

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **OCTOBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Tuesday 5th of October 2021** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Susannah England (SE)
Councillors: Lorna Baker (LB), Dan Pattimore (DP), Ian Thompson (IT) and Jacky York (YK)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 4

2021/138	Apologies for Absence None									
2021/139	Declarations of Interest and Requests for Dispensation None									
2021/140	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 6 th of September 2021. Resolved: to accept the minutes of the previous meeting and the recommendations therein.									
2021/141	Actions Arising from Previous Minutes 2021/141.1 Co-Option of Councillors The clerk reported that the declarations of interest had been completed and forwarded to EDC. Resolved: to receive the information 2021/141.2 Parish Noticeboard Outside School The clerk confirmed that correspondence had been sent to the school regarding the board. Councillors asked the clerk to follow up the email. Resolved: to receive the information Action: LN									
2021/142	Finance 2021/142.1 Accounts for Payment The accounts for payment listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Clerk Salary - September</td><td>£319.50</td></tr><tr><td>L Nicholson</td><td>Stationary and Postage Expenses</td><td>£8.44</td></tr></tbody></table> Resolved: to approve the accounts for payment Action: LN	Payee	Description	Amount	L Nicholson	Clerk Salary - September	£319.50	L Nicholson	Stationary and Postage Expenses	£8.44
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	<p>2021/142.2 Balances at Bank The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation. Resolved: to receive the information</p> <p>2021/142.3 Presentation of Cash Book and Forecast The cashbook and forecast were presented to the meeting Resolved: to receive the information</p> <p>2021/142.4 External Audit – Conclusion Notice The conclusion of audit notice had been published on the website. There were no items of note for the Council. Resolved: to receive the information</p>
2021/143	<p>Correspondence</p> <p>2021/143.1 Resident: Hedge at Forresters Hall The clerk was asked to see if the works could be added to the quotation for the tree works. Resolved: clerk to contact the grass cutter Action: LN</p> <p>2021/143.2 CALC: AGM Notification The circulated papers were considered. Resolved: to receive for information</p> <p>2021/143.3 British Gypsum: Parish Liaison Meeting The circulated papers were considered. It was agreed that SE and JY would attend the next meeting. Resolved: to receive the information Action: SE & JY</p> <p>2021/143.4 Long Marton Parish Council: Removal of Junction The circulated papers were considered. Resolved: to receive the information</p> <p>2021/143.5 Highways England: Announcement of Preferred Blue Route The circulated papers were considered. It was noted that the blue route had been formally agreed to be the preferred route by Highways England. Resolved: to receive the information</p> <p>2021/143.6 Cumbria County Council: Economic Development Prospectus The circulated papers were considered. LB agreed to look at a response to the documentation. Resolved: to receive the information Action: LB</p>
2021/144	<p>Planning Applications & Decisions</p> <p>2021/144.1 Applications None</p> <p>2021/144.2 Decisions None.</p>
2021/145	<p>Outside Body Reports</p> <p>2021/145.1 Kirkby Thore Memorial Hall Committee</p>

	<p>LB briefed the council on the recent meeting of the Memorial Hall Committee. The committee had decided on the wording for a sign. Clerk to seek quotations. Resolved: clerk to seek quotations Action: LN</p>
2021/146	<p>A66 Trans- Pennine Dualling Project – Consultation 2021/146.1 Feedback from residents of the parish on the Highways Agency consultation documents received The chair took comments from all residents present at the meeting that wished to offer feedback on the consultation documents. Councillor asked questions to clarify points. Resolved: to receive the information</p> <p>2021/146.2 Formation of Working Group Councillors approved the motion to form a working group to gather information an opinion in regard to the A66 Trans Pennine Project. It was agreed that the group would develop a recommended response for Council approval. It was agreed that SE, LB, DP, JY and IT would make up the members of the working group. Resolved: to form a working group</p> <p>2021/146.3 Engagement of Technical Support Councillors approved the motion to engage technical support to assist the Parish Council in producing its response to the consultation. The previously circulated specification was considered and agreed. The clerk to seek quotations using the specification from Land Agents proposed by the working group. Resolved: to engage technical support</p>
2021/147	<p>Highways Matters 2021/147 A66 Bus Stop Bin It was reported that the bin had been emptied and the problem resolved. Resolved: to receive the information</p> <p>2021/147.2 Bine at the Recreation Field It was reported that the bin had been emptied and the problem resolved. Resolved: to receive the information</p>
2021/148	<p>Footpath Matters During agenda item 2021/146.1 several footpath problems were raised. The clerk was asked to report these to the Countryside Wardens Resolved: clerk to raise current problems with the Countryside Wardens Action: LN</p>
2021/149	<p>Any other relevant parish business None</p>
2021/150	<p>Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 1st of November 2021 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p>

SE closed the meeting at 21:43hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____