

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 3rd of April 2023** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Susannah England (SE) Dan Pattimore (DP) and Jacky York (JY)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2022/212	Apologies for Absence None						
2022/213	Declarations of Interest and Requests for Dispensation None						
2022/214	Public Participation (Timed item 15 minutes) Residents had raised concerns about the litter bins in the parish. The bins are not being emptied on a regular basis resulting in a build-up of waste. The bin near the school is reported to be very close to the seat resulting in the enjoyment of the seat being reduced due to the smell. Council to consider if this could be moved slightly. Consider installation of an extra bin within the parish to meet demand. Resolved: to receive the information						
2022/215	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 6 th of March 2023. Resolved: to accept the minutes of the previous meeting and the recommendations therein.						
2022/216	Actions Arising from Previous Minutes 2022/216.1 Civility & Respect Workshops The clerk to gaining some information about the workshops and how to book for JY. Resolved: to receive the information						
2022/217	Finance 2022/217.1 Accounts for Payment The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£348.20</td></tr></tbody></table>	Payee	Description	Amount	L Nicholson	Clerk Salary	£348.20
Payee	Description	Amount					
L Nicholson	Clerk Salary	£348.20					

	HMRC	PAYE	£7.00
	Resolved: clerk to process the above payments		Action: LN
	<p>2022/217.2 Balances The balances at bank on the 1st of April 2023 were duly noted. Resolved: to receive the information</p> <p>2022/217.3 Signature of Cashbook Reconciliation The chair was authorised to sign the cashbook reconciled to the bank statement. Resolved: to receive the information</p>		
2022/218	<p>Correspondence</p> <p>2022/218.1 CALC: NALC Briefing – DLUHC Consultation On Infrastructure Levy The clerk was asked to recirculate the information. Resolved: to receive the information</p> <p>2022/218.2 British Gypsum: Community Projects Consultation The correspondence was outlined. The support to complete the benches was noted. Clerk to enquire if it is possible for additional residents to be added to the hot meals project. Resolved: to receive the information</p> <p>2022/218.3 EDC: Parish Council Elections The correspondence was outlined. The clerk outlined the next stages of the process. Resolved: to receive the information</p> <p>2022/218.4 National Highways: Yorkshire & Northeast 2023 Regional Stakeholder Survey The correspondence was outlined. All councillors to consider responding to the survey. Resolved: to receive the information Action: All</p> <p>2022/218.5 Moore: Parish Council Audit The correspondence was outlined. The clerk advised the meeting of the stages of the audit. Resolved: to receive the information</p>		
2022/219	<p>Planning Applications & Decisions</p> <p>2022/219.1 Applications None</p> <p>2022/219.2 Decisions None</p>		
2022/220	<p>Outside Body Reports</p> <p>2022/220.1 Appleby Transport Group None</p>		

	<p>2022/220.2 Memorial Hall Committee None</p> <p>2022/220.3 Kirkby Thore King's Coronation Committee Councillors attending the meeting provided a verbal update. The Parish Councils plans to provide Coronation Mugs was welcomed. It was noted that there were 35 children at the school. The Parish Council had been asked to provide a refreshment donation to the Big Lunch. The clerk was authorised to arrange for a refreshment donation to be provided, maximum budget of £250. Resolved: clerk arrange a refreshment donation Action: LN</p>
2022/221	<p>Highways Matters 2022/221.1 Planning Inspectorate: A66 Northern Trans- Pennine Project The working group response was ratified by full council Resolved: to ratify the response</p>
2022/222	<p>Footpath Matters The state of the footpaths in the parish was discussed. Concern was raised about how many of the paths were in a poor state of repair and how many of them would be cut by the A66 road proposals. Troutbeck bridge was raised in regard to the high handrail. Clerk to continue to develop relationship with footpath team. Resolved: to receive the information</p>
2022/223	<p>Village Amenities 2022/223.1 Trees for the Recreation Field The saplings were planted and appropriate guards installed. Resolved: to receive the information</p> <p>2022/223.2 Defibrillator The information to be updated on the circuit Resolved: to receive the information</p>
2022/224	<p>Tree Maintenance Tender It was noted that the work was ongoing. Resolved: to receive the information</p>
2022/225	<p>The Kings Coronation 2022/225.1 Mugs For School Children The quotations were considered. Clerk to order 100 mugs of COR3501 Option 6 with the wording, Kirkby Thore, Cumbria. Resolved: order to be placed Action: LN</p> <p>2022/225.2 Noticeboard replacement Quotations received to date were discussed. Specification changes to the hall board were made. Clerk to update quotations Resolved: to receive the information Action: LN</p>
2022/226	<p>Annual Meeting of Parish Electors The Annual Meeting of Parish Electors to be held on the 15th of May at 7.00pm Resolved: to receive the information</p>

<p>2022/227</p>	<p>Items for the Next Meeting of the Parish Council The following items were proposed for discussion at the next meeting of the Parish Council</p> <ul style="list-style-type: none"> - Audit - Condition of the seat on the A66 <p>Resolved: to receive the information</p>
<p>2022/228</p>	<p>Date and Time of Next Meeting The next meeting to be held on Monday 15th of May 2023 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p> <p>Resolved: to receive the information</p>

LB closed the meeting at 21:26 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____