

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 5th of September 2022** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Dan Pattimore (DP), Ian Thompson (IT) and Jacky York (JY)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: None

2022/110	Apologies for Absence Apologies for absence were received from Susannah England (SE). Ian Thompson notified the meeting that he would join the meeting upon finishing work. Resolved: to accept the apologies received and the reasons given.
2022/111	Declarations of Interest and Requests for Dispensation DP declared an interest 2022/115.1 St Michael's Church
2022/112	Public Participation (Timed item 15 minutes) The amendment to the BOAT was raised. Clerk to clarify current situation with Footpath Officer at Cumbria County Council. Resolved: to receive the information Action: LN
2022/113	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 1 st of August 2022. Resolved: to accept the minutes of the previous meeting and the recommendations therein.
2022/114	Actions Arising from Previous Minutes 2022/114.1 Tree Planting Grant Clerk to circulate tree planting grant information Resolved: to receive the information Action: LN 2022/114.2 FP336014 Hale Grange to Gypsum Clerk to report the footpath as unpassable Resolved: to receive the information Action: LN
2022/115	Finance 2022/115.1 Accounts for Payment The accounts listed below were presented for payment.

Payee	Description	Amount
L Nicholson	Clerk Salary – Aug	£324.20
HMRC	PAYE - Aug	£1.00

DP withdrew from this agenda item
 St Michael's Parochial Church Council had contacted the parish requesting assistance for the maintenance of the grassed area in the church yard. The Clerk briefed the council in regard to the content of NALC guidance LO1-18 Financial Assistance to the Church. Councillors agreed to make a payment of £350 as budgeted for 2022/23.

St Michaels Church	Grass Cutting	£350.00
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Resolved: to approve the above payments

Action: LN

DP re-joined the discussion

2022/115.2 Balances

The balances at bank were reported. The bank reconciliation to be completed and forwarded to Councillors for information. The cash book and bank reconciliation to be signed at the October meeting.

Resolved: to receive the information

Action: LN

2022/116

Correspondence

2022/116.1 NALC: Civility & Respect for the local council sector

The correspondence was outlined. Clerk to add to the next agenda.

Resolved: to receive for information

Action: LN

2022/116.2 Highways: A66 Dualling Consultation

The correspondence was outlined. The Section 50 notice was responded to outlining that Kirkby Thore Parish Council wished to be consulted at the next stage.

Resolved: to receive for information

2022/116.3 WHP Telecoms Ltd: Pre-Planning Notification

The correspondence was outlined. The Council awaits the planning application

Resolved: to receive for information

2022/116.4 Eden District Council: Register of Interests

The correspondence was outlined. DP, JY and IT to update declaration of interest forms.

Resolved: to receive for information

2022/116.5 CALC: Parish Council Elections 2023

The correspondence was outlined. The Parish Council will need to cost elections in the forthcoming budget.

Resolved: to receive for information

2022/116.6 SAAA Ltd: Central External Auditor Appointment Arrangements

	<p>The correspondence was outlined. Resolved: to receive for information</p> <p>2022/116.7 Cumbria County Council: Legal Event Modification Order The correspondence was outlined. Clerk to contact footpath officer. Resolved: to receive for information</p>
2022/117	<p>Planning Applications & Decisions 2022/117.1 Applications 2022/117.1.1 22/0624 SPITTALS FARM KIRKBY THORE PENRITH CA10 1XQ: Extension to existing cattle shed. The application was outline and discussed. The parish council did not wish to make comment or observation on this application Resolved: clerk to forward comments to Eden District Council Action: LN</p> <p>2022/117.1.2 22/0435 LOW MOOR CARAVAN PARK KIRKBY THORE PENRITH CA10 1XQ: Change of use of part adjoining field to increase area associated with existing caravan park. The application was outline and discussed. The parish council did not wish to make comment or observation on this application Resolved: clerk to forward comments to Eden District Council Action: LN</p> <p>2022/118.2 Decisions None</p>
2022/119	<p>Outside Body Reports 2022/119.1 A66 Parish Liaison Meeting LB attended the Parish Liaison Meeting for the A66 dualling. The meeting described where they were in the project and what the next stages were. There was no additional information given on what the current plans look like following the latest stage of the consultation. Resolved: to receive the information</p>
2022/120	<p>Highways Matters 2022/120 A66 Dualling Consultation – Section 50 Notice</p> <p>The Parish Council made representation highlighting the need for screening, noise reduction and mitigation for the community particularly at Sanderson’s Croft and the School.</p> <p>Resolved: to receive the information</p>
2022/121	<p>Footpath Matters Clerk asked to contact CCC Footpath Teams in regard to Stamp Hill and the BOAT. Resolved: clerk to contact CCC Action: LN</p> <p>Footpath between Station Road and Hale Grange the gate is impassable. Clerk to report to CCC. Resolved: clerk to contact CCC Action: LN</p>

	IT joined the meeting
2022/122	Emergency Plan Progress on the plan is ongoing Resolved: to receive the information
2022/123	Village Amenity Audit The clerk updated the meeting in regard to the progress on the audit. DP indicated he would ask around to see if the Piper Lane sign could be relocated. Resolved: to receive the information
2022/124	Village Amenities 2022/124.1 Grass Cutting The grass cutting contract to be reviewed ready to send out the tender out. Clerk to gather the maps and documents for editing. The adjustments to the recreation area were discussed. Clerk to send maps to LB. Resolved: clerk to access grass cutting document Action: LN 2022/124.2 Trees for the Recreation Field The sourcing of trees was discussed. Resolved: to receive the information 2022/124.3 Defibrillator IT had spoken to Appleby First Responders about the defibrillator. The group may be in a position to adopt the defibrillator. Clerk to seek additional information from Appleby First Responders. Action: LN The clerk reported that the unit had to be sent away for a software update and there was the possibility that the battery would need to be replaced at the same time. The clerk was asked to remove the defibrillator from the circuit, collect the unit and send for maintenance. Action: LN Resolved: clerk to contact Appleby First Responders 2022/124.4 Memorial Hall Recycling Area Clerk to arrange for the sign to be installed on the fence Resolved: clerk to arrange for the Recycling Area Sign to be Installed Action: LN
2022/125	Items for the Next Meeting of the Parish Council None
2022/126	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 3 rd of October 2022 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.

LB closed the meeting at 21:11 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____