

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **ANNUAL PARISH COUNCIL MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 4th of May 2021** at 19:00hrs via Zoom Virtual Meeting.

Present

Chairman: Susannah England (SE)
Councillors: Lorna Baker (LB) and Malcolm Ridley (MR).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2021/058	Election of Chair SE was proposed as Chairman by LB and this was seconded by MR. SE then signed the Acceptance of Office declaration. Resolved: SE to act as Chairman
2021/059	Election of Vice Chair LB was proposed as Vice Chairman by SE and this was seconded by MR. Resolved: LB to act as Vice Chairman
2021/060	Apologies for Absence Apologies were received from Dan Pattimore
2021/061	Declarations of Interest and Requests for Dispensation None
2021/062	Minutes of the Last Meeting of Kirkby Thore Parish Council The Chairman was authorised to sign, as a correct record, the minutes of the previous AGM held on Monday 6 th of July 2020. Resolved: to accept the minutes and recommendations contained therein.
2021/063	Actions Arising from Previous Minutes None
2021/064	Councillor's areas of Special Interest The following areas of special interest / representatives to outside bodies was agreed, <ul style="list-style-type: none">• Memorial Hall – Lorna Baker• Appleby Transport Group – Lorna Baker• British Gypsum – Susannah England and Mal Ridley• Footpaths – Dan Pattimore, Mal Ridley and Susannah England• Kirkby Thore Primary School – Susannah England• Village Amenities –Mal Ridley The Council agreed to appoint any further areas as needed in the year. Resolved: to accept the above areas of interest / representatives of outside bodies.

2021/065	Policies & Risk Assessments
	<p>The policies and procedures were reviewed. The clerk recommended that the Standing Orders and Financial Regulations were updated to the new NALC documents. The clerk was asked to present draft copies for approval to the June Parish Council meeting. All other policies as listed below were adopted for the forthcoming year.</p> <ul style="list-style-type: none"> • Code of Conduct • Complaints Procedure • Data Protection Policy • Equal Opportunities Policy • Freedom of Information Policy • Health & Safety Policy • Press & Media Policy • Protocol on the Recording and Filming of Council Meetings • General Data Protection Policy • High Consequences Infectious Disease Policy <p>Resolved: to approve the policies for the ensuring year</p>
2021/066	<p>Approval of Banker</p> <p>It was agreed that HSBC would continue as bankers for the ensuring year.</p> <p>Resolved: to accept HSBC as Bankers</p>
2021/067	<p>Internal Auditor</p> <p>It was agreed that Dodds & Co would be asked to continue as Internal Auditor for the ensuring year.</p> <p>Resolved: to accept Dodds & Co as Internal Auditor</p>
2021/068	<p>Any other relevant parish business</p> <p>None</p>
2021/069	<p>Date and Time of Next Meeting</p> <p>The next meeting is scheduled to be held on Monday 9th of May 2022 at 7.00pm. Meeting to be held in Kirkby Thore Memorial Hall.</p> <p>Resolved: to receive the information</p>

SE closed the meeting at 19:29hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____