

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **FULL COUNCIL MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 1st of July 2024** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Jacky York (JY), Susannah England (SE) Dan Pattimore (DP) and Steve Ormerod (SO)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 1

2024/105	Apologies for Absence None															
2024/106	Declarations of Interest and Requests for Dispensation Cllr York declared a non-pecuniary interest in agenda item 2024/111.1 Cllr Pattimore declared a non-pecuniary interest in agenda item 2024/110.4 Resolved: to note the interest declared															
2024/107	Public Participation (Timed item 15 minutes) The resident present at the meeting reported the following an overgrown hedge on the raised footpath alongside the A66. He also highlighted areas where there were weeds on the footpath. The clerk was asked to report them to the relevant authorities. A discussion was held about dogs within the fenced off playground area and the flytipping at the Memorial Hall. The clerk was asked to liaise with the Memorial Hall Committee. Resolved to receive the information															
2024/108	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 3 rd of June 2024. Resolved: to accept the minutes of the previous meeting and the recommendations therein. Cllr England joined the meeting at 19:50															
2024/109	Finance 2024/109.1 Accounts for Payment The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£379.40</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£5.80</td></tr><tr><td>Gareth Davison</td><td>Grass Maintenance April – June (part)</td><td>£1,285.71</td></tr><tr><td>Noticeboard Company Cumbria Ltd</td><td>Noticeboard and installation on site</td><td>£3,979.37</td></tr></tbody></table>	Payee	Description	Amount	L Nicholson	Clerk Salary	£379.40	HMRC	PAYE	£5.80	Gareth Davison	Grass Maintenance April – June (part)	£1,285.71	Noticeboard Company Cumbria Ltd	Noticeboard and installation on site	£3,979.37
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	<p>Resolved: clerk to process the above payments Action: LN</p> <p>2024/109.2 Balances The balances at bank on the 1st of July 2024 were noted. Resolved: to receive the information</p> <p>2024/109.3 Signature of Cashbook Reconciliation The meeting approved the signing of the cashbook reconciled to the bank statement. Resolved: to receive the information</p>
2024/110	<p>Correspondence</p> <p>2024/110.1 W&F Council: Biodiverstiy Toolkit The toolkit was noted. Resolved: to receive the information</p> <p>2024/110.2 Kirkby Thore Memorial Hall: Request for Financial Support towards Insurance The correspondence was outlined. Councillors agreed to support the committee with the full balance of the insurance. Resolved: to receive the information</p> <p>2024/110.3 Kirkby Thore PCC: Request for Financial Assistance towards the Grass Cutting in The Churchyard Councillors approved the budgeted grant of £350 Resolved: to receive the information</p> <p>2024/110.4 CALC: Appointment of Directors The correspondence was outlined Resolved: to receive the information</p>
2024/111	<p>Planning Applications & Decisions</p> <p>2024/111.1 Applications Cllr York left the meeting at 20:06 2024/0784/FPA Kirkby Thore School Priest Lane Kirkby Thore Penrith CA10 1UU: Erection of new perimeter fencing and access gates to improve site safeguarding. The application was outlined and discussed. It was noted that residents had spoken with councillors in objection to the application. Councillors agreed to object to the planning application. Resolved: to object to the above planning application</p> <p>2024/111.2 Decisions None</p>
2024/112	<p>Outside Body Reports</p> <p>2024/112.1 Memorial Hall Committee Cllr Baker reported that the committee has successfully recruited some additional volunteers to the charity board which is most welcome. The works to refurbish the toilets is progressing. The group is developing an events programme. Resolved: to receive the information</p> <p>2024/112.2 Appleby Transport Group No further update</p>

<p>2024/113</p>	<p>Highways Matters It was reported that there was a sinkhole opening near the petrol station on the westbound carriageway approaching Kirkby Thore from the east on the A66. Clerk to report to National Highways.</p> <p>On Priest Lane the silt has built to such an extent in the central carriageway that it hits the bottom of cars. Clerk to report to HIAMS</p> <p>Resolved: to receive the information Action: LN</p>
<p>2024/114</p>	<p>Footpath Matters The footpath from the Rec to Main Street was reported as being overgrown.</p> <p>Resolved: to receive the information Action: LN</p>
<p>2024/115</p>	<p>Village Noticeboard Councillors noted that the planning application for the noticeboard had been approved. The clerk was asked to raise the purchase order for the replacement board.</p> <p>Resolved: to receive the information Action: LN</p>
<p>2024/116</p>	<p>Social Value Fund Heritage Project / School Project The project application was under review. It was noted that the Parish Council would become responsible for the maintenance of the interpretation boards created as part of the project.</p> <p>The PTFA were looking to support the project and involve local school children. The Parish Councillors indicated that in principle they were happy to support this element with a £350 match.</p> <p>Resolved: to receive the information</p>
<p>2024/117</p>	<p>Grass Maintenance Contract It was noted that Gareth Davidson wished to cease the grass cutting contract as of the end of June. The final invoice to be paid in full.</p> <p>Resolved: to receive the information</p> <p>Quotations for the remainder of the season had been sought and presented to council. Lowther were approved to complete the grass cutting contract for the remainder of the 2024 season.</p> <p>Resolved: to approve the new contractor to commence with immediate effect.</p>
<p>2024/118</p>	<p>Trees The trees in the verges were discussed. Cllr Baker indicated that she would establish the principal for maintenance at Westmorland & Furness.</p> <p>Resolved: to receive the information Action: LB</p>
<p>2024/119</p>	<p>Westmorland & Furness Council Plan Delivery Framework The information received was discussed. It was approved that the Village Amenity Working Group would meet to gather additional information for responses to the consultation. Any work undertaken by the group to be ratified at full council.</p> <p>Resolved: to receive the information</p>
<p>2024/120</p>	<p>Unity Trust</p>

	<p>Councillors approved the change of bankers. The clerk to arrange for the bank account to be moved to Unity Trust.</p> <p>Resolved: to move the accounts to Unity Trust Action: LN</p>
2024/121	<p>Project Reports No further update</p>
2024/122	<p>Items for the Next Meeting of the Parish Council The following items were raised for discussion at the next meeting of the Parish Council</p> <ul style="list-style-type: none"> • Westmorland and Furness Meeting with Balfour Beatty and National Highways - A66
2024/123	<p>Date and Time of Next Meeting The next meeting to be held on Monday 5th of August 2024 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 21:40 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____