

KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson
Tel: 01434 382 705
Email: clerk@kirkbythore.org.uk

Corby Gates
Alston
CA9 3NB

29th of April 2024

ANNUAL GENERAL MEETING OF KIRKBY THORE PARISH COUNCIL 8TH OF MAY 2024

To: Members of the Council

You are hereby summonsed to attend the Annual General Meeting of Kirkby Thore Parish Council which will be held at Kirkby Thore Memorial Hall, on Wednesday **8th of May 2024 at 7.30pm.** Members of the public are welcome to attend.

AGENDA

2024/069	Election of Chair To elect a Chair for the ensuring year
2024/070	Election of Vice Chair To elect a Vice Chair for the ensuring year
2024/071	Declaration of Acceptance of Office To receive the signed declaration of acceptance of office
2024/072	Apologies for Absence To receive and accept apologies and note the reasons for absence
2024/073	Declarations of Interest and Requests for Dispensation 2024/073.1 To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) 2024/073.2 To make any requests for dispensation
2024/074	Minutes of the Last Meeting of Kirkby Thore Parish Council To authorise the Chairman to sign, as a correct record, <ul style="list-style-type: none">The minutes of the Parish Council Meeting held on Monday the 8th of April 2024 (circulated prior to the meeting).
2024/075	Public Participation (Timed item 15 minutes) To receive previously notified written public questions – Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the day of the meeting. Your request should outline the question you will be raising. This is at the Chairman's discretion and no decisions can be made on items brought to the attention of Kirkby Thore Parish Council under this item.
2024/076	Councillor's Areas of Special Interest

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	To confirm Councillors' areas of interest / responsibilities and appoint representatives of Outside Bodies																					
2024/077	Approval of Banker 2024/077.1 To approve the Bank for the ensuring year 2024/077.2 To update the Bank Mandate for the ensuring year																					
2024/078	Internal Auditor To approve the appointment of the internal auditor for 2024/25																					
2024/079	Year End Accounts To approve the AGAR and supporting documents (circulated prior to the meeting)																					
2024/080	Finance 2024/080.1 Accounts for Payment To consider accounts for payment, presentation of balance sheet and forecast update <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary – May</td><td>£379.40</td></tr><tr><td>Zurich</td><td>Insurance</td><td>£493.57</td></tr><tr><td>PWLB</td><td>Loan Repayment</td><td>£334.27</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£5.80</td></tr><tr><td>Rachel Kelly Bookkeeping</td><td>Internal Audit</td><td>£50.00</td></tr><tr><td>L Nicholson</td><td>Planning Fee</td><td>£85.00</td></tr></tbody></table> 2024/080.2 To note the current balances at bank on the 1 st of May 2024 2024/080.3 To authorise the signature of the cashbook reconciled to the bank statement.	Payee	Description	Amount	L Nicholson	Clerk Salary – May	£379.40	Zurich	Insurance	£493.57	PWLB	Loan Repayment	£334.27	HMRC	PAYE	£5.80	Rachel Kelly Bookkeeping	Internal Audit	£50.00	L Nicholson	Planning Fee	£85.00
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2024/081	Correspondence To consider correspondence received <table border="1"><thead><tr><th>From</th><th>Description</th></tr></thead><tbody><tr><td>National Highways</td><td>A66 Northern Trans-Pennine project – legal challenge to the Secretary of State's Development Consent Order decision</td></tr><tr><td>W&F Planning</td><td>2024/0442/ADV Kirkby Thore Memorial Hall Advertisement Application</td></tr></tbody></table>	From	Description	National Highways	A66 Northern Trans-Pennine project – legal challenge to the Secretary of State's Development Consent Order decision	W&F Planning	2024/0442/ADV Kirkby Thore Memorial Hall Advertisement Application															
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	Resident	Flytipping		
	Resident	Dog fouling on the Recreation Field		
2024/082	Planning Applications & Decisions 2024/082.1 Applications To discuss planning applications received for consideration by the Parish Council			
	Application No.	Location	Brief Description	Parish Council Comment
	2024/0355/FPA	Bridge End Farm Kirkby Thore Penrith CA10 1UZ	Installation of slurry tank and associated agricultural building.	TBC
	2024/082.2 Decisions To receive notification of decisions made.			
2024/083	Outside Body Reports To receive brief reports from Councillors who represent the Council on outside bodies <ul style="list-style-type: none">Kirkby Thore Memorial Hall			
2024/084	Highways Matters To consider the following Highways Matters 2024/084.1 Parish Road Surface <ul style="list-style-type: none">To receive an update 2024/084.2 A66 Dualling <ul style="list-style-type: none">To receive the information regarding the delay			
2024/085	Footpath Matters To consider Footpath Matters			
2024/086	Noticeboard To confirm status of planning application			
2024/087	Project Reports To receive a verbal update on actions listed in the previous minutes not listed as a main agenda item for discussion.			

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2024/088	Items for the Next Meeting of the Parish Council To receive items for discussion at the next meeting of the Parish Council
2024/089	Date and Time of Next Meeting The date of the next meeting to be confirmed. Meeting to be held in Kirkby Thore Memorial Hall.

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