

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 3<sup>rd</sup> of July 2023** at 19:30hrs in Kirkby Thore Memorial Hall.

### Present

**Chairman:** Lorna Baker (LB)  
**Councillors:** Susannah England (SE), Jacky York (JY), and Ian Thompson (IT)

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** None

**Members of the Public:** 1

<b>2023/040</b>	<b>Apologies for Absence</b> Dan Pattimore and Steve Ormerod forwarded apologies to the meeting. <b>Resolved: to approve the apologies and the reasons given.</b>												
<b>2023/041</b>	<b>Declarations of Interest and Requests for Dispensation</b> None												
<b>2023/042</b>	<b>Public Participation (Timed item 15 minutes)</b> A discussion was held about the Millennium Green and the grassed area at Sanderson's Croft. As the current grass cutting arrangements had failed Eden Housing would be organising a cut of the grassed area to tidy it up.  The clerk was asked to seek the current contact for TPO's at Westmorland & Furness. <b>Resolved: to receive the information</b>  IP joined the meeting at 19.41												
<b>2023/043</b>	<b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b> The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 5 <sup>th</sup> of June 2023. <b>Resolved: to accept the minutes of the previous meeting and the recommendations therein.</b>												
<b>2023/044</b>	<b>Finance</b> <b>2023/044.1 Accounts for Payment</b> The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£348.20</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£7.00</td></tr><tr><td>Lindsay Nicholson</td><td>Postage</td><td>£3.20</td></tr></tbody></table> <b>Resolved: to approve the above payments</b> <b>2023/044.2 Balances</b>	Payee	Description	Amount	L Nicholson	Clerk Salary	£348.20	HMRC	PAYE	£7.00	Lindsay Nicholson	Postage	£3.20
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	<p>The balances at bank on the 1<sup>st</sup> of July 2023 were duly noted.  <b>Resolved: to receive the information</b></p> <p><b>2023/044.3 Signature of Cashbook Reconciliation</b>  The chair was authorised to sign the cashbook reconciled to the bank statement.  <b>Resolved: to receive the information</b></p>
<b>2023/045</b>	<p><b>Correspondence</b></p> <p><b>2023/045.1 Natural England: Virtual Launch of the Cumbria People and Nature Network</b>  The correspondence was outlined.  <b>Resolved: to receive the information</b></p> <p><b>2023/045.2 CALC: Special General Meeting</b>  It was noted that the Special General Meeting had been rescheduled  <b>Resolved: to receive the information</b></p> <p><b>2023/045.3 National Highways: Development Consent Order Complete</b>  The correspondence was outlined  <b>Resolved: to receive the information</b></p>
<b>2023/046</b>	<p><b>Planning Applications &amp; Decisions</b></p> <p><b>2023/046.1 Applications</b>  None  It was noted than an additional application had been received since the agenda was published. The clerk was asked to seek an extension from W&amp;F so that it could be discussed at the next meeting.</p> <p><b>2023/046.2 Decisions</b>  None</p>
<b>2023/047</b>	<p><b>Outside Body Reports</b>  The clerk was asked to chase the slides from the British Gypsum meeting.</p> <p><b>2023/047.1 Memorial Hall Committee</b>  None, the next meeting scheduled for the 17<sup>th</sup> of July.</p>
<b>2023/048</b>	<p><b>Highways Matters</b></p> <p><b>2023/048.1 Pot Holes</b>  The pot holes on Piper Lane and Priest Lane were reported.  <b>Resolved: to receive the information</b></p> <p><b>2023/048.2 State of Road Surface</b>  The clerk had sent correspondence outlining the problems associated with the state of the road on Main Street. W&amp;F Highways indicated that they would look at the site and respond shortly  <b>Resolved: to receive the information</b></p>
<b>2023/049</b>	<p><b>Footpath Matters</b>  None</p>

2023/050	<p><b>Litter Bins</b>  The meeting with W&amp;F Contract team was discussed. The extra bins on the corner of Fell Lane and outside the Memorial Hall had been requested. Moving of the bin on the triangle outside the school next to the seat was also discussed. The requests would now be considered and the Parish Council would be contacted with the outcome in due course.  <b>Resolved: to receive the information</b></p>
2023/051	<p><b>Training</b>  The planning training requested for the 24<sup>th</sup> of July was in hand. The clerk had not yet received final confirmation due to staff sickness. Clerk to ensure invitations to Milburn, Dufton, Temple Sowerby and Long Marton are extended.  <b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: LN</b></span></p>
2023/052	<p><b>Noticeboard</b>  The meeting was advised that the noticeboard would require planning permission. Clerk to seek clarification on the process and draft the application.  <b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: LN</b></span></p>
2023/053	<p><b>Grassed Area on Sanderson's Croft</b>  As resident interested in this item were in attendance at the meeting the update was provided in Public Participation 2023/042. There were no additional comments made.</p>
2023/054	<p><b>Shared Prosperity Fund</b>  A discussion was held about the possibility of making an application to the fund to create a play area and public amenity facility more centrally in the village. It was noted that the closing date for this fund was imminent. Councillors discussed their capacity to work up the project idea do that it could be actioned the next time a larger grant fund is opened.  <b>Resolved: to receive the information</b></p> <p>A discussion was held about the Roman history within the parish and whether there may be projects around this that also need exploring.</p>
2023/055	<p><b>Project Reports</b>  <b>2023/055 British Gypsum Hotmeals Project</b>  No further update</p>
2023/056	<p><b>Items for the Next Meeting of the Parish Council</b>  The following items were raised for consideration at the next meeting:  - Noticeboard / Planning Permission  - Flashing Speed Sign  <b>Resolved: to receive the information</b></p>
2023/057	<p><b>Date and Time of Next Meeting</b>  The next meeting is scheduled to be held on Monday 31<sup>st</sup> of July 2023 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 20:35 hrs

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_