

KIRKBY THORE PARISH COUNCIL

Parish Clerk: Lindsay Nicholson
Tel: 01434 382 705
Email: clerk@kirkbythore.org.uk

Corby Gates
Alston
CA9 3NB

27th of November 2021

KIRKBY THORE PARISH COUNCIL MEETING 6TH OF DECEMBER 2021

To: Members of the Council

You are hereby summonsed to attend a meeting of Kirkby Thore Parish Council which will be held at Kirkby Thore Memorial Hall, on Monday 6th of December 2021 at 7.30pm. Members of the public are welcome to attend.

AGENDA

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| 1 | Resignation of Chair To receive the chair's resignation |
| 2 | Apologies for Absence To receive and accept apologies and note the reasons for absence |
| 3 | Declarations of Interest and Requests for Dispensation 2.1 To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) 2.2 To make any requests for dispensation |
| 4 | Minutes of the Last Meeting of Kirkby Thore Parish Council To authorise the Chairman to sign, as a correct record, <ul style="list-style-type: none">The minutes of the Parish Council Meeting held on Monday the 1st of November 2021 (circulated prior to the meeting). |
| 5 | Public Participation (Timed item 15 minutes) To receive previously notified written public questions – Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the Friday preceding the meeting. Your request should outline the question you will be raising. This is at the Chairman's discretion and no decisions can be made on items brought to the attention of Kirkby Thore Parish Council under this item. |
| 6 | Actions Arising from Previous Minutes To receive a report on items actioned in the previous minutes not on the agenda |
| 7 | Finance 7.1 Accounts for Payment To consider accounts for payment, presentation of balance sheet and forecast update |

Lindsay Nicholson.

Lindsay Nicholson
Parish Clerk

All Parish meetings are open to the public.

You can raise matters for discussion under the item of 'Any other relevant parish business'.

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| Payee | Description | Amount |
|-----------------|-------------------------|-----------|
| L Nicholson | Clerk Salary – December | £319.50 |
| PWLB | Loan Repayment | £334.27 |
| Gareth Davidson | Grass Cutting | £3,200.00 |

7.2 To note the current balances at bank on the 1st of December 2021

7.3 To authorise the signature of the cashbook reconciled to the bank statement.

8 Draft Budget 2022/23

To consider the draft budget

9 Correspondence

To consider correspondence received

| From | Description |
|------------|-----------------------------------|
| CALC | LGR and Parish Elections |
| Highways | A66 Trans Pennine Habitat Survey |
| EDC | Questionnaire- Transfer of Assets |
| EDC | Casual Vacancy |
| Councillor | Resignation from Office |

10 Planning Applications & Decisions

10.1 Applications

To discuss planning applications received for consideration by the Parish Council

10.2 Decisions

To receive notification of decisions made.

11 Outside Body Reports

To receive brief reports from Councillors who represent the Council on outside bodies

- CALC: LGR Meeting
- Appleby Transport Group

12 Highways Matters

To consider Highways Matters

13 Footpath Matters

To consider Footpath Matters

- Footpath Survey

14 Clerk Report

To provide an update on the following areas of work

Lindsay Nicholson.

Lindsay Nicholson
Parish Clerk

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|-----------|---|
| | 14.1 Community Noticeboards 14.2 Tree Maintenance 14.3 Memorial Hall Car Park Signs |
| 15 | Any other relevant parish business |
| 16 | Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 10 th of January 2022 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall. |

Lindsay Nicholson.

Lindsay Nicholson
Parish Clerk

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