

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 3<sup>rd</sup> of October 2022** at 19:30hrs in Kirkby Thore Memorial Hall.

### Present

**Chairman:** Lorna Baker (LB)  
**Councillors:** Susannah England (SE) and Jacky York (JY)

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** None

**Members of the Public:** None

<b>2022/127</b>	<b>Apologies for Absence</b> Apologies for absence were received from Dan Pattimore (DP). <b>Resolved: to accept the apologies received and the reasons given.</b>
<b>2022/128</b>	<b>Declarations of Interest and Requests for Dispensation</b> None
<b>2022/129</b>	<b>Public Participation (Timed item 15 minutes)</b> The dog waste bins in the Parish were not collected on the 27 <sup>th</sup> of October 2022 and they were full. It was noted that the situation was particularly bad at Forresters Hall. Councillors to contact clerk if the bins are not collected this week. <b>Resolved: to receive the information</b>
<b>2022/130</b>	<b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b> The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 5 <sup>th</sup> of September 2022. <b>Resolved: to accept the minutes of the previous meeting and the recommendations therein.</b>
<b>2022/131</b>	<b>Actions Arising from Previous Minutes</b> <b>2022/131.1 FP336014 Hale Grange to Gypsum</b> The soil heaps are preventing access to the footpath. Clerk to report the footpath as unpassable. <b>Resolved: to receive the information</b> <b>Action: LN</b>  <b>2022/131.2 Defibrillator</b> The clerk had contacted Appleby First Responders and was awaiting feedback. <b>Resolved: to receive the information</b>
<b>2022/132</b>	<b>Finance</b> <b>2022/132.1 Accounts for Payment</b> The accounts listed below were presented for payment.

Payee	Description	Amount
L Nicholson	Clerk Salary – Sept	£324.20
HMRC	PAYE - Sept	£1.00
WEL Medical	Defibrillator Battery	£192.00

**Resolved: clerk to process the above payments**

**Action: LN**

**2022/132.2 Balances**

The balances at bank on the 1<sup>st</sup> of October 2022 were duly noted.

**Resolved: to receive the information**

**2022/133.3 Signature of Cashbook Reconciliation**

The chair was authorised to sign the cashbook reconciled to the bank statement.

**Resolved: to receive the information**

**2022/133**

**Correspondence**

**2022/133.1 CALC: Annual General Meeting Notice**

The correspondence was outlined. The date was noted.

**Resolved: to receive the information**

**2022/133.2 CALC: LGR**

The correspondence was outlined.

**Resolved: to receive the information**

**2022/133.3 CALC: Settlement Study**

The correspondence was outlined. LB and SE expressed an interest in attending the event.

**Resolved: to receive the information**

**2022/134**

**Planning Applications & Decisions**

**2022/134.1 Applications**

None

**2022/134.2 Decisions**

None

**2022/135**

**Outside Body Reports**

**2022/135.1 Appleby Transport Group**

The group is printing a leaflet for information. SE and JY offered to support LB in distributing them in the village.

**Resolved: to receive the information**

**2022/135.2 Memorial Hall Committee**

The meeting was cancelled in respect of the Queen. Meeting to be rescheduled

**Resolved: to receive the information**

**2022/136**

**Highways Matters**

**2022/136.1 Sleastonhowe Lane – BOAT**

	SE to forward a copy of the notice to the clerk. Clerk to discuss application with footway team at Cumbria County Council. BW336006 <b>Action: LN &amp; SE</b> <b>Resolved: clerk to seek clarification from CCC</b>
<b>2022/137</b>	<b>Footpath Matters</b> None
<b>2022/138</b>	<b>Emergency Plan</b> JY met with the Memorial Hall Committee in regard to the emergency plan. JY awaiting feedback from the committee. <b>Resolved: to receive the information</b>
<b>2022/139</b>	<b>Village Amenity Audit</b> To receive the audit and follow up actions
<b>2022/140</b>	<b>Village Amenities</b> <b>2022/140.1 Village Seats</b> The wood has now been smoothed. The wood needs to be drilled and fitted. Clerk to contact Gypsum to see if any of the trades would be able to support the Parish Council. SE to forward picture of the bolts. <b>Resolved: to receive the information</b> <b>Action: LN &amp; SE</b>  <b>2022/140.2 Trees for the Recreation Field</b> Clerk to contact to Weasdale and enquire if the auction is to go ahead. <b>Resolved: to receive the information</b> <b>Action: LN</b>  <b>2022/140.3 Notices for the Memorial Hall Recycling Area</b> Clerk to deliver the sign to the parish <b>Resolved: to receive the information</b> <b>Action: LN</b>  <b>2022/140.4 Road Signs</b> The Parish Council needs to find a representative that could undertake the work <b>Resolved: to receive the information</b>
<b>2022/141</b>	<b>Civility &amp; Respect Agenda</b> The information was considered. The council agreed to adopt the civility and respect agenda. <b>Resolved: to adopt the policy</b>
<b>2022/142</b>	<b>Items for the Next Meeting of the Parish Council</b> No additional items
<b>2022/143</b>	<b>Date and Time of Next Meeting</b> The next meeting is scheduled to be held on Tuesday 15 <sup>th</sup> of November 2022 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.

LB closed the meeting at 21:11 hrs

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_