

# KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson

Tel: 07855 832174

Email: clerk@kirkbythore.org.uk

15<sup>th</sup> of January 2023

## **KIRKBY THORE PARISH COUNCIL MEETING 23<sup>RD</sup> OF JANUARY 2023**

### **To: Members of the Council**

You are hereby summonsed to attend a meeting of Kirkby Thore Parish Council which will be held at Kirkby Thore Memorial Hall, on Monday **23<sup>rd</sup> of January 2023 at 7.30pm**. Members of the public are welcome to attend.

### **AGENDA**

|                 |   |
|-----------------|---|
| <b>2022/160</b> | <b>Apologies for Absence</b><br>To receive and accept apologies and note the reasons for absence  |
| <b>2022/161</b> | <b>Declarations of Interest and Requests for Dispensation</b><br>2022/161.1 To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)<br>2022/161.2 To make any requests for dispensation  |
| <b>2022/162</b> | <b>Public Participation (Timed item 15 minutes)</b><br>To receive previously notified written public questions – Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the day of the meeting. Your request should outline the question you will be raising. This is at the Chairman's discretion and no decisions can be made on items brought to the attention of Kirkby Thore Parish Council under this item. |
| <b>2022/163</b> | <b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b><br>To authorise the Chairman to sign, as a correct record, <ul style="list-style-type: none"><li>• The minutes of the Parish Council Meeting held on Tuesday the 15<sup>th</sup> of November 2022 (circulated prior to the meeting).</li></ul>  |
| <b>2022/164</b> | <b>Actions Arising from Previous Minutes</b><br>To receive a report on items actioned in the previous minutes not on the agenda   |
| <b>2022/165</b> | <b>Finance</b><br><b>2022/165.1 Accounts for Payment</b><br>To consider accounts for payment, presentation of balance sheet and forecast update   |

*Lindsay Nicholson.*

Lindsay Nicholson  
Parish Clerk

**All Parish meetings are open to the public.**

**You can raise matters for discussion under the item of 'Any other relevant parish business'.**

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| Payee       | Description                  | Amount  |
|-------------|------------------------------|---------|
| L Nicholson | Clerk Salary Dec             | £348.20 |
| L Nicholson | Clerk Salary Nov and Backpay | £516.20 |
| HMRC        | PAYE – Nov & Dec             | £56.00  |
| L Nicholson | Bolts for benches            | £42.90  |

## 2022/165.2 Balances

To note the current balances at bank on the 1<sup>st</sup> of January 2023

## 2022/165.3 Signature of Cashbook Reconciliation

To authorise the signature of the cashbook reconciled to the bank statement.

## 2022/165.4 Draft Budget

To agree the budget for 2023/24

## 2022/165.5 Precept

To agree the precept for 2023/24

## 2022/166

### Correspondence

To consider correspondence received

| From                  | Description   |
|-----------------------|---|
| EDC                   | Precept, CTRS and Council Tax Base                                  |
| CALC                  | Footway Lighting  |
| Westmorland & Furness | Election Fees   |
| National Highways     | CLG & Consultation Sessions Planned                                 |
| CALC                  | CCC & WAF Consultation on Service Delivery                          |
| CALC                  | Launch of Westmorland and Furness Council, council tax consultation |

## 2022/167

### Planning Applications & Decisions

#### 2022/167.1 Applications

To discuss planning applications received for consideration by the Parish Council

#### 2022/167.2 Decisions

To receive notification of decisions made by Eden District Council since the last meeting.

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|                 |  |
|-----------------|--|
| <b>2022/168</b> | <b>Outside Body Reports</b><br>To receive brief reports from Councillors who represent the Council on outside bodies<br><b>2022/168.1 Appleby Transport Group</b><br>To receive an update on the work of Appleby Transport Group<br><br><b>2022/168.2 Memorial Hall Committee</b><br>To receive an update on the work of the Memorial Hall Committee |
| <b>2022/169</b> | <b>Highways Matters</b><br>To consider Highways Matters including  |
| <b>2022/170</b> | <b>Footpath Matters</b><br>To consider Footpath Matters  |
| <b>2022/171</b> | <b>Village Amenities</b><br>To receive an update on the following projects: <ul style="list-style-type: none"><li>• Village Seats</li><li>• Trees for the Recreation Field</li><li>• Defibrillator</li><li>• Emergency Plan</li><li>• Road Signs</li></ul>   |
| <b>2022/172</b> | <b>Tenders</b><br><b>2022/172.1 Grass Cutting Tender</b><br>To receive an update on the grass maintenance contract<br><br><b>2022/172.2 Tree Maintenance Tender</b><br>To consider and approve the tree maintenance tender for circulation for 2022/2023   |
| <b>2022/173</b> | <b>Community Planning</b><br>To consider information regarding Community Planning  |
| <b>2022/174</b> | <b>Items for the Next Meeting of the Parish Council</b><br>To receive items for discussion at the next meeting of the Parish Council   |
| <b>2022/175</b> | <b>Date and Time of Next Meeting</b><br>The next meeting is scheduled to be held on Monday 6 <sup>th</sup> of February 2023 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.   |

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