

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 9th of October 2023** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Susannah England (SE), Jacky York (JY), Dan Pattimore

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2023/085	Apologies for Absence Steve Ormerod forwarded apologies to the meeting. Resolved: to approve the apologies and the reasons given.												
2023/086	Declarations of Interest and Requests for Dispensation None												
2023/087	Public Participation (Timed item 15 minutes) None												
2023/088	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 4 th of September 2023. Resolved: to accept the minutes of the previous meeting and the recommendations therein.												
2023/089	Finance 2023/089.1 Accounts for Payment The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£348.20</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£7.00</td></tr><tr><td>Gareth Davidson</td><td>Grass Maintenance 2023 Season</td><td>£3,600.00</td></tr></tbody></table> Resolved: to approve the above payments 2023/089.2 Balances The balances at bank on the 1 st of October 2023 were duly noted. Resolved: to receive the information 2023/089.3 Signature of Cashbook Reconciliation The chair was authorised to sign the cashbook reconciled to the bank statement. Resolved: to receive the information	Payee	Description	Amount	L Nicholson	Clerk Salary	£348.20	HMRC	PAYE	£7.00	Gareth Davidson	Grass Maintenance 2023 Season	£3,600.00
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<p>2023/090</p>	<p>Correspondence 2023/090.1 Westmorland & Furness Council: Statements of Gambling & Licensing Policies The correspondence and reports were outlined. The council agreed not to comment on this occasion. Resolved: to receive the information</p> <p>2023/090.2 Resident: Work at A66 Kirkby Thore 18-19th of September The correspondence was outlined and the information noted. Resolved: to receive the information</p>
<p>2023/091</p>	<p>Planning Applications & Decisions 2023/091.1 Applications None</p> <p>2023/091.2 Decisions None</p>
<p>2023/092</p>	<p>Outside Body Reports 2023/092.1 Memorial Hall Committee It was reported that the Memorial Hall are commissioning a full electrical inspection. The committee is looking to refurbish the toilets. The Parish Council has offered financial support to the committee, amount to be determined once quotation have been received. Resolved: to receive the information</p> <p>2023/092.2 Friends of Appleby Transport Group The weekday off peal usage of the 563 is increasing. The usage of the 563 on a Saturday continues to be good. It was reported that the service was close to being commercially viable. Resolved: to receive the information</p>
<p>2023/093</p>	<p>Highways Matters 2023/093.1 Pot Holes The pot holes on Priest Lane and Piper Lane were noted. DP to forward information for reporting them to the clerk Resolved: to receive the information</p> <p>2023/093.2 State of Road Surface Highways engineers had marked up Main Street repairs in July. No work has been undertaken and the markings have now significantly faded. Resolved: to receive the information</p>
<p>2023/094</p>	<p>Footpath Matters The missing fingerpost outlining the route to Hale Grange was discussed. Clerk asked to raise the issue with the footpath team Resolved: to receive the information Action: LN</p>
<p>2023/095</p>	<p>Noticeboard</p>

	<p>The draft correspondence to neighbours was presented. The clerk to provide hard copies for SE to circulate. Resolved: to receive the information</p>
2023/096	<p>Tree Maintenance The trees in the grassed verges and recreation ground were discussed. One of the silver birch trees had lost a leading branch in recent high winds. It was noted that the Parish Council does not own any of this land. A tree survey to be arranged. Resolved: to receive the information Action: LN</p>
2023/097	<p>Clerk Recruitment The clerk outlined the recruitment process and required documentation. The clerk was asked to circulate the information for consideration. Resolved: to receive the information</p>
2023/098	<p>Project Reports 2023/098 Household Support Fund To be added to the website Resolved: to receive the information</p>
2023/099	<p>Items for the Next Meeting of the Parish Council The following items to be put on the agenda for the next meeting - Clerk Recruitment</p>
2023/100	<p>Date and Time of Next Meeting The next meeting to be held on Monday 13th of November 2023 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 21:15 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____