

KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson

Tel: 07855 832174

Email: clerk@kirkbythore.org.uk

29th of May 2023

KIRKBY THORE PARISH COUNCIL MEETING 31ST OF JULY 2023

To: Members of the Council

You are hereby summonsed to attend a meeting of Kirkby Thore Parish Council which will be held at Kirkby Thore Memorial Hall, on Monday **31st of July 2023 at 7.30pm**. Members of the public are welcome to attend.

AGENDA

2023/058	Apologies for Absence To receive and accept apologies and note the reasons for absence									
2023/059	Declarations of Interest and Requests for Dispensation 2023/041.1 To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) 2023/041.2 To make any requests for dispensation									
2023/060	Public Participation (Timed item 15 minutes) To receive previously notified written public questions – Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the day of the meeting. Your request should outline the question you will be raising. This is at the Chairman’s discretion and no decisions can be made on items brought to the attention of Kirkby Thore Parish Council under this item.									
2023/061	Minutes of the Last Meeting of Kirkby Thore Parish Council To authorise the Chairman to sign, as a correct record, <ul style="list-style-type: none">• The minutes of the Parish Council Meeting held on Monday the 3rd of July 2023 (circulated prior to the meeting).									
2023/062	Finance 2023/062.1 Accounts for Payment To consider accounts for payment, presentation of balance sheet and forecast update <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£348.20</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£7.00</td></tr></tbody></table>	Payee	Description	Amount	L Nicholson	Clerk Salary	£348.20	HMRC	PAYE	£7.00
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You can raise matters for discussion under the item of ‘Any other relevant parish business’.

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	CALC	Planning Training	£120.00	
	ICO	Data Management Certificate	£40.00	
	To consider the following requests for financial support			
	Kirkby Thore Memorial Hall	Insurance Costs	£1,132.04	
	St Michael's PCC	Grass Maintenance	£350.00	
	2023/062.2 Balances			
	To note the current balances at bank on the 31 st of July 2023			
	2023/062.3 Signature of Cashbook Reconciliation			
	To authorise the signature of the cashbook reconciled to the bank statement.			
2023/062	Correspondence			
	To consider correspondence received			
	From	Description		
	CALC	Special General Meeting – Rescheduled		
	W&F Council Contracts	Litter Bins		
	W&F Council Highways	State of Road Surface on Main Street		
	Resident	Grass Cutting at Miller Stone Rise		
2023/062	Planning Applications & Decisions			
	2023/062.1 Applications			
	To discuss planning applications received for consideration by the Parish Council			
	Application No.	Location	Brief Description	Parish Council Comment
	23/0438	Methodist Church, Chapel Lane, Kirkby Thore, Penrith	Change of use of a former Methodist chapel to dwellinghouse. Re-submission of 22/0158.	TBC
	2023/062.2 Decisions			
	To receive notification of decisions made by Westmorland & Furness Council since the last meeting.			

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2023/063	Outside Body Reports To receive brief reports from Councillors who represent the Council on outside bodies 2023/063.1 Memorial Hall Committee To receive an update from the Memorial Hall Committee Meeting
2023/064	Highways Matters To consider Highways Matters including 2023/048.1 Pot Holes To receive reports of pot holes to report to HIAMS 2023/048.2 State of Road Surface To consider the state of the road surface
2023/065	Footpath Matters To consider Footpath Matters
2023/066	Litter Bins To receive an update on the meeting held with Westmorland & Furness contracts team
2023/067	Noticeboard To agree completion of Planning Permission for board installation
2023/068	Project Reports 2023/068.1 Planning Training To receive an update on the training
2023/069	Items for the Next Meeting of the Parish Council To receive items for discussion at the next meeting of the Parish Council
2023/070	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 4 th of September 2023 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.

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