

KIRKBY THORE PARISH COUNCIL.

The minutes of the proceedings of the **FULL COUNCIL MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 7th of July 2025** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Jacky York (JY), and Charlie Bewley (CB)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2025/114	Apologies for Absence Dan Pattimore and Steve Ormerod forwarded apologies to the meeting. Resolved: to approve the apologies and the reasons given.									
2025/115	Declarations of Interest and Requests for Dispensation None									
2025/116	Public Participation (Timed item 15 minutes) None									
2025/117	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 11 th of June 2025. Resolved: to accept the minutes of the previous meeting and the recommendations therein.									
2025/118	Finance 2025/118.1 Accounts for Payment The accounts listed below were presented for payment. <table><tr><th>Payee</th><th>Description</th><th>Amount</th></tr><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£398.30</td></tr><tr><td>Kirkby Thore Memorial Hall</td><td>Grant Towards Insurance</td><td>£1,230.45</td></tr></table> Resolved: Clerk to process the above payments Action: LN 2025/118.2 Balances The balances at bank on the 1 st of July 2025 were noted. 2025/118.3 Signature of Cashbook Reconciliation The chair was authorised to sign the cashbook reconciled to the bank statement.	Payee	Description	Amount	L Nicholson	Clerk Salary	£398.30	Kirkby Thore Memorial Hall	Grant Towards Insurance	£1,230.45
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L Nicholson	Clerk Salary	£398.30								
Kirkby Thore Memorial Hall	Grant Towards Insurance	£1,230.45								
2025/119	Correspondence 2025/119.01 W&F Council: Removal of Payphone at Kirkby Thore CA10 1UP The correspondence and attached contract were noted by the council. Resolved: to receive the information 2025/119.02 W&F Council: Litter in the Bus Shelter									

	<p>The clerk was asked to raise a concern with the contract's département at Westmorland & Furness Council. LB & CB indicated that they would take some photographs of the current state of the shelter.</p> <p>Resolved: to receive the information Action: LN, LB & CB</p> <p>2025/119.03 Resident: Grass Maintenance The correspondence outlined concern about the standard of the grass cutting in the village. Item to be considered further under 2025/129. Resolved: to receive the information</p> <p>2025/119.04 Eden Housing Association: Local Lettings Policy for Sanderson's Croft The correspondence and associated amended lettings policy was outlined. No further comment was required. Resolved: to receive the information</p> <p>2025/119.05 CALC: Branch Event – Affordable Housing Details of the event were outlined. Resolved to receive the information</p> <p>2025/119.06 CALC: Branch Event CAB Details of the event were outlined Resolved: to receive the information</p>
2025/120	<p>Planning Applications & Decisions</p> <p>2025/120.1 Applications None</p> <p>2025/120.2 Decisions None</p>
2025/121	<p>Outside Body Reports</p> <p>2025/121.1 Memorial Hall Committee Councillors provided a verbal update. It was noted that the next event would be the village Bingo on the 16th of July 2025. Resolved: to receive the information</p> <p>2025/121.2 Appleby Transport Group None</p> <p>2025/121.3 Highways Meeting: Surface Dressing Councillors attending the meeting provided a verbal update on the information received. It was noted that the surface dressing would be undertaken under a new contract. The contractors would be utilising a new material including recycled tyres. CB raised concerns about micro plastics being released into the water table because of the new material being used. Resolved: to receive the information</p>
2025/122	<p>Highways Matters JY indicated that the reported potholes on Piper Lane had now been fixed. Resolved: to receive the information</p>
2025/123	<p>Footpath Matters</p>

	<p>The Bridlepath on the way to Hale Grange (footpath number 336018) continues to be a problem.</p> <p>Resolved: to receive the information</p>
2025/124	<p>Eden Local Plan – Request For Sites Consultation</p> <p>No further update</p>
2025/125	<p>The Bravo</p> <p>Councillors discussed the Bravo. The Parish Council was asked if it would like to contribute an article to the next addition.</p> <p>Resolved: to receive the information</p>
2025/126	<p>Tree Survey</p> <p>No further information</p>
2025/127	<p>Village Greens</p> <p>The item to be deferred</p>
2025/128	<p>Adoption of Public Phone Box</p> <p>Councillors considered the contract for adoption provided by BT. Councillors agreed to proceed and adopt the decommissioned public phone box. LB duly signed the contract. The clerk was asked to raise a cheque.</p> <p>Resolved: to adopt the phone box Action: LN</p>
2025/129	<p>Grass Maintenance</p> <p>Following a resident complaint about a recent cut the contractor had returned the village to make an additional cut to make good the areas that were felt to not meet the usual standards provided.</p> <p>Resolved: to receive the information</p>
2025/130	<p>Project Reports</p> <p>None</p>
2025/131	<p>Items for the Next Meeting of the Parish Council</p> <p>None</p>
2025/132	<p>Date and Time of Next Meeting</p> <p>The next meeting is scheduled to be held on the 26th of August 2025 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 21:15 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____