

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 11th of March 2024** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Susannah England (SE), Jacky York (JY) and Steve Ormerod (SO)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2024/032	Apologies for Absence Apologies were received from Dan Pattimore. Resolved: to receive the apologies and the reasons given												
2024/033	Declarations of Interest and Requests for Dispensation None												
2024/034	Public Participation (Timed item 15 minutes) SE briefed the meeting in regard to a discussion with Voneous about the verge and putting it back in the state it was found. Resolved: to receive the information												
2024/035	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 15 th of January 2024. Resolved: to accept the minutes of the previous meeting and the recommendations therein.												
2024/036	Finance 2024/036.1 Accounts for Payment The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£379.40</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£5.80</td></tr><tr><td>Westmorland & Furness Council</td><td>Planning Application Fee</td><td>TBC</td></tr></tbody></table> Resolved: to approve the above payment Action: LN 2024/036.2 Balances The balances at bank on the 1 st of March 2024 were noted. SO agreed to support the clerk with the forecast sheet. Resolved: to receive the information. Action: LN & SO 2024/036.3 Signature of Cashbook Reconciliation The chair was authorised to sign the cashbook reconciled to the bank statement. Resolved: to receive the information	Payee	Description	Amount	L Nicholson	Clerk Salary	£379.40	HMRC	PAYE	£5.80	Westmorland & Furness Council	Planning Application Fee	TBC
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L Nicholson	Clerk Salary	£379.40											
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2024/037	Correspondence												

	<p>2024/037.01 Westmorland & Furness Council: Future PAG Meetings & Request for Representatives The correspondence was outlined. JY was nominated to represent the Parish Council at the next meeting on the 1st of May 2024. Clerk to notify W&F. Resolved: to receive the information</p> <p>2024/037.02 National Highways: National Highways 2024 Northwest Stakeholder Survey The correspondence was outlined. LB confirmed that she had completed the survey. SE indicated that she would also complete a copy. Resolved: to receive the information Action: LN</p> <p>2024/037.03 Westmorland & Furness Council: Footway Lighting Recharges The correspondence was outlined. It was noted that the recharge would not be billed this year due to a review. Resolved: to receive the information</p>
<p>2024/038</p>	<p>Planning Applications & Decisions 2024/038.1 Applications None</p> <p>2024/038.2 Decisions None</p>
<p>2024/039</p>	<p>Outside Body Reports 2024/039.1 Memorial Hall Committee A report was provided. The kitchen had been kindly plastered for free through an apprentice scheme involving a local resident. Their efforts to make good the plaster was much appreciated. The fly tipping of waste in the recycling area continues to be a problem for the committee. The Unitary Council has been contacted to ensure the clear up of the area.</p> <p>There have been complaints about dogs running free in the tennis courts. Incidents of dog fouling have been reported. The Memorial Hall Committee is liaising with the dog warden.</p> <p>The architect has completed the drawings for the toilets. Councillors wished to grant the Memorial Hall funds to cover the costs. Resolved: to grant fund the architect fees</p> <p>2024/039.2 Friends of Eden Valley Public Transport and Appleby Transport Group None</p>
<p>2024/040</p>	<p>Highways Matters 2024/040.1 Potholes Councillors aired frustration that the highways team had left the area without repairing the potholes at Sleastonhow Lane. It was noted that the gullies had been cleared. The clerk to contact the unitary authority in regard to National Highways work in the parish. Resolved: to received the information Action: LN</p>

	<p>2024/040.2 State of Road Surface Discussion was ongoing. Resolved: to receive the information</p> <p>2024/040.3 A66 Northern Trans-Pennine Project Councillors remain concern about plans for the footpaths in the parish both during the works and following the completion. As all routes will be severed it is not clear as to how recreation and circular routes can be maintained following the works. Councillors made representation to the Unitary Authority Councillor in regard to their concern.</p> <p>The clerk was asked to circulate a copy of the definitive map. Action: LN</p> <p>It was noted that the latest version of the the plans would remove the Green Lane Right of Way. Parish Councillors noted this and expressed their concern. It was also not that the four veteran trees were not marked on the latest plans. Resolved: to forward concern to Westmorland & Furness Council</p>
2024/041	<p>Footpath Matters It was noted that the gate onto the footpath at the back of the Croft has been upgraded. Councillors raised concern that the footpath was still inaccessible due to the next 2 gateways. Resolved: to receive the information</p>
2024/042	<p>Noticeboard The clerk to contact the planning department and seek an update on the application. Resolved: clerk to contact planning Action: LN</p>
2024/043	<p>Tree Survey SE to circulate a draft specification Resolved: to receive the information Action: SE</p>
2024/044	<p>Resilience Planning The clerk to circulate the current proforma for parish council resilience plans. All councillors to consider the information. Resolved: to receive the information Action: LN</p>
2024/045	<p>Social Media LN and JY to look at a draft social media policy Resolved: to receive the information Action: LN & JY</p>
2024/046	<p>80th D-Day Councillors agreed a provisional budget of £200 for the celebration if partners within the parish wished to put on a community event. Resolved: to set aside a provisional £200 for a community event.</p>
2024/047	<p>Project Reports Social Value LB agreed to circulate a copy of the draft form for comment. Resolved: to receive the information Action: All</p>

2024/048	Items for the Next Meeting of the Parish Council <ul style="list-style-type: none"> • Annual Meeting of Parish Electors
2024/049	Future Meeting Dates The following schedule of meeting dates for 2024/2025 were approved. <ul style="list-style-type: none"> • Monday the 8th of April 2024 • Monday the 13th of May 2024 • Monday the 10th of June 2024 • Monday the 8th of July 2024 • Monday the 12th of August 2024 • Monday the 9th of September 2024 • Monday the 14th of October 2024 • Monday the 11th of November 2024 • Monday the 9th of December 2024 • Monday the 13th of January 2025 • Monday the 10th of February 2025 • Monday the 10th of March 2025 Resolved: to approve the schedule of meeting dates
2024/050	Date and Time of Next Meeting The next meeting to be held on Monday 8 th of April 2024 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.

LB closed the meeting at 21:39 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____