

KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson
Tel: 01434 382 705
Email: clerk@kirkbythore.org.uk

Corby Gates
Alston
CA9 3NB

25th of March 2022

ANNUAL GENERAL MEETING OF KIRKBY THORE PARISH COUNCIL 9TH OF MAY 2022

To: Members of the Council

You are hereby summonsed to attend the Annual General Meeting of Kirkby Thore Parish Council which will be held at Kirkby Thore Memorial Hall, on Monday **9th of May 2022 at 7.30pm.** Members of the public are welcome to attend.

AGENDA

2022/038	Election of Chair To elect a Chair for the ensuring year
2022/039	Election of Vice Chair To elect a Vice Chair for the ensuring year
2022/040	Apologies for Absence To receive and accept apologies and note the reasons for absence
2022/041	Declarations of Interest and Requests for Dispensation 2022/041.1 To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) 2022/041.2 To make any requests for dispensation
2022/042	Minutes of the Last Meeting of Kirkby Thore Parish Council To authorise the Chairman to sign, as a correct record, <ul style="list-style-type: none">• The minutes of the Parish Council Meeting held on Monday the 7th of March 2022 (circulated prior to the meeting).• The minutes of the previous AGM held on Monday 3rd of May 2021 (circulated prior to the meeting).
2022/043	Actions Arising from Previous Minutes To receive a report on items actioned in the previous minutes not on the agenda
2022/044	Public Participation (Timed item 15 minutes) To receive previously notified written public questions – Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the day of the meeting. Your request should outline the question you will be raising. This is at the Chairman's discretion and no

Lindsay Nicholson.

Lindsay Nicholson
Parish Clerk

All Parish meetings are open to the public.

You can raise matters for discussion under the item of 'Any other relevant parish business'.

KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson
Tel: 01434 382 705
Email: clerk@kirkbythore.org.uk

Corby Gates
Alston
CA9 3NB

	decisions can be made on items brought to the attention of Kirkby Thore Parish Council under this item.																					
2022/045	Co-option of Councillor(s) To receive nominations for co-option of Councillors and vote to co-opt.																					
2022/046	Councillor's Areas of Special Interest To confirm Councillors' areas of interest / responsibilities and appoint representatives of Outside Bodies																					
2022/047	Approval of Banker 2022/047.1 To approve the Bank for the ensuring year 2022/047.2 To update the Bank Mandate for the ensuring year																					
2022/048	Internal Auditor To approve the appointment of the internal auditor for 2022/23																					
2022/049	Year End Accounts To approve the AGAR and supporting documents																					
2022/050	Finance 2022/050.1 Accounts for Payment To consider accounts for payment, presentation of balance sheet and forecast update <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary – April</td><td>£325.20</td></tr><tr><td>L Nicholson</td><td>Clerk Salary Adjustment (Paid in March to Ratify)</td><td>£68.40</td></tr><tr><td>L Nicholson</td><td>Clerk Salary – May</td><td>£325.20</td></tr><tr><td>CALC</td><td>Annual Subscription</td><td>£201.31</td></tr><tr><td>Zurich</td><td>Insurance</td><td>£454.05</td></tr><tr><td>PWLB</td><td>Loan Repayment</td><td>£334.27</td></tr></tbody></table> 2022/050.2 To note the current balances at bank on the 1 st of May 2022 2022/050.3 To authorise the signature of the cashbook reconciled to the bank statement.	Payee	Description	Amount	L Nicholson	Clerk Salary – April	£325.20	L Nicholson	Clerk Salary Adjustment (Paid in March to Ratify)	£68.40	L Nicholson	Clerk Salary – May	£325.20	CALC	Annual Subscription	£201.31	Zurich	Insurance	£454.05	PWLB	Loan Repayment	£334.27
Payee	Description	Amount																				
L Nicholson	Clerk Salary – April	£325.20																				
L Nicholson	Clerk Salary Adjustment (Paid in March to Ratify)	£68.40																				
L Nicholson	Clerk Salary – May	£325.20																				
CALC	Annual Subscription	£201.31																				
Zurich	Insurance	£454.05																				
PWLB	Loan Repayment	£334.27																				
2022/051	Correspondence To consider correspondence received																					

Lindsay Nicholson.

Lindsay Nicholson
Parish Clerk

**All Parish meetings are open to the public.
You can raise matters for discussion under the item of 'Any other relevant parish business'.**

KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson
Tel: 01434 382 705
Email: clerk@kirkbythore.org.uk

Corby Gates
Alston
CA9 3NB

From	Description
CALC	LGR Update
PKF LittleJohn	Annual Audit
Highways	A66 Appleby Junction Event
CALC	Parliamentary Constituencies Secondary Consultation
British Gypsum	Parish Council Liaison Meeting

2022/052 Planning Applications & Decisions

2022/052.1 Applications

To discuss planning applications received for consideration by the Parish Council

Application No.	Location	Brief Description	Parish Council Comment
22/0158	METHODIST CHURCH CHAPEL LANE KIRKBY THORE CUMBRIA CA10 1UH	Change of use of a former Methodist chapel to dwelling-house.	TBC

2022/052.2 Decisions

To receive notification of decisions made.

Application No.	Location	Brief Description	District Council Decision
22/0133	HALE HOUSE KIRKBY THORE PENRITH CA10 1XS	Proposed oak frame garage with slated roof - Horizontal cladding exterior finish.	Grant

2022/053 Outside Body Reports

To receive brief reports from Councillors who represent the Council on outside bodies

Lindsay Nicholson.

Lindsay Nicholson
Parish Clerk

All Parish meetings are open to the public.

You can raise matters for discussion under the item of 'Any other relevant parish business'.

KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson
Tel: 01434 382 705
Email: clerk@kirkbythore.org.uk

Corby Gates
Alston
CA9 3NB

2022/054	Highways Matters To consider Highways Matters
2022/055	Footpath Matters To consider Footpath Matters
2022/056	Queens Jubilee To receive and update on possible projects to celebrate the jubilee
2022/057	Meeting of the Parish Electors To confirm the date and time of the meeting of the Parish Electors
2022/058	Items for the Next Meeting of the Parish Council To receive items for discussion at the next meeting of the Parish Council
2022/059	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 6 th of June 2022 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.

Lindsay Nicholson.

Lindsay Nicholson
Parish Clerk

**All Parish meetings are open to the public.
You can raise matters for discussion under the item of 'Any other relevant parish business'.**