

**KIRKBY THORE PARISH COUNCIL**

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 8<sup>th</sup> of April 2024** at 19:30hrs in Kirkby Thore Memorial Hall.

**Present**

**Chairman:** Lorna Baker (LB)  
**Councillors:** Susannah England (SE), Jacky York (JY) Dan Pattimore (DP) and Steve Ormerod (SO)

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** None

**Members of the Public:** 1

<b>2024/051</b>	<b>Apologies for Absence</b> None.																					
<b>2024/052</b>	<b>Declarations of Interest and Requests for Dispensation</b> None																					
<b>2024/053</b>	<b>Public Participation (Timed item 15 minutes)</b> A representative from Kirkby Thore Memorial Hall joined the meeting. The plans for the toilets were presented. A discussion was held, and suggestions made. The representative was thanked for the update. <b>Resolved: to receive the information.</b>																					
<b>2024/054</b>	<b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b> The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 11 <sup>th</sup> of March 2024. <b>Resolved: to accept the minutes of the previous meeting and the recommendations therein.</b>																					
<b>2024/055</b>	<b>Finance</b> <b>2024/055.1 Accounts for Payment</b> The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£379.40</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£5.80</td></tr><tr><td>CALC</td><td>Annual Subscription</td><td>£233.00</td></tr></tbody></table> <b>Resolved: to authorise the above payments</b>  The following payments made since the last meeting were ratified. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>Kirkby Thore Memorial Hall</td><td>Grant for Architect Fees</td><td>£1,920.00</td></tr><tr><td>CALC</td><td>Charity Training</td><td>£30.00</td></tr></tbody></table> <b>Resolved: to ratify the payments made.</b>  <b>2024/055.2 Balances</b> The balances at bank on the 1 <sup>st</sup> of April 2024 were noted.	Payee	Description	Amount	L Nicholson	Clerk Salary	£379.40	HMRC	PAYE	£5.80	CALC	Annual Subscription	£233.00	Payee	Description	Amount	Kirkby Thore Memorial Hall	Grant for Architect Fees	£1,920.00	CALC	Charity Training	£30.00
Payee	Description	Amount																				
L Nicholson	Clerk Salary	£379.40																				
HMRC	PAYE	£5.80																				
CALC	Annual Subscription	£233.00																				
Payee	Description	Amount																				
Kirkby Thore Memorial Hall	Grant for Architect Fees	£1,920.00																				
CALC	Charity Training	£30.00																				

	<p><b>Resolved: to receive the information.</b></p> <p><b>2024/055.3 Signature of Cashbook Reconciliation</b> The chair was authorised to sign the cashbook reconciled to the bank statement. <b>Resolved: to receive the information</b></p>
2024/056	<p><b>Correspondence</b></p> <p><b>2024/056.1 Westmorland &amp; Furness Highways: State of the Road Surface Meeting</b> The correspondence was outlined. The clerk was asked to invite the representative to the annual meeting of Parish Electors on the 8<sup>th</sup> of May 2024. <b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: LN</b></span></p> <p><b>2024/056.2 Westmorland &amp; Furness Council: Temporary Road Closure – U3202 Sleastonhow Lane</b> The correspondence was outlined. A discussion was held about the order. Councillors raised questions about the nature and extent of the works to be undertaken. <b>Resolved: to receive the information</b></p> <p><b>2024/056.3 Moores: Annual Accounts Return</b> The correspondence was outlined. The need to complete the return was noted. <b>Resolved: to receive the information</b></p> <p><b>2024/056.4 CALC / W&amp;F: Community Power Consultation Forum</b> The correspondence was outlined. It was noted that the session would be held on Thursday the 11<sup>th</sup> of April 2024. <b>Resolved: to receive the information</b></p> <p><b>2024/056.5 CALC / W&amp;F: Bus Service Consultation</b> The correspondence was outlined. It was noted that the session would be held on Tuesday the 9<sup>th</sup> of April 2024. <b>Resolved: to receive the information</b></p>
2024/057	<p><b>Planning Applications &amp; Decisions</b></p> <p><b>2024/057.1 Applications</b> None</p> <p><b>2024/057.2 Decisions</b> None</p>
2024/058	<p><b>Outside Body Reports</b></p> <p><b>2024/058.1 Memorial Hall Committee</b> Done</p> <p><b>2024/058.2 Friends of Eden Valley Public Transport and Appleby Transport Group</b> None</p>
2024/059	<p><b>Highways Matters</b></p> <p><b>2024/059.1 Potholes</b> Councillors discussed how time consuming entering individual pot holes into HIAMS. Dismay and frustration were expressed about the system.</p>

	<p><b>Resolved: to receive the information</b></p> <p><b>2024/059.2 State of Road Surface</b> None</p> <p><b>2024/059.3 A66 Northern Trans-Pennine Project</b> The gas works construction area was briefly discussed. <b>Resolved: to receive the information</b></p>
<b>2024/060</b>	<p><b>Footpath Matters</b> Deferred to next meeting.</p>
<b>2024/061</b>	<p><b>Noticeboard</b> One of the site maps had been rejected. LB and LN to liaise and redraft the site plan to meet the additional requirements. The fee has now been confirmed as £85.00 <b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: LB &amp; LN</b></span></p>
<b>2024/062</b>	<p><b>Tree Survey</b> Item deferred to July meeting.</p>
<b>2024/063</b>	<p><b>Resilience Planning</b> The new proforma documents were circulated to all councillors for consideration. <b>Resolved: to receive the information</b></p>
<b>2024/064</b>	<p><b>Social Media</b> Draft Social Media policy information was circulated. JY and LN to consider the information further and produce a draft for wider comment. <b>Resolved: to receive the information</b></p>
<b>2024/065</b>	<p><b>80<sup>th</sup> D-Day</b> The Memorial Hall Committee volunteers were not able to lead on an event this year. A discussion was held as some Councillors felt it was important to mark the day. It was concluded that there was a lack of volunteer resource to make this possible. <b>Resolved: to receive the information</b></p>
<b>2024/066</b>	<p><b>Project Reports</b> <b>2024/066.1 Social Value Fund</b> The grant application was submitted and a site visit from the fund administrators will be held next week. <b>Resolved: to receive the information</b></p>
<b>2024/067</b>	<p><b>Items for the Next Meeting of the Parish Council</b> No additional items</p>
<b>2024/068</b>	<p><b>Date and Time of Next Meeting</b> The next meeting is scheduled to be held on Wednesday 8<sup>th</sup> of May 2024 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall. The Annual Meeting of Parish Electors to be held on Wednesday the 8<sup>th</sup> of May 2024 at 7.00pm.</p>

LB closed the meeting at 21:32 hrs

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_