

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 6th of June 2022** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Susannah England (SE) and Jacky York (JY)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: None

2022/060	Apologies for Absence Apologies for absence were received from Dan Pattimore. Resolved: to receive the apologies and approve the reason given
2022/061	Declarations of Interest and Requests for Dispensation None
2022/062	Minutes of the Last Meeting of Kirkby Thore Parish Council The Chairman was authorised to sign, as a correct record, the minutes of the Annual Parish Council Meeting held on Monday the 9 th of May 2022. Resolved: to accept the above minutes and recommendations contained therein.
2022/063	Public Participation (Timed item 15 minutes) Resident 1 (not present at the meeting) wished to raise the following items. <ol style="list-style-type: none">1. The state of the road surface where there are the speed limit signs in red. These are breaking up quite badly and he asking for them to be repaired.2. Speed of the Gypsum lorries going through the village in the evening and late at night. The resident indicates that the traffic is not going at the agreed 20 mph limits. The traffic is moving noticeably too fast.3. The resident enquires as to why there is an increase in lorries when they should be using rail freight. Resident 2 (not present at the meeting) raised the following items <ol style="list-style-type: none">1. Weeds opposite the shop and near the village hall. The traffic associated with the shift change at British Gypsum was discussed. It was felt that cars leaving the factory at shift change were not adhering to the speed limits. The red road surface would be reported to HIAMS. Resolved: to receive the information
2022/064	Actions Arising from Previous Minutes 2022/064.1 Co-option of Councillors

The clerk reported that Eden District Council had been informed of the co-option and the appropriate paperwork forwarded.

Resolved: to receive the information

2022/064.2 Bank Mandate / Approval of Banker

The work to change the bank account is ongoing

Resolved: to receive the information

2022/064.3 Public Works Loan

The clerk to contact the public works loan board to seek clarification regarding the penalties for early repayment of the loan

Resolved: to receive the information

Action: LN

2022/064.4 A66 Dualling

Clerk to seek an update in regard as to the current position

Resolved: to receive the information

Action: LN

2022/064.5 Meeting of Parish Electors

The meeting of the Parish Electors went ahead as requested.

Resolved: to receive the information

2022/065

Finance

2022/065.1 Accounts for Payment

The accounts for payment listed below were presented for payment.

Payee	Description	Amount
L Nicholson	Clerk Salary – May	£324.20
HMRC	PAYE - May	£1.00
Kirkby Thore Memorial Hall	Donation for Jubilee Event	£500.00
Rachael	Audit	£50.00

Resolved: to approve the accounts for payment

Action: LN

2022/065.2 Balances at Bank

The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.

Resolved: to receive the information

2022/065.3 Presentation of Cash Book and Forecast

The cashbook and forecast were presented to the meeting

Resolved: to receive the information

2022/066

Year End Accounts

2022/066.1 Certificate of Exemption

It was confirmed that the higher of the authority's total gross income for the year or total gross annual expenditure for the year did not exceed £25,000. The Council approved the certificate and the clerk and chairman signed to Certificate of Exemption.

Resolved: to approve the Certificate of Exemption

2022/066.2 Internal Auditors Report

The clerk reported the internal audit report. There were no matters to bring to the attention of the parish council.

Resolved: to receive the information

	<p>2022/066.3 Section 1 of the Annual Return: Annual Governance Statement This was approved by the Council and the clerk and chair signed the appropriate part of the document. Resolved: Section 1 of the Annual Return approved.</p> <p>2022/066.4 Section 2 of the Annual Return: Accounting Statements 2021/22 This was approved by the Council and the clerk and chair signed the appropriate part of the document. Resolved: Section 2 of the Annual Return approved.</p> <p>2022/066.5 Asset Register The Asset Register was approved by the Council. Resolved: to approve the asset register</p> <p>2022/066.6 Payment over £100 The payments over £100 was approved by the Council Resolved: to approve the document Payments over £100</p> <p>2022/066.7 Statement of Variance The statement of variance was approved by the Council Resolved: To approve the Statement of Variance</p> <p>2022/066.8 Reserve Statement The reserve statement was reviewed then approved by the Council Resolved: to receive the information</p> <p>2022/067.9 Notification of Public Consultation Period Notification of the Public Consultation Period to commence on Monday 27 June 2022 Resolved: to receive the information</p>
2022/068	<p>Correspondence</p> <p>2022/068.1 CALC: Emergency Planning The Parish Council discussed the possible scope of an emergency plan. It was noted that the plan would need to be regularly reviewed and updated as contact points in the village are likely to be volunteers. JY indicated she would seek further information from CALC. Resolved: to receive the information</p> <p>2022/068.2 CALC: Local Government Review The correspondence was briefly discussed Resolved: to receive for information</p> <p>2022/068.3 Resident: Piper Lane Sign It was reported that the Piper Lane Road sign had been removed. The meeting noted that the signs had been purchased some time back by the Parish Council. They are white signs with black writing and outline. The clerk was asked to agenda the item for the next meeting. Many of the wooden posts holding the signs had now rotted and were in need of replacement. Resolved: to agenda the item for next meeting Action: LN</p>
2022/069	Planning Applications & Decisions

	<p>2022/069.1 Applications None</p> <p>2022/069.2 Decisions None</p>
2022/070	<p>Outside Body Reports 2022/070.1 British Gypsum The Council was unable to send a representative to the meeting. The clerk was asked to seek a copy of the minutes. Resolved: clerk to contact British Gypsum Action: LN</p> <p>2022/070.2 Platinum Jubilee Events in the Parish It was reported that the events were well attended. The clerk confirmed that the Memorial Hall Committee had been sent the donation to pay for the portaloos and refreshments. Resolved: to receive the information</p>
2022/071	<p>Highways Matters The clerk was asked to report the road surface outside the village hall between Stone Cottage and Kirkby Thore Hall. Resolved: clerk to report issue to HIAMS Action: LN</p>
2022/072	<p>Footpath Matters Item deferred to the next meeting</p>
2022/073	<p>Village Amenities The following project updates were discussed:</p> <p>2022/073.1 Village Seats It was reported that the work was ongoing. Clerk to raise order for the replacement wood. A visual audit of the benches to be undertaken. Resolved: to receive the information Action: LN</p> <p>2022/073.2 Grass Cutting Clerk to arrange for Parish Councillors and Grass Cutter to meet regarding the areas and issues raised by the grass cutter. A visual audit of the village to be undertaken. Resolved: to receive the information Action: LN</p> <p>2022/073.3 Trees for the Recreation Field The clerk to contact Weasdale Nurseries to see if it would be possible to secure a foraging pack in the early autumn when they sell off the surplus stock. Resolved: to receive the information Action: LN</p> <p>2022/073.4 Village Noticeboards It was agreed that the work on the noticeboards to be deferred to the winter months. Resolved: to receive the information Action: LN</p> <p>2022/073.5 Notices for the Memorial Hall Recycling Area</p>

	<p>The clerk to raise an order for the correx sign as Eden District Council has not provided the required signage. Resolved: to receive the information Action: LN</p> <p>2022/073.6 Defibrillator Clerk to seek an update on the current position and status of the defibrillator from IT Resolved: to receive the information Action: LN</p> <p>2022/073.7 Emergency Plan Following a lengthy discussion in regard to the scope of the plan JY indicated that she would gain further information from CALC. Resolved: to receive the information Action: JY</p>
2022/074	<p>Items for the Next Meeting of the Parish Council The following items to be put on the agenda for discussion at the next meeting.</p> <ul style="list-style-type: none"> • The results and follow up actions of the Village Asset Audit
2022/075	<p>Date and Time of Next Meeting The next meeting to be held on Friday 1st of July 2022 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall. Resolved: to approve the meeting date change Action: LN</p>

LB closed the meeting at 21:26 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____