

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 6th of March 2023** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Susannah England (SE) and Jacky York (JY)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 2

2022/193	Apologies for Absence Apologies for absence were received from Dan Pattimore (DP) and Ian Thompson (IT) with reasons given. Resolved: to accept the apologies received and the reasons given.												
2022/194	Declarations of Interest and Requests for Dispensation None												
2022/195	Public Participation (Timed item 15 minutes) A resident raised the old social club site. It was proposed that the recreation area be relocated to this site and then the current recreation area could be rented out to raise income for the community. Possible covenants on the site were discussed. A resident raised the nuisance of HGV vehicles in the village and the bench on the A66 was raised as in need of refurbishment.												
2022/196	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 6 th of February 2023. Resolved: to accept the minutes of the previous meeting and the recommendations therein.												
2022/197	Actions Arising from Previous Minutes Items on the agenda												
2022/198	Finance 2022/198.1 Accounts for Payment The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary</td><td>£348.20</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£7.00</td></tr><tr><td>Lindsay Nicholson</td><td>Sapling Trees & Stakes</td><td>£206.40</td></tr></tbody></table>	Payee	Description	Amount	L Nicholson	Clerk Salary	£348.20	HMRC	PAYE	£7.00	Lindsay Nicholson	Sapling Trees & Stakes	£206.40
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	Kirkby Stephen Parish Council	Subsidy for 16 week Bus Service Trial	£660.00
	<p>2022/198.2 Balances The balances at bank on the 1st of March 2023 were duly noted. Resolved: to receive the information</p> <p>2022/198.3 Signature of Cashbook Reconciliation The chair was authorised to sign the cashbook reconciled to the bank statement. Resolved: to receive the information</p>		
2022/199	<p>Correspondence The following items of correspondence were reported for information</p> <p>2022/199.1 CALC: LGR Newsletter The correspondence was outlined. Resolved: to receive for information</p> <p>2022/199.2 EDC: Playing Pitch and Outdoor Sports Facility Strategy The correspondence was outlined. Response delegated to clerk Resolved: clerk to respond to consultation Action: LN</p> <p>2022/199.3 EDC: Parish Council Election The timetable for the Parish Council Elections was outlined and nomination forms were distributed. Resolved: to receive the information</p> <p>2022/199.4 NALC: Civility & Respect Training Workshops JY expressed an interest in attending some of the workshops. Clerk to ascertain more details Resolved: to receive the information Action: LN</p>		
2022/200	<p>Planning Applications & Decisions</p> <p>2022/200.1 Applications None</p> <p>2022/200.2 Decisions None</p>		
2022/201	<p>Outside Body Reports</p> <p>2022/201.1 Appleby Transport Group None</p> <p>2022/201.2 Memorial Hall Committee None</p> <p>2022/201.3 Kirkby Thore King's Coronation Committee Representatives of the Parish Council attended the community working group for the Kings Coronation. The group were enthusiastic about the Parish Council's</p>		

	<p>plan to provide mugs and replace the main noticeboard. The group was planning to hold a big lunch on the Sunday of the Coronation. Resolved: to receive the information</p>
2022/202	<p>Highways Matters 2022/202.1 National Highways: A66 Northern Trans-Pennine Project The consultation response was formally ratified by the council Resolved: to ratify the consultation response</p> <p>2022/202.2 Planning Inspectorate: A66 Northern Trans- Pennine Project – Deadline 14th of March 2023 The information was discussed and the main points outlined. The response to be completed and forwarded to PINS Resolved: to respond to the consultation Action: LN</p>
2022/203	<p>Footpath Matters None</p>
2022/204	<p>Village Amenities</p> <ul style="list-style-type: none"> • Trees for the Recreation Field The saplings have been received. Councillors arranging a working group to plant the trees. The clerk was asked to arrange for a plaque to commemorate the trees in honour of the Queen Resolved: to receive the information • Defibrillator Clerk to return call to Appleby First Responders Resolved: to receive the information • Road Signs Item to be deferred to June Resolved: to receive the information
2022/205	<p>Tree Maintenance Tender Work to the tender is ongoing. Resolved: to receive the information</p>
2022/206	<p>The Kings Coronation 2022/206.1 Mugs For School Children Quotations for the mugs were presented to the meeting. A discussion was held about the number of mugs and criteria. There were also some questions raised about the design to be put on the back of the mug. It was agreed that the successful quotation would be deferred to the next meeting when further information had been sought. Resolved: to defer to the next meeting</p> <p>2022/206.2 Noticeboard replacement Quotations for the noticeboard were presented to the meeting. The cost of the boards were noted. Councillors felt that replacing more than one board at this stage would be too costly. Councillors agreed to defer approving a successful</p>

	<p>quotation to the next meeting so that quotations could be altered to reflect that only one board for the main hall is now required. Resolved: to defer to the next meeting</p>
2022/207	<p>Community Planning It was agreed to defer this item until June Resolved: to defer to the June meeting</p>
2022/208	<p>Risk Assessment 2022/208.1 Generic Risk Assessment The generic risk assessment 2022/23 was approved. Resolved: to approve the risk assessment</p> <p>2022/208.2 Financial Risk Assessment The financial risk assessment 2022/23 was approved. Resolved: to approve the risk assessment</p>
2022/209	<p>Meeting Dates 2023/2024 The meeting dates for 2023/2024 were approved as follows</p> <ul style="list-style-type: none"> • Monday the 3rd of April 2023 • Monday the 15th of May 2023 • Monday the 5th of June 2023 • Monday the 3rd of July 2023 • Monday the 7th of August 2023 • Monday the 4th of September 2023 • Monday the 2nd of October 2023 • Monday the 6th of November 2023 • Monday the 4th of December 2023 • Monday the 8th of January 2024 • Monday the 5th of February 2024 • Monday the 4th of March 2024 <p>Resolved: to approve the above meeting dates</p>
2022/210	<p>Items for the Next Meeting of the Parish Council The following items were received for consideration at the next meeting of the parish council,</p> <ul style="list-style-type: none"> - Annual meeting of parish electors <p>Resolved: to receive the information</p>
2022/211	<p>Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 3rd of April 2023 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 21:34 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____