

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MARCH MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 7<sup>th</sup> of March 2022** at 19:30hrs in Kirkby Thore Memorial Hall.

### Present

**Chairman:** Lorna Baker (LB)  
**Councillors:** Jacky York (JY) and Ian Thompson

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** None

**Members of the Public:** 0

2022/023	<b>Apologies for Absence</b> Apologies for absence were received from Dan Pattimore (DP). <b>Resolved: to accept the apology and reason given</b>
2022/024	<b>Declarations of Interest and Requests for Dispensation</b> None
2022/025	<b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b> <b>2022/025.1 Full Council Meeting</b> The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Wednesday the 26 <sup>th</sup> of January 2022. <b>Resolved: to accept the minutes of the previous meetings and the recommendations therein.</b>  <b>2022/025.2 Extra-Ordinary Meeting</b> The chairman was authorised to sign, as a correct record, the minutes of the Extra-Ordinary Parish Council meeting held on Friday the 18 <sup>th</sup> of February 2022. <b>Resolved: to accept the minutes of the previous meetings and the recommendations therein.</b>
2022/026	<b>Public Participation (Timed item 15 minutes)</b> None
2022/027	<b>Actions Arising from Previous Minutes</b> <b>2022/027.1 Budget &amp; Precept for 2022/23</b> The clerk confirmed that the precept request had been sent to Eden District Council. <b>Resolved: to receive the information</b>  <b>2022/027.2 Hale Grange – Road Repair</b> The clerk confirmed that the repair to the central ridge of the highway had been logged under repair request EI/50926. <b>Resolved: to receive the information</b>
2022/028	<b>Finance</b> <b>2022/028.1 Accounts for Payment</b> The accounts listed below were presented for payment.

Payee	Description	Amount
L Nicholson	Clerk Salary – February	£319.50
L Nicholson	Clerk Salary - March	£319.50
L Nicholson	TSO Host – Domain Renewal	£8.34
L Nicholson	Postage & Printing Ink Expenses	£24.52

**Resolved: to authorise the above payments**

**Action: LN**

**2022/028.2 Balances at Bank**

The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.

**Resolved: to receive the information**

**2022/028.3 Presentation of Cash Book and Forecast**

The cashbook and forecast were presented to the meeting

**2022/028.4 Generic and Financial Risk Assessment**

The risk assessment was noted by the council. The document was approved. Clerk to add to website.

**Resolved: to receive the information**

**Action: LN**

**2022/029**

**Correspondence**

**2022/029.1 Highways: A66 Supplementary Consultation**

The correspondence informing the Council of the supplementary consultation was outlined.

**Resolved: received for information**

**2022/029.2 Housing Association: Review of Local Lettings Policy**

The correspondence and associated policy was outline. Councillors noted the changes. There were no comments or observations. Clerk to advise the housing association.

**Resolved: to receive the information**

**Action: LN**

**2022/029.3 Resident: Defibrillator**

The correspondence was outlined. IT kindly offered as a first responder to act as the guardian for the unit. Clerk to liaise with Ian and transfer the appropriate details.

**Resolved: to receive the information**

**Action: LN**

**2022/029.4 CALC: Queen's Green Canopy**

The correspondence was outlined. Item to be considered under the 2022/034.2.

**Resolved: to receive the information**

**2022/029.5 Highways: A66 Supplementary Consultation – Acknowledgement of Response**

The correspondence acknowledging the receipt of the Parish Council response was noted.

**Resolved: to receive the information**

**2022/030**

**Planning Applications & Decisions**

**2022/030.1 Applications**

None

## 2022/030.2 Decisions made by Eden District Council

The following decisions were presented for information

Application No.	Location	Brief Description	Decision
22/0015	LAND WEST OF PUBLIC FOOTPATH NORTH OF MAIN STREET KIRKBY THORE PENRITH CA10 1UA	Works to Blue Atlas Cedar subject to TPO	Grant

**Resolved: to receive the information**

2022/031

### Outside Body Reports

#### 2022/031.1 Memorial Hall

The Memorial Hall is undertaking repairs of the building. The roof is being removed, re-felted and replaced. The gullies and ridge tiles are being replaced. The COVID grant has been used to undertake this work. Their next stage is to look at the toilets and kitchen. The Parish Council discussed the village amenities reserve and agreed to hold £6,000 from village amenities as match monies for the 2022/23 financial year.

**Resolved: to provisionally hold £6,000 as match monies for the kitchen or toilets subject to expenditure in 2022/23.**

#### 2022/031.2 Appleby Transport Group

LB gave an update on the meeting. The clerk was asked to circulate the minutes of the meeting to all councillors. LB explained that there were a lot of current government initiatives but they were not resulting in changes on the ground.

The transitional assistance to the bus operators has been extended to October as usage of the bus service has not returned to pre-covid levels.

The 563 is still being backed by the school run funding. This contract runs to August 2023. The 563 service is used but not well enough to justify a service without the school run funding. Many of the users of the route do so with a free bus pass. Only 58% of the fare is paid by Cumbria County Council and the bus companies have to make up the rest.

**Resolved: to receive the information**

**Action: LN**

2022/032

### Highways Matters

None

2022/033

### Footpath Matters

It was reported that a lighting column fault on Sanderson's Croft had been reported to the Council. A repair with HIAMS had been raised and completed.

**Resolved: to receive the information**

2022/034

### Queens Jubilee

#### 2022/034.1 Benches

The benches in need of refurbishment were discussed. It was agreed that JY and the clerk would look into the feasibility of refurbishing the benches for the jubilee.

	<p>Councillors agreed that the wood should be replaced with native seasoned oak. Plaques for the benches to be costed in stainless steel.  <b>Resolved: to gain costings for the project</b> <span style="float: right;"><b>Action: LN &amp; JY</b></span></p> <p><b>2022/034.2 Trees</b>  The planting of trees was discussed. The clerk was asked to contact the Memorial Hall Committee to see if they would be interested in planting additional trees on the recreation area for the jubilee. Clerk to contact the Memorial Hall Committee.  <b>Resolved: clerk to contact the Memorial Hall Committee</b> <span style="float: right;"><b>Action: LN</b></span></p> <p><b>2022/034.3 Community Event</b>  The possibility of working alongside the school, church and Memorial Hall Committee was to provide a community event was considered.  <b>Resolved: to receive the information</b></p> <p><b>2022/034.4 Commemorative Mugs</b>  It was noted that the Parish Council had provided commemorative mugs to school children at the last jubilee. It was discussed if a water bottle may be more appropriate. JY and the clerk to cost mugs and water bottles for further discussion at the next meeting.  <b>Resolved: to cost Commemorative Mugs</b> <span style="float: right;"><b>Action: LN &amp; JY</b></span></p>
<b>2022/035</b>	<p><b>Risk Assessments</b>  See minute number 2022/028.4</p>
<b>2022/036</b>	<p><b>Items for the Next Meeting of the Parish Council</b>  It was agreed that the following items would be put on the agenda at the next meeting,  - Communication methods – Considering use of a Village Email List</p>
<b>2022/037</b>	<p><b>Date and Time of Next Meeting</b>  The next meeting is scheduled to be held on Monday 4<sup>th</sup> of April 2022 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

LB closed the meeting at 21:08hrs

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_