training for measuring the ongoing health of the local rivers. Resolved: to receive the information
2025/141	Highways Matters

	There were no outstanding items for discussion. Resolved: to receive the information
2025/142	Footpath Matters LB was liaising with the footpath team in relation to the gates. It was noted that there had been a new gate installed at Hale Grange and mowing undertaken to improve access. The gates lower down the footpath are outstanding. Resolved: to receive the information
2025/143	Adoption of Public Phone Box It was noted that the agreement had been returned with the appropriate fee. The phone will be removed from the box and the electricity disconnected. Councillors briefly discussed some ideas for community use. Resolved: to receive the information
2025/144	Grass Maintenance Councillors had expressed interest in renewing some of the areas that were planted with bulbs. CB indicated he would investigate some suppliers. Resolved: to receive the information
2025/145	Project Reports None
2025/146	Items for the Next Meeting of the Parish Council The following items were raised for discussion at the next meeting - Trees - Website - Policies - Data Access Act
2025/147	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 6 th of October 2025 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.

LB closed the meeting at 21:45 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____