

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **DECEMBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 6th of December 2021** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Lorna Baker (LB)
Councillors: Dan Pattimore (DP), and Jacky York (JY)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 2

2021/166	Resignation of Chair The council had formally received notification from the chair of her desire to stand down from the Parish Council. Councillors received the information. Following advice from CALC the Vice Chair would become the acting chair of the Council until the May AGM when the chair position would be formally elected. Susannah England was thanked for all her work and dedication to Parish matters over the past few years. The clerk to advise EDC and undertake the advertisement of the vacancy. Resolved: to receive the chairs resignation from office Action: LN
2021/167	Apologies for Absence Apologies for absence were received from Ian Thompson. Resolved: to accept the apology and reason given
2021/168	Declarations of Interest and Requests for Dispensation None
2021/169	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 1 st of November 2021. Resolved: to accept the minutes of the previous meeting and the recommendations therein.
2021/170	Public Participation A resident present at the meeting raised the footpath at Troutbeck. Walkers now use the other side of the field due to the path being severely overgrown. This results in walkers using the opposite side of the beck then walking up Sleastonhow Lane. The resident wished to raise the path in relation to the A66 dualling work. It was felt that this path and the alternative route should be raised and that as many footpaths should be retained as possible in light of this work. There was concern that where alternative routes were used the usage was not being captured by those undertaking footpath survey work. Resolved: to receive the information
2021/171	Actions Arising from Previous Minutes 2021/171.1 21/0914 Rectory Farm, Kirkby Thore The clerk confirmed that the response had been sent to Eden District Council Resolved: to receive the information

2021/171.2 A66 Dualling Consultation Response

It was confirmed that the consultation response was forwarded to Highways

Resolved: to receive the information

2021/171.3 Footpath Repairs

The clerk was asked to follow up the previously reported repairs indicating that the Council would prefer these to be considered ahead of producing the footpath survey report.

Resolved: to receive the information

Action: LN

2021/172

Finance**2021/172.1 Accounts for Payment**

The accounts listed below were presented for payment.

Payee	Description	Amount
L Nicholson	Clerk Salary – December	£319.50
PWLB	Loan Repayment	£334.27
Gareth Davidson	Grass Cutting	£3,200.00

2021/172.2 Balances at Bank

The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.

Resolved: to receive the information

2021/172.3 Presentation of Cash Book and Forecast

The cashbook and forecast were presented to the meeting

2021/173

Draft Budget 2022/23

The circulated draft budget was considered. It was noted that Eden District Council had not yet issued the precept forms with Council Tax Base figure. Councillors wished to wait until this was issued as the effect of the budget on the Band D property could not be predicted. The clerk was asked to agenda the approval of the budget for the January meeting when the information should have been received.

Resolved: to receive the information

Action: LN

2021/174

Correspondence

The following items of correspondence were considered

2021/174.1 CALC: LGR and Parish Elections

The correspondence was noted. The clerk was asked to confirm the situation with Parish Elections in 2022

Resolved: to receive the information

Action: LN

2021/174.2 Highways: A66 Trans Pennine Habitat Survey

It was noted that further habitat survey would be undertaken locally over the next few months

Resolved: to receive the information

2021/174.3 EDC: Questionnaire – Transfer of Assets

The correspondence was noted. Councillors wished to respond to the questionnaire indicating that the parish had limited resources for taking on further assets.

Resolved: to receive the information

	<p>2021/174.4 EDC: Casual Vacancy The correspondence outlined the parish council vacancy and advertisement requirements. The clerk was asked to action the advertisement as prescribed in the correspondence. Resolved: to receive the information Action: LN</p> <p>2021/174.5 Councillor: Resignation from Office The correspondence was noted and discussed under item 2021/166 Resolved: to receive the information</p>
2021/175	<p>Planning Applications & Decisions 2021/175.1 Applications None</p> <p>2021/175.2 Decisions None</p>
2021/176	<p>Outside Body Reports 2021/176.1 CALC: LGR Meeting A presentation was provided by the Chief Executive of Barrow and South Lakes. At this stage there has been no decision made as to what the relationship between the Parish Councils and the new authorities might look like. Resolved: to receive the information</p> <p>2021/176.2 Appleby Transport Group This was the first time the group had met since March 2020 due to COVID. Cumbria County Council presented their transport plan. The Settle Carlisle route has been well used and the 3 carriage trains have been insufficient to cope with demand. Additional carriages have been arranged on some trains. Resolved: to receive the information</p>
2021/177	<p>Highways Matters 2021/177.1 HIAMS Reports The clerk was asked to report pot holes on Piper Lane and Priest Lane. The road surface at Hale Grange was increasingly difficult to navigate due to the tracks forming a high central ridge that catch low vehicles. Resolved: to report the faults Action: LN</p> <p>2021/177.2 Highways Agency Reports The clerk was asked to report the drain outside Greenacres on the A66. The tarmac surrounding the cover was broken up. Resolved: to report the fault Action: LN</p>
2021/178	<p>Footpath Matters Councillors felt that the paths needed to be walked again. The spreadsheet provided by Cumbria County Council to be completed. DP and LB agreed to look at the work Resolved: to receive the information Action: DP & LB</p>
2021/179	<p>Clerk Report 2021/179.1 Community Noticeboards</p>

	<p>The school still wished to look at the noticeboards but had not progressed their plans since last discussed. The noticeboard near the A66 was raised. There was concern that the door on this was difficult to operate. The clerk raised the possibility of forming a working group to progress the noticeboards and possibly the seats that needed attention. Councillors asked the clerk to formally agenda the formation of a working group at the next meeting.</p> <p>Resolved: to receive the information Action: LN</p> <p>2021/179.2 Tree Maintenance The clerk and chair were to undertake a visual inspection of the trees surrounding the grassed areas cut by the Parish Council and report back to the full council in January.</p> <p>Resolved: to receive the information Action: LN & LB</p> <p>2021/179.3 Memorial Hall Car Park Signs The clerk updated the meeting on the quotations provided. It was acknowledged that the sums involved seemed manageable. There had also been commitment from Eden District Council to review the current signage. The Parish Council asked the clerk to await a response from Eden District Council.</p> <p>Resolved: to receive the information</p>
2021/180	<p>Any other relevant parish business JY had been gathering information about the Queens Jubilee and gave a quick update for information. The Woodland Trust would provide trees for planting. The Parish Council would need to gain approval from the landowner in order to apply. There was also the possibility of undertaking bulb planting and lighting a Beacon.</p>
2021/181	<p>Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 10th of January 2022 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p> <p>Resolved: to receive the information</p>

LB closed the meeting at 21:15hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____