

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 23rd of January 2022** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Dan Pattimore (DP), Susannah England (SE) and Jacky York (JY)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: District Councillor Henry Sawrey Cookson

Members of the Public: None

2022/160	Apologies for Absence None															
2022/161	Declarations of Interest and Requests for Dispensation None															
2022/162	Public Participation (Timed item 15 minutes) None-															
2022/163	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Tuesday the 15 th of November 2022. Resolved: to accept the minutes of the previous meeting and the recommendations therein.															
2022/164	Actions Arising from Previous Minutes 2022/164.1 Dog Waste Bins The bin at the Village Hall and outside the Forresters Arms is still not being emptied. Clerk to contact EDC Resolved: to receive the information Action: LN															
2022/165	Finance 2022/165.1 Accounts for Payment The accounts listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary Dec</td><td>£348.20</td></tr><tr><td>L Nicholson</td><td>Clerk Salary Nov and Backpay</td><td>£516.20</td></tr><tr><td>HMRC</td><td>PAYE – Nov & Dec</td><td>£56.00</td></tr><tr><td>L Nicholson</td><td>Bolts for benches</td><td>£42.90</td></tr></tbody></table> Resolved: clerk to process the above payments Action: LN	Payee	Description	Amount	L Nicholson	Clerk Salary Dec	£348.20	L Nicholson	Clerk Salary Nov and Backpay	£516.20	HMRC	PAYE – Nov & Dec	£56.00	L Nicholson	Bolts for benches	£42.90
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2022/165.2 Balances

The balances at bank on the 1st of January 2022 were duly noted.

Resolved: to receive the information

2022/165.3 Signature of Cashbook Reconciliation

The chair was authorised to sign the cashbook reconciled to the bank statement.

Resolved: to receive the information

2022/165.4 Budget 2023/2024

The budget was presented and approved. Copy in appendix 1.

Resolved: to approve the budget for 2023/2024

2022/165.5 Precept

The precept outlined in the approved budget was outlined. Councillors approved the precept for 2023/2024 of £13,192.00. Clerk to forward precept request to Eden District Council.

Resolved: approve the precept for 2023/2024

Action: LN

2022/166

Correspondence

The following items of correspondence were reported for information.

2022/166.1 EDC: Precept, CTRS and Council Tax Base

The correspondence was outlined and the figures for 2023/2024 noted

Resolved: to receive the information

2022/166.2 CALC: Footway Lighting 2022/2023

The correspondence was outlined. It was noted that EDC had resolved not to invoice parishes for the maintenance recharge in 2022/23.

Resolved: to receive the information

2022/166.3 Westmorland & Furness: Election Fees

The correspondence was outlined. It was noted that Westmorland & Furness Council has made a commitment not to recharge Parish Councils for the May 2023 Elections.

Resolved: to receive the information

2022/166.4 National Highways: CLG & Consultation Sessions

The correspondence was outlined. Councillors attended the CLG session. The local public consultation session to be held in Kirkby Thore Memorial Hall on the 31st of January 2023.

Resolved: to receive the information

2022/166.5 CALC: CCC & WAF Consultation regarding Service Delivery

The correspondence was outlined. The session to be held via virtual meeting on the 8th of February 2023.

Resolved: To receive the information

2022/166.6 CALC: Launch of Westmorland & Furness Council Tax Consultation

The correspondence was outlined. Comments to be forwarded to the clerk
Resolved: to receive the information

2022/167 Planning Applications & Decisions
2022/167.1 Applications
 None

2022/167.2 Decisions

Application No.	Location	Brief Description	Decision
22/0791	ASHTON LEA	Works to trees subject to Tree Preservation Order No. 110, 2001, comprising 5) Oak - Reduce upper crown and branches by 40%. Reduce remaining branches by 20%. 6) Beech - fell. 7) Beech - fell. 16) Lime - Trim crown to create 2m clearance from the nearby farm building. 401) Cypress - Fell. 403) Sycamore - Trim crown to create 2m clearance from nearby farm building. 404) Norway Maple - Trim to create 2m clearance from nearby farm building. 1032) Leyland Cypress x2 - fell.	Partially Refused

Resolved: to receive the information

2022/168 Outside Body Reports

To receive brief reports from Councillors who represent the Council on outside bodies

2022/168.1 Appleby Transport Group

Local bus routes are taking part in the £2 fare cap on single tickets. The cap will remain in place until 31 March 2023.

Resolved: to receive the information

2022/168.2 Memorial Hall Committee

The Memorial Hall Committee had sent correspondence to the Parish Council regarding fly-tipping in the recycling area. The Memorial Hall Committee receive a nominal fee of £300 per year for hosting the site on the car park. There is a continued problem of fly-tipping in the area which becomes the responsibility of the volunteer management committee not Eden District Council. The management committee feels that the time and money spent resolving the fly-tipping outweighs any financial gain from having the site to the Memorial Hall Committee.

Parish Councillors discussed the problem. CCTV was discussed and the additional cost and administration that this would require. The clerk was asked to respond to the committee acknowledging that it would understand if they wished to no longer provide the site but offer the CCTV suggestion.

Resolved: to receive the information

Action: LN

<p>2022/169</p>	<p>Highways Matters The clerk was asked to report the sink hole that was forming where a previous repair had been made. The fault is on main street next to the Sleastonhow Lane junction. Resolved: to receive the information Action: LN</p> <p>2022/169.2 A66 Dualling All councillors and resident to be encouraged to attend the consultation event at Kirkby Thore Memorial Hall on the 31st of January 2023 Resolved: to receive the information Action: All</p>
<p>2022/170</p>	<p>Footpath Matters It was noted that the spoil heaps affecting footpath 336014 had been moved but the works were ongoing. Resolved: to receive the information</p>
<p>2022/171</p>	<p>Village Amenities</p> <ul style="list-style-type: none"> • Village Seats The works to the 2 village seats had been completed. Resolved: to receive the information • Trees for the Recreation Field It now looks unlikely that Weasdale will be able to provide the trees for the area. The clerk was asked to re-visit the suppliers and their relevant prices. Resolved: to receive the information • Defibrillator The clerk was asked to contact Appleby First Responders directly. Resolved: to receive the information • Emergency Plan The work is ongoing Resolved: to receive the information
<p>2022/172</p>	<p>Tenders</p> <p>2022/172.1 Grass Cutting Tender The tender documents had been circulated but responses had been limited. JY to forward tender to additional grass cutting contact. Final decision to be made at the meeting on the 6th of February 2023. Resolved: to receive the information</p> <p>2022/172.2 Tree Maintenance Tender LB indicated that she would look at the grass cutting maps to see if the trees could be mapped. The clerk to look into a tree condition survey specification. Resolved: to receive the information</p>
<p>2022/173</p>	<p>Community Planning Councillors discussed community planning. LB provided information regarding the Heart of Eden Community Plan and the Sockbridge and Tirril Community Plan. It has been indicated that funding and service delivery opportunities from</p>

	<p>the local government review were likely to be offered in areas where community plans had been undertaken. The capacity of the Parish Council volunteer team was also discussed.</p> <p>Resolved: to receive the information</p>
2022/174	<p>Items for the Next Meeting of the Parish Council</p> <p>None</p>
2022/175	<p>Date and Time of Next Meeting</p> <p>The next meeting is scheduled to be held on Monday 6th of February 2023 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 21:05 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____

Appendix 1: Budget 2023 / 2024 – Approved

Budget	Amount
Income	
Precept	£12,886.00
Council Tax Reduction Scheme	£210.00
Grants Received	£0.00
Bank Account Interest	£30.00
Wayleaves	£12.00
VAT Reclaimed	£100.00
Defibrillator	£0.00
Footway Lighting	£0.00
	£13,238.00
Expenditure	
Loan Repayments	£669.00
Stationary	£110.00
Clerk Salary & Expenses	£4,623.00
PAYE	£0.00
Grass Cutting & Weed Spraying Inc VAT	£3,500.00
Grants Made	£350.00
General Admin Inc VAT	£150.00
Insurance	£500.00
Affiliation Fees	£250.00
Village Amentities	£66.00
Memorial Hall	£1,250.00
Advertising Inc VAT	£0.00
Phone & Broadband	£0.00
Audit Fees	£100.00
Travel Expenses	£100.00
Training	£250.00
Defibrillator Reserve	£200.00
563 Subsidy	£0.00
Election	£0.00
Footway Lighting Expenditure	£1,000.00
Banking Fees	£120.00
TOTAL	£13,238.00
Income minus Expenditure	£0.00