

## KIRKBY THORE PARISH COUNCIL.

The minutes of the proceedings of the **FULL COUNCIL MEETING** of Kirkby Thore Parish Council (KTPC) held on **Wednesday 11<sup>th</sup> of June 2025** at 19:30hrs in Kirkby Thore Memorial Hall.

### Present

**Chairman:** Lorna Baker (LB)

**Councillors:** Jacky York (JY), Steve Ormerod (SO), and Charlie Bewley (CB)

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** None

**Members of the Public:** 0

2025/098	<b>Apologies for Absence</b> None									
2025/099	<b>Declarations of Interest and Requests for Dispensation</b> None									
2025/100	<b>Public Participation (Timed item 15 minutes)</b> None									
2025/101	<b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b> The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 12 <sup>th</sup> of May 2025. <b>Resolved: to accept the minutes of the previous meeting and the recommendations therein.</b>									
2025/102	<b>Finance</b> <b>2025/102.1 Accounts for Payment</b> The accounts listed below were presented for payment. <table><tr><th>Payee</th><th>Description</th><th>Amount</th></tr><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£398.30</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£9.60</td></tr></table> <b>2025/102.2 Balances</b> The balances at bank on the 1 <sup>st</sup> of June 2025 were noted. <b>Resolved: to receive the information</b>  <b>2025/102.3 Signature of Cashbook Reconciliation</b> The chair was authorised to sign the cashbook reconciled to the bank statement. <b>Resolved: to receive the information</b>	Payee	Description	Amount	L Nicholson	Clerk Salary	£398.30	HMRC	PAYE	£9.60
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L Nicholson	Clerk Salary	£398.30								
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2025/103	<b>Correspondence</b> <b>2025/103.1 W&amp;F Council: Removal of Payphone at Kirkby Thore CA10 1UP</b> The correspondence was outlined. Councillors were interested in seeking further information on adopting the phone box. <b>Resolved: to receive the information</b>									

	<p><b>2025/103.2 Commons Registration Service: Deadline for applications to correct registration of Common Land and Village Greens</b>  The information was outlined. Councillors discussed areas that may need to be registered in the future. Clerk to agenda Common Land / Village Greens as a main agenda item.  <b>Resolved: to receive the information</b></p> <p><b>2025/103.3 CALC: Branch Event – Charity Trustee</b>  The information was outlined.  <b>Resolved: to receive the information</b></p> <p><b>2025/103.4 CALC: 20mph Initial Consultation</b>  The information was outlined and noted  <b>Resolved: to receive the information</b></p> <p><b>2025/103.5 CALC: Standards of Conduct for Elected Members in Town &amp; Parish Councils</b>  The information was outlined and noted  <b>Resolved: to receive the information</b></p>
<b>2025/104</b>	<p><b>Planning Applications &amp; Decisions</b>  <b>2025/104.1 Applications</b>  None</p> <p><b>2025/104.2 Decisions</b>  None</p>
<b>2025/105</b>	<p><b>Outside Body Reports</b>  <b>2025/105.1 Memorial Hall Committee</b>  CB provided an update about the recent activities of the committee. The recent AGM had been successful, and the planned quiz will go ahead next weekend to raise more funds for the hall.</p> <p><b>2025/105.2 Appleby Transport Group</b>  No further update</p>
<b>2025/106</b>	<p><b>Highways Matters</b>  It was noted that patching work had been undertaken on Piper Lane. The clerk reported that there were no outstanding reports with HIAMS.  <b>Resolved: to receive the information</b></p>
<b>2025/107</b>	<p><b>Footpath Matters</b>  It was reported that there were gates across the footpath at Hale Grange resulting in access being difficult.</p> <p>It was reported that a new style had been installed to allow access of Green Lane. Its location however seems at odd with the routing of the footpath.  <b>Resolved: to receive the information. Clerk to report to the footpath officers.</b>  <b>Action: LN</b></p>
<b>2025/108</b>	<b>Eden Local Plan – Request For Sites Consultation</b>

	<p>The information received by the council was outlined. A discussion was held about the sites identified. The Parish Councillors wished to continue to monitor the development of the plan.</p> <p><b>Resolved: to receive the information</b></p>
<b>2025/109</b>	<p><b>The Helm / Bravo</b></p> <p>Congratulations and thanks were extended to Cllr Bewley for successful completion of the first edition of the Bravo. The council were asked to provide information for the next edition.</p> <p><b>Resolved: to receive the information</b></p>
<b>2025/110</b>	<p><b>Tree Survey</b></p> <p>No update</p>
<b>2025/111</b>	<p><b>Project Reports</b></p> <p>The recent Place Action Group meeting was discussed. It was reported that the next round of funding would be live shortly. A discussion was held about projects within the parish that might be eligible to apply.</p> <p><b>Resolved: to receive the information</b></p>
<b>2025/112</b>	<p><b>Items for the Next Meeting of the Parish Council</b></p> <p>The following items were to be added to the next agenda for discussion at the next meeting of the Parish Council</p> <ul style="list-style-type: none"> <li>- Common lands and village greens</li> </ul>
<b>2025/113</b>	<p><b>Date and Time of Next Meeting</b></p> <p>The next meeting to be held on Monday 7<sup>th</sup> of July 2025 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p> <p>Cllr Ormerod forwarded apologies to the meeting.</p>

LB closed the meeting at 21:15 hrs

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_