

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **FULL COUNCIL MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 2nd of September 2024** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Jacky York (JY), Dan Pattimore (DP) and Steve Ormerod (SO)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2024/124	Apologies for Absence None																														
2024/125	Declarations of Interest and Requests for Dispensation None																														
2024/126	Public Participation (Timed item 15 minutes) None																														
2024/127	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 1 st of July 2024. Resolved: to accept the minutes of the previous meeting and the recommendations therein.																														
2024/128	Finance 2024/128.1 Accounts for Payment The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£379.40</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£5.80</td></tr></tbody></table> Resolved: clerk to process the above payments Action: LN The accounts listed below were presented for ratification by full council. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>Kirkby Thore Memorial Hall</td><td>Grant towards insurance costs</td><td>£1,187.71</td></tr><tr><td>Kirkby Thore PCC</td><td>Grant towards grass maintenance</td><td>£350.00</td></tr><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£379.40</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£5.80</td></tr><tr><td>ICO</td><td>Annual Certificate of Compliance</td><td>£40.00</td></tr><tr><td>Lindsay Nicholson</td><td>TSOHost – Website Hosting</td><td>£86.26</td></tr></tbody></table> Resolved: to ratify the above payments 2024/129.2 Balances The balances at bank on the 1 st of September 2024 were noted.	Payee	Description	Amount	L Nicholson	Clerk Salary	£379.40	HMRC	PAYE	£5.80	Payee	Description	Amount	Kirkby Thore Memorial Hall	Grant towards insurance costs	£1,187.71	Kirkby Thore PCC	Grant towards grass maintenance	£350.00	L Nicholson	Clerk Salary	£379.40	HMRC	PAYE	£5.80	ICO	Annual Certificate of Compliance	£40.00	Lindsay Nicholson	TSOHost – Website Hosting	£86.26
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	<p>2024/129.3 Signature of Cashbook Reconciliation The meeting approved the signing of the cashbook reconciled to the bank statement. Resolved: to receive the information</p>
2024/130	<p>Correspondence</p> <p>2024/130.01 Resident: Grass Cutting on Sandersons Croft The correspondence was outlined. It was noted that responsibility for the grassed area was thought to be Eden Housing. The clerk had contacted Eden Housing regarding the matter and was awaiting a response. Resolved: to receive the information</p> <p>2024/130.02 The Circuit: Defibrillator Check The correspondence was outlined. The defibrillator had been checked and the status updated on the Circuit website. JY requested that her guardian status be renewed. Resolved: to receive the information Action: LN</p> <p>2024/130.03 CALC: Email Distribution Lists The correspondence was outlined. The clerk confirmed that current email addresses had been updated on the system. Resolved: to receive the information</p> <p>2024/130.04 Office of the Police, Fire & Crime Commissioner The correspondence was outlined. LB confirmed that a response had been made. Resolved: to receive the information</p> <p>2024/130.05 Westmorland & Furness Council: Council Leisure Service Survey The correspondence was outlined. It was confirmed that a response had been made. Resolved: to receive the information</p> <p>2024/130.06 CALC: Election of Eden Representatives The correspondence was outlined, and the individual votes confirmed. The clerk reported that the results were forwarded to CALC. Resolved: to receive the information</p> <p>2024/130.07 Westmorland & Furness Council: Notice of Casual Vacancy The correspondence was outlined. It was confirmed that Susannah England had resigned from the council. A note of thanks was to be forwarded to Susannah for her significant contributions to the council. Ian Thompson seat was also declared vacant. The Parish Council has 3 casual vacancies. Resolved: to receive the information</p> <p>2024/130.08 Westmorland & Furness Council: Methodist Chapel The correspondence was outlined. It was noted that the planning application was previously refused due to nutrient neutrality. Resolved: to receive the information</p>
2024/131	<p>Planning Applications & Decisions</p> <p>2024/131.1 Applications</p>

	<p>2024/131.1.1 2024/1352/FPA: Holme Lea Kirkby Thore PENRITH CA10 1UP: Removal of existing garage and rear porch and erection of proposed front and side extension. The application was considered. Councillors agreed that they did not wish to make comment or observation on the application. Resolved: to receive the information Action: LN</p> <p>2024/131.1.2 2024/1351/FPA: 1 Eden View Cottages Low Moor Kirkby Thore PENRITH CA10 1XQ: Demolition of existing rear extension and erection of two storey side extension. The application was considered. Councillors agreed that they did not wish to make comment or observation on the application. Resolved: to receive the information Action: LN</p> <p>2024/131.2 Decisions None</p>
2024/132	<p>Outside Body Reports</p> <p>2024/112.1 Memorial Hall Committee LB gave an outline of all the recent events and activities that the committee were involved in. The committee supported by volunteers had undertaken 2 clean up days at the hall and recreation field. A quiz night has been planned for the 28th of September and the popular Big Breakfast event will be held on the 27th of October. Resolved: to receive the information</p> <p>2024/132.2 Appleby Transport Group It was reported that the next transport meeting is due to be held on Friday the 5th of September. Update to follow meeting. Resolved: to receive the information</p> <p>2024/132.3 W&F Council Briefing – A66 Contractors An update was provided by LB. Councillors noted that there was still an outstanding objection regarding the scheme. There would be a hearing in late September to resolve the issue. It would be January 2025 before there would be an outcome. At present the detailed designs are being worked through. It is at this stage that the environmental mitigation is considered. There will not be a n opportunity for the public or Parish Council to comment on these designs. The advance work will commence on site in October. Resolved: to receive the information</p>
2024/133	<p>Highways Matters The clerk was asked to check if the hedge on the raised walkway had been cut back. The clerk to follow up with National Highways if it has not been undertaken. Resolved: to receive the information Action: LN</p> <p>The tarmac is broken up on Priest Lane at What 3 Words location lace//denim//impeached. Clerk to ensure it is reported through HIAMS Resolved: to receive the information Action: LN</p>
2024/134	Footpath Matters

	<p>The corner of Piper Lane through the fields is difficult to walk through. The clerk to report to the Footpath Officer outlining the point where the following footpaths meet, 336010, 336009 and 336008.</p> <p>Resolved: to receive the information Action: LN</p>
2024/135	<p>Village Noticeboard</p> <p>The clerk to seek an update on timescales from the contractor.</p> <p>Resolved: to receive the information Action: LN</p>
2024/136	<p>Social Value Fund Heritage Project / School Project</p> <p>An update was provided. Councillors noted that the project would be considered at the October Committee for the National Highways Social Value Fund. JY indicated that she would speak to the school regarding their project.</p> <p>Resolved: to receive the information Action: LN</p>
2024/137	<p>Westmorland & Furness Council Plan Delivery Framework</p> <p>The information was presented to the meeting. Councillors discussed the previous planning frameworks and the land outlined for development. It was also discussed how the A66 roadworks may impact on future development in the parish. It was noted that the proposed changes make the future policy difficult to comment upon but councillors were clear that they wanted to be involved in the process wherever possible.</p> <p>Resolved: to receive the information</p>
2024/138	<p>Unity Trust</p> <p>Councillors approved the opening of a new account with Unity Trust Bank.</p> <p>Resolved: to approve the opening of a new account with Unity Trust Bank.</p>
2024/139	<p>Project Reports</p> <p>Councillors discussed tree planting in the verge. It was noted that a license must be obtained from Westmorland & Furness Council before any planting in the verge is undertaken.</p> <p>The clerk was asked to contact the Memorial Hall Committee regarding the fly-tipping at the hall and complaints regarding dogs in the play area. Action: LN</p> <p>Resolved: to receive the information</p>
2024/140	<p>Items for the Next Meeting of the Parish Council</p> <p>The following items were raised for discussion at the next meeting of the Parish Council</p> <ul style="list-style-type: none"> • Parish Trees
2024/141	<p>Date and Time of Next Meeting</p> <p>The next meeting is scheduled to be held on Monday 4th of November 2024 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 21:40 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____