

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 6th of February 2023** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Dan Pattimore (DP), Susannah England (SE) and Jacky York (JY)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 2

2022/176	Apologies for Absence None
2022/177	Declarations of Interest and Requests for Dispensation None
2022/178	Public Participation (Timed item 15 minutes) A representative from Kirkby Thore School updated the Council on the imminent OFSTEAD inspection. The Parish Council was asked if it would consider replacing the community board outside the school to help promote the school. The council indicated it would consider replacing the board. The possibility of removing the old board in the short-term was also discussed. A resident wished to discuss the condition of the road along Main Street. In particular the surface outside Banker House. The number of HGV vehicles were discussed. It was acknowledged that Main Street receives a larger volume of HGV's than average rural usage.
2022/179	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 23 rd of January 2023. Resolved: to accept the minutes of the previous meeting and the recommendations therein.
2022/180	Actions Arising from Previous Minutes 2022/180.1 Dog Waste Bins EDC following up the problem with the contractor Resolved: to receive for information 2022/180.2 Precept The request was forwarded to EDC Resolved: to receive the information

	<p>2022/180.3 Memorial Hall Committee The clerk to correspond with the committee in relation to the fly-tipping in the recycling area Resolved: to receive the information</p> <p>2022/180.4 Sleastonhow Lane The sink hole had been reported to HIAMS Resolved: to receive the information</p>												
2022/181	<p>Finance 2022/181.1 Accounts for Payment The accounts listed below were presented for payment.</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>L Nicholson</td> <td>Clerk Salary Jan</td> <td>£348.20</td> </tr> <tr> <td>HMRC</td> <td>PAYE – Jan</td> <td>£7.00</td> </tr> <tr> <td>Lindsay Nicholson</td> <td>TSO Host 1 year domain renewal</td> <td>£9.54</td> </tr> </tbody> </table> <p>Resolved: clerk to process the above payments Action: LN</p> <p>2022/181.2 Balances The balances at bank on the 1st of February 2023 were duly noted. Resolved: to receive the information</p> <p>2022/181.3 Signature of Cashbook Reconciliation The chair was authorised to sign the cashbook reconciled to the bank statement. Resolved: to receive the information</p>	Payee	Description	Amount	L Nicholson	Clerk Salary Jan	£348.20	HMRC	PAYE – Jan	£7.00	Lindsay Nicholson	TSO Host 1 year domain renewal	£9.54
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2022/182	<p>Correspondence The following items of correspondence were reported for information</p> <p>2022/182.1 HSBC: Bank Mandate The correspondence was outlined. Councillors noted the new form that needed to be completed. Resolved: to receive the information</p> <p>2022/182.2 National Highways: A66 Northern Trans-Pennine Project The correspondence was outlined. The closing date for this stage of the consultation was noted as Monday the 27th of February 2023. Resolved: to receive the information</p>												
2022/183	<p>Planning Applications & Decisions 2022/183.1 Applications None</p> <p>2022/183.2 Decisions None</p>												
2022/184	Outside Body Reports												

	<p>2022/185.1 Appleby Transport Group LB provided an update on the activities of the group. It was noted that a pilot scheme bus service was proposed on a Saturday from Kirkby Stephen to Penrith. The bus would undertake the route 4 times. The pilot scheme is to be partially funded by the Parish Councils. Kirkby Thore Parish Council is holding £660.00 in reserve for the service. Councillors agreed that the reserve should be applied to the pilot. Resolved: to receive the information Action: LN</p>
<p>2022/186</p>	<p>Highways Matters 2022/186.1 A66 Northern Trans-Pennine Project The changes to the route were discussed. The footpaths were raised as an area of particular concern as all current routes to be severed by the current plans. Many of the paths to be re-routed alongside the road with a loss of public amenity. The clerk to request a meeting with National Highways to seek further information. The working group would continue to meet to develop a response to the consultation. Resolved: to receive the information</p>
<p>2022/187</p>	<p>Footpath Matters None</p>
<p>2022/188</p>	<p>Village Amenities 2022/188.1 Trees for the Recreation Field It was agreed that 10 sapling trees with guards and stakes would be purchased for the rec from the Woodland Trust as per the quotation. Resolved: Clerk to order the trees Action: LN</p> <p>2022/188.2 Defibrillator The clerk had arranged a meeting with Appleby First Responders and would update Councillors following the conversation. Resolved: to receive the information Action: LN</p> <p>2022/188.3 Road Signs No further progress to report Resolved: to receive the information Action: LN</p>
<p>2022/189</p>	<p>Tenders 2022/189.1 Grass Cutting Tender The tenders received were considered. The successful tender was agreed upon unanimously. Clerk to advise the successful candidate. Resolved: to award the grass cutting contract</p> <p>2022/189.2 Tree Maintenance Tender The clerk was asked to seek quotations for Tree Condition Surveys Resolved: to receive the information Action: LN</p>
<p>2022/190</p>	<p>Community Planning</p>

	<p>A brief discussion was held about Community Planning with no conclusions drawn. A resident had expressed an interest in the Parish Council co-ordinating a Community Plan.</p> <p>Resolved: to receive the information</p>
2022/191	<p>Items for the Next Meeting of the Parish Council</p> <p>To receive items for discussion at the next meeting of the Parish Council</p> <ul style="list-style-type: none"> - Generic and Financial Risk Assessment - Dates of Meeting 2023/24
2022/192	<p>Date and Time of Next Meeting</p> <p>The next meeting is scheduled to be held on Monday 6th of March 2023 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 21:34 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____