

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 11th of December 2023** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Susannah England (SE), Steve Ormerod (SO)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 2

2023/117	Apologies for Absence Apologies were received from Jacky York and Dan Pattimore. Resolved: to receive the apologies and the reasons given						
2023/118	Declarations of Interest and Requests for Dispensation None						
2023/119	Public Participation The resident present at the meeting updated Councillors on the works that had been undertaken regarding water mains either side of the A66 in the village. United Utilities has been on site over the past week undertaking investigation works to find the new network infrastructure. The resident is awaiting additional information from United Utilities. Resolved: to receive the information						
2023/120	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 13 th of November 2023. Resolved: to accept the minutes of the previous meeting and the recommendations therein.						
2023/121	Finance 2023/121.1 Accounts for Payment The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£355.20</td></tr></tbody></table> Resolved: to approve the above payment Action: LN 2023/121.2 Change to NJC pay scales. The changes to the NJC pay scale were noted. The increment to be backdated to the 1 st of April 2023. Resolved: to note the NJC changes Action: LN 2023/121.2 Balances The balances at bank on the 1 st of December 2023 were noted. Resolved: to receive the information	Payee	Description	Amount	L Nicholson	Clerk Salary	£355.20
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	<p>2023/121.3 Signature of Cashbook Reconciliation The chair was authorised to sign the cashbook reconciled to the bank statement. Resolved: to receive the information</p>
2023/122	<p>Correspondence</p> <p>2023/122.1 W&F Council: 20mph speed limit applications The correspondence was outlined. It was noted that consultation would need to be undertaken within the parish if an application is to be made. Councillors present agreed to look at a draft consultation document. Resolved: to receive the information</p> <p>2023/122.2 CALC: Winter Readiness Event The details of the event were outlined. The chair indicated that she had registered and would attend the event on behalf of the council. Resolved: to receive the information</p> <p>2023/122.3 W&F Council: Health & Wellbeing Survey The correspondence was outlined. Individual Councillors had responded to the survey. Resolved: to receive the information</p> <p>2023/122.4 W&F Council: Council Tax Support Grant The information was discussed. It was agreed that a poster should be added to the noticeboard. Resolved: to receive the information Action: LN</p> <p>2023/122.5 Resident: Trade Waste Correspondence was received about trade waste that was left outside Kirkby Thore Memorial Hall. Verbal comments were received about the waste. The local business wanted to demonstrate that they had all the appropriate licenses in place and that the waste had been left there under instruction from Urbaser whom were to pick up the waste. Urbaser then failed to pick up the waste as per the agreement. The problem was resolved and should not happen again. Resolved: to receive the information</p> <p>2023/122.6 Resident: Dog Fouling & Street Lights Dog fouling has become a particular problem at Squirrel Terrace. The clerk was asked to contact the dog warden and see if the situation could be formally monitored. The correspondence outlined issues with footway lighting. It was felt that this could be followed up by the Village Amenity working group alongside the consultation work. Resolved: to receive the information Action: LN</p>
2023/123	<p>Planning Applications & Decisions</p> <p>2023/123.1 Applications None</p> <p>2023/123.2 Decisions None</p>
2023/124	<p>Outside Body Reports</p> <p>2023/124.1 Memorial Hall Committee</p>

	<p>The Christmas Craft Fayre went well and was well attended by residents raising over £400 for the hall. The committee has instructed an architect to offer some plans to redesign the toilets to make better use of the space. The last committee meeting was cancelled. The Parish Council has committed to assisting with funding for the plans.</p> <p>Resolved: to receive the information.</p>
2023/125	<p>Highways Matters 2023/125.1 Potholes / State of the Road Surface Some jet patching work has been undertaken on Sleastonhow Lane. There was discussion about the repairs as it was felt that they were temporary patches that would not last. There are still come outstanding potholes at the bottom of Main Street and another near the junction on Sleastonhow Lane.</p> <p>The figures for HGV movements may help to argue the case for having the surface upgraded on Main Street. Data from Gypsum may help. Councillors present at the next liaison meeting to see if the data can be shared.</p> <p>Resolved: to receive the information</p> <p>2023/125.3 A66 Northern Trans-Pennine Project The project has been delayed. Various last-minute queries have been raised by agencies. These must be considered before a decision will be made. The decision is likely to be in March. A discussion was held about what work they can commence prior to the decision of the Planning Inspectorate.</p> <p>Resolved: to receive the information</p> <p>2023/125.4 Roman Wall on Main Street The work to reinstate the wall has not started. The contractor is currently liaising with the Conservation Officer at Westmorland & Furness Council to agree the materials to be used in advance of the works.</p> <p>Resolved: to receive the information</p>
2023/126	<p>Footpath Matters The missing finger post at Hale Grange was raised with the footpath officer at Westmorland and Furness.</p> <p>The work of 2 local resident was noted clearing footpaths of leaves within the village. Councillors wished to thank the individuals.</p> <p>Resolved: to receive the information</p>
2023/127	<p>Noticeboard The planning application for the noticeboard has been submitted.</p> <p>Resolved: to receive the information</p>
2023/128	<p>Tree Survey Clerk to send the maps to LB so that the trees can be identified.</p> <p>Resolved: to receive the information. Action: LN</p>
2023/129	<p>Clerk Recruitment The clerk was asked to circulate the advert.</p> <p>Resolved: to receive the information Action: LN</p>
2023/130	<p>Project Reports No additional items</p>

2023/131	<p>Items for the Next Meeting of the Parish Council The following items were raised for discussion at the next meeting.</p> <ul style="list-style-type: none"> • Village survey
2023/132	<p>Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 15th of January 2024 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 21:20 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____