

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **SEPTEMBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 6th of September 2021** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Susannah England (SE)
Councillors: Lorna Baker (LB), Dan Pattimore (DP), Ian Thompson (IT) and Jacky York (YK)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 4

2021/124	Apologies for Absence Apologies were forwarded from District Councillor Henry Sawrey Cookson.
2021/125	Declarations of Interest and Requests for Dispensation LB declared an interest in agenda item 11 minute number 2021/134. Dispensation to discuss the item was granted.
2021/126	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday the 2 nd of August 2021. Resolved: to accept the minutes of the previous meeting and the recommendations therein.
2021/127	Actions Arising from Previous Minutes 2021/127.1 Long Marton Parish Council: A66 Dualling Plans – Powis Lane Junction The clerk confirmed that the correspondence had been sent to Long Marton Parish Council in support of having the local junctions reinstated on the plans. Resolved: to receive the information 2021/127.2 Grass Maintenance Contract The clerk had spoken with the contractor. The contractor made a commitment to provide a quote for the additional works for the October meeting. Resolved: to receive the information 2021/127.3 Charge My Street The clerk had forwarded the information to the Memorial Hall Committee Resolved: to receive the information
2021/128	Co-option of Councillor(s) The parish council had received interest from 2 residents of the parish to join the parish council. The clerk advised the council that there were 3 vacant seats that could be co-opted to and one that was currently being advertised. IT was proposed by SE to be co-opted to the parish council and this was seconded by LB. All councillors voted in favour. IT accepted the position then signed the Acceptance of Office declaration.

Resolved: IT to be co-opted to the Parish Council

JY was proposed by DP to be co-opted to the parish council and this was seconded by SE. All councillors voted in favour. JY accepted the position then signed the Acceptance of Office declaration.

Resolved: JY to be co-opted to the Parish Council

IT and JY were welcomed to the parish council.

The clerk was asked to make the necessary arrangements with Eden District Council to formalise the decision

Resolved: clerk to contact EDC

Action: LN

2021/129

Finance

2021/129.1 Accounts for Payment

The accounts for payment listed below were presented for payment.

Payee	Description	Amount
L Nicholson	Clerk Salary - August	£319.50
Four Square Healthcare Ltd	Defibrillator Pads	£46.19
L Nicholson	TSO Hosts Domain Hosting	£45.48
PKF Littlejohn LLP	External Audit Fee	£240.00

2021/129.2 Balances at Bank

The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.

Resolved: to receive the information

2021/129.3 Presentation of Cash Book and Forecast

The cashbook and forecast were presented to the meeting

Resolved: to receive the information

2021/130

Correspondence

2021/130.1 Councillor: Resignation of Parish Councillor

The correspondence was reported. The outgoing Councillor was thanked for his contribution to the parish.

Resolved: to receive the information

2021/130.2 Eden District Council: Advertisement of Vacancy

The correspondence was reported and the notice advertised on the website and parish noticeboard.

Resolved: to receive the information

2021/130.3 Highways England: Dates of A66 Dualling Public Consultation

The correspondence was reported

Resolved: to receive the information

2021/130.4 Friends of Appleby Transport Group: Cumbria Bus Service Improvement Plan

The correspondence was reported

Resolved: to receive the information

2021/131

Planning Applications & Decisions

	<p>2021/131.1 Applications None</p> <p>2021/131.2 Decisions None</p> <p>It was noted that the status of planning application 21/0571 LAND OPPOSITE METHODIST CHAPEL KIRKBY THORE PENRITH CA10 1UH: Reserved Matters application for access, appearance, landscaping, layout and scale, attached to approval 18/0396 had been changed to withdrawn however the parish had not been notified.</p>
2021/132	<p>Outside Body Reports LB reported that Kirkby Thore Memorial Hall Committee had met but she was unable to attend on this occasion.</p>
2021/133	<p>Highways Matters</p> <p>2021/133.1 A66 Dualling Consultation It was confirmed that the consultation would run from 24 September through to 23 October 2021. Councillors discussed the best way to support the local community in this consultation process. Feedback was taken from the residents present at the meeting.</p> <p>Resident at the meeting reported that Highways had communicated that the blue route was to be the preferred route. It was not clear if this would be the only route that is consulted upon. The clerk was asked to request some clarity from Highways. Action: LN</p> <p>It was agreed that the Parish Council would take comments from residents about the plan through public participation at the October meeting of the Council. Proposed date of 12th of October 2021. Councillors agreed to hold an event to assist residents in completing the forms. It was felt that the parish could have most impact on the plans by more residents responding to the consultation. Resolved: Clerk to contact Highways Action: LN</p> <p>2021/133.2 A66 Walkway Hedge The hedge had now been trimmed back Resolved: to receive the information</p> <p>2021/133.3 A66 Bus Stop Bin No action has been taken. Clerk to chase with Eden District Council Resolved: clerk to contact EDC Action: LN</p>
2021/134	<p>Footpath Matters It was reported that FP336014 British Gypsum to Hale Grange was impassable due to culverting works on a stretch of the adjoining stream. Resolved: to receive the information</p>
2021/135	<p>Village Amenities</p> <p>2021/135.1 Parish Seats The draft specification for the required materials was approved. Three quotations for the work to be sought. Resolved: to receive the information</p>

	<p>2021/135.2 Recycling Area / Litter and Waste Dumped LB agreed to seek opinion from the Memorial Hall Committee as to wording and size of any proposed signage for the area. Any further ideas or solutions the committee had the Parish Council would also consider supporting. Resolved: LB to liaise with the Memorial Hall Committee Action: LB</p> <p>2021/135.3 Parish Noticeboard outside School The Parish Council agreed that the noticeboard outside the school should be declared obsolete and it be removed. Councillors agreed that they were happy for the school to replace the board to their specification providing they took on the asset as their own. The Parish Council would be prepared to consider providing a grant towards the replacement providing part of the board was made available for community / parish council use. The clerk was asked to contact the school. Resolved: clerk to liaise with the school Action: LN</p>
<p>2021/136</p>	<p>Any other relevant parish business None</p>
<p>2021/137</p>	<p>Date and Time of Next Meeting It was agreed to move the parish council to the Tuesday night to ensure all councillors could be present.</p> <p>The next meeting to be held on Tuesday 5th of October 2021 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p> <p>Resolved: to change the date of the meeting to Tuesday the 5th of October</p>

SE closed the meeting at 21:16hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____