

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 1<sup>st</sup> of August 2022** at 19:30hrs in Kirkby Thore Memorial Hall.

### Present

**Chairman:** Lorna Baker (LB)  
**Councillors:** Susannah England (SE) and Jacky York (JY)

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** None

**Members of the Public:** None

2022/094	<b>Apologies for Absence</b> None
2022/095	<b>Declarations of Interest and Requests for Dispensation</b> None
2022/096	<b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b> The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 1 <sup>st</sup> of July 2022. <b>Resolved: to accept the minutes of the previous meeting and the recommendations therein.</b>
2022/097	<b>Public Participation (Timed item 15 minutes)</b> <ul style="list-style-type: none"><li><b>Sleastonhow Lane</b></li></ul> <p>It had been brought to the Parish Council's attention that notices had been erected on Sleastonhow Lane to downgrade the road to a BOAT. The Parish Council had not been made aware of the Plans. The clerk was asked to find out additional information for the next meeting. <b>Action: LN</b></p> <ul style="list-style-type: none"><li><b>Pre-Application Notice</b></li></ul> <p>Correspondence had been received in the last 24 hours advising the Parish Council of pre-application advice for replacement of the mobile phone antenna at Low Abbey.</p> <p>The clerk was asked to advise the applicant the Parish Council would not comment at this stage but will formally consider the planning application at their next full parish council meeting following receipt of the planning application. <b>Action: LN</b></p>
2022/098	<b>Actions Arising from Previous Minutes</b> <b>2022/098.1 A66 Consultation</b> The clerk reported that the correspondence was sent with no response from any of the stakeholders <b>Resolved: to receive the information</b>  <b>2022/098.2 British Gypsum</b>

The clerk had requested a copy of the slides  
**Resolved: to receive the information**

**2022/099**

**Finance**

**2022/099.1 Accounts for Payment**

The accounts listed below were presented for payment.

Payee	Description	Amount
L Nicholson	Clerk Salary – July	£324.20
HMRC	PAYE - July	£1.00
TSO Host	Domain Hosting	£71.88
ICO	Subscription Fee	£40.00
John Richardson & Sons Timber Merchant	Replacement Wood for Bench	£1194.00

**Resolved: to approve the above listed payments**

**2022/099.2 Balances**

The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.

**Resolved: to receive the information**

**2022/099.3 Signature of Cashbook Reconciliation**

The cashbook and forecast were presented to the meeting

**Resolved: to receive the information**

**2022/100**

**Correspondence**

The following items of correspondence were considered,

**2022/100.1 PKF LittleJohn: Receipt of Exempt Status Notification**

The correspondence was outlined

**Resolved: to receive for information**

**2022/100.2 Highways: A66 Dualling Consultation**

The correspondence was outlined. Full discussion undertaken under minute number 2022/103

**Resolved: to receive for information**

**2022/100.3 Memorial Hall Committee: Receipt of Funds**

The correspondence was outlined

**Resolved: to receive for information**

**2022/100.4 CALC: Tree Planting Grants**

The correspondence was outlined. Clerk to look into the information further.

**Resolved: to receive for information**

**Action: LN**

**2022/101**

**Planning Applications & Decisions**

**2022/101.1 Applications**

None

**2022/101.2 Decisions**

None

2022/102	<p><b>Outside Body Reports</b></p> <ul style="list-style-type: none"> <li>• Memorial Hall</li> </ul> <p>The Parish Council was unable to send a representative to the last meeting</p>
2022/103	<p><b>Highways Matters</b></p> <ul style="list-style-type: none"> <li>• <b>Update on A66 Dualling Consultation</b></li> </ul> <p>The correspondence received was outlined. Councillors discussed the information. Councillors agreed that the Parish Council had expressed concerns that had not been addressed or responded to within the mitigation. On this basis the Parish Council would register an interest in the next stage of the consultation.</p> <p>The interest register to make reference to the following points.</p> <ul style="list-style-type: none"> <li>• Visual Planting – more is needed to shield the community</li> <li>• Mitigation planting – more is needed to shield the community</li> <li>• Levels – much of the mitigation refers to the fact the road is going to be in a cutting. However the junction is to be raised above the current land level. There is no visual impact mitigation for the junction and associated bridge.</li> <li>• Sanderson’s Croft – there is very limited mitigation for this community despite making representation about this at every stakeholder event.</li> </ul> <p>The clerk with support from councillors to register the interest.  <b>Resolved: to register an interest in the Section 50 stage of the consultation</b>  <b>Action: All</b></p> <ul style="list-style-type: none"> <li>• <b>HIAMS System</b></li> </ul> <p>The clerk reported that the Parish Council had applied for an account on the system. It is hoped that this will make keeping track of problems reported much easier.  <b>Resolved: to receive the information</b></p>
2022/104	<p><b>Footpath Matters</b></p> <ul style="list-style-type: none"> <li>• <b>FP336014 Hale Grange to Gypsum</b></li> </ul> <p>The clerk was asked to report the footpath from Hale Grange to Gypsum as unpassable.  <b>Resolved: to receive the information</b> <b>Action: LN</b></p>
2022/105	<p><b>Village Amenity Audit</b>  Item differed to the next meeting</p>
2022/106	<p><b>Village Amenities</b>  To receive an update on the following projects:</p> <ul style="list-style-type: none"> <li>• <b>Village Seats</b></li> </ul>

	<p>The wood for the seats has been delivered in the village. The edges were not smoothed as per the specification sheet. SE indicated she would call in and ask them to complete the works.</p> <p><b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: SE</b></span></p> <ul style="list-style-type: none"> <li>• <b>Trees for the Recreation Field</b></li> </ul> <p>There are two grants that may be applicable to the proposed project. The clerk to look into securing the funding.</p> <p><b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: LN</b></span></p> <ul style="list-style-type: none"> <li>• <b>Notices for the Memorial Hall Recycling Area</b></li> </ul> <p>The notices for the Recycling Area have been ordered.</p> <p><b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: LN</b></span></p> <ul style="list-style-type: none"> <li>• <b>Defibrillator</b></li> </ul> <p>The clerk has been contacted by The Circuit in regard to the defibrillator. Initial inspections would indicate that the software on the unit needs to be upgraded. Clerk to arrange for the unit to be upgraded.</p> <p>The clerk advised the council that the community representative had not completed the link to act as guardian which had now expired. Checks were currently reliant on the clerk in the absence of a guardian.</p> <p><b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: LN</b></span></p> <ul style="list-style-type: none"> <li>• <b>Emergency Plan</b></li> </ul> <p>JY reported that initial conversations with Memorial Hall Committee were in progress regarding community contacts.</p> <p><b>Resolved: to receive the information</b></p>
<b>2022/107</b>	<p><b>Code of Conduct</b></p> <p>The updated Code of Conduct was discussed. The document was approved by the council and adopted with immediate effect. Clerk to amend the website accordingly.</p> <p style="text-align: right;"><b>Action: LN</b></p>
<b>2022/108</b>	<p><b>Items for the Next Meeting of the Parish Council</b></p> <p>The following items were received for discussion at the next meeting of the Parish Council</p> <ul style="list-style-type: none"> <li>• A66 – Section 50 Notice</li> <li>• Kirkby Thore Emergency Plan</li> <li>• WHP Telecoms Ltd: Pre-Planning Notification</li> </ul> <p style="text-align: right;"><b>Action: LN</b></p>
<b>2022/109</b>	<p><b>Date and Time of Next Meeting</b></p> <p>The next meeting is scheduled to be held on Monday 5<sup>th</sup> September 2022 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 21:02 hrs

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_