

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MAY MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 7th of June 2021** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Susannah England (SE)
Councillors: Lorna Baker (LB), Malcolm Ridley (MR) and Dan Pattimore (DP).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: County Councillor David Whipp

Members of the Public: 1

2021/082	Apologies for Absence None
2021/083	Declarations of Interest and Requests for Dispensation None
2021/084	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Tuesday the 4 th of May 2021. Resolved: to accept the minutes of the previous meeting and the recommendations therein.
2021/085	Actions Arising from Previous Minutes 2021/085.1 Pavement Sweep The footpath has now been swept and access is much better Resolved: to receive the information 2021/085.2 Pot Holes on Piper Lane and Priest Lane The pot holes continue to deteriorate. Councillors requested that the clerk gain clarification on the status of the roads and their priority for repair. Resolved: to receive the information Action: LN 2021/085.3 Broken Man Hole Cover Reported to Highways but no remedial action to date. Clerk asked to chase the issue Resolved: to receive the information Action: LN 2021/085.4 Stop Tap Cover Reported to Highways but no remedial action to date. Clerk asked to chase the issue Resolved: to receive the information Action: LN 2021/085.5 Annual Meeting of Parish Electors The council wished to postpone the meeting until the lifting of the final COVID restrictions so that the rule of 6 no longer applied to the meeting. It was hoped the meeting could be held in August. Resolved: to postpone the meeting

2021/086	<p>Finance 2021/086.1 Accounts for Payment The accounts for payment listed below were presented for payment.</p> <table border="1" data-bbox="272 244 1492 376"> <thead> <tr> <th data-bbox="272 244 679 297">Payee</th> <th data-bbox="679 244 1283 297">Description</th> <th data-bbox="1283 244 1492 297">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="272 297 679 336">L Nicholson</td> <td data-bbox="679 297 1283 336">Clerk Salary - June</td> <td data-bbox="1283 297 1492 336">£319.50</td> </tr> <tr> <td data-bbox="272 336 679 376">Dodds & Co</td> <td data-bbox="679 336 1283 376">Internal Audit</td> <td data-bbox="1283 336 1492 376">£72.00</td> </tr> </tbody> </table> <p>Resolved: to approve the accounts for payment Action: LN</p> <p>2021/086.2 Balances at Bank The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation. Resolved: to receive the information</p> <p>2021/086.3 Presentation of Cash Book and Forecast The cashbook and forecast were presented to the meeting Resolved: to receive the information</p>	Payee	Description	Amount	L Nicholson	Clerk Salary - June	£319.50	Dodds & Co	Internal Audit	£72.00
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L Nicholson	Clerk Salary - June	£319.50								
Dodds & Co	Internal Audit	£72.00								
2021/087	<p>Approval of Updated Policies and Procedures 2021/087.1 Standing Orders The Standing Orders were approved for adoption Resolved: to adopt the updated Standing Orders</p> <p>2021/087.2 Financial Regulations The Financial Regulations were approved for adoptions Resolved: to adopt the updated Financial Regulations</p>									
2021/088	<p>Correspondence 2021/088.1 HMPS: Litter picking The correspondence was discussed. The clerk was asked to invite HMPS to litter pick in the area. Resolved: to receive the information</p>									
2021/089	<p>Planning Applications & Decisions 2021/089.1 Applications 21/0354 Land opposite Methodist Chapel: Use of land for temporary parking area. The information was considered by the council and discussed. Councillors agreed that a holding objection should be forwarded to EDC as it was felt that there was insufficient information about the levels and required excavation works to provide the parking spaces. It was felt that the level of excavation was likely to be significant and therefore a watching archaeological brief would be required to ensure any finds are properly documented. Resolved: Clerk with assistance from SE to forward a holding objection pending further information about the site levels. Action: LN</p> <p>2021/089.2 Decisions None</p>									
2021/090	<p>Outside Body Reports 2021/090.1 Local Nature Recovery Mapping</p>									

	<p>SE briefed the meeting about the mapping works. In Kirkby Thore the mapping largely referred to traditional orchards. SE agreed to circulate the meeting notes. Resolved: to receive the information Action: SE</p>
2021/091	<p>Highways Matters 2021/091 A66 Dualling Consultations / A66 Liaison Group Councillors that attended the Parish Liaison Group briefed the meeting about the additional information that had been unveiled. The same information was then sent to the residents of Kirkby Thore the following day by leaflet. Concern was raised about the lack of details that were offered on the plans. Particularly there was no reference to on and off slips. It was felt that this information was key to discussion. Highways agreed to send additional mapping information and minutes of the meeting but to date neither had been sent. Resolved: to receive the information</p>
2021/092	<p>Footpath Matters 2021/092.1 Raised Walkway from Bistro to Piper Lane The walkway is overgrown and difficult to pass. Clerk to contact Highways. Resolved: clerk to contact Highways Action: LN</p> <p>2021/092.2 Footpath from the Rec to the Roman Fort Field. It was reported that the vegetation needed cutting back Resolved: Clerk to contact Countryside Rangers Action: LN</p> <p>2021/092.3 Bridleway from the School to Hale Grange It was reported that the vegetation needed cutting back. Resolved: Clerk to contact Countryside Rangers Action: LN</p> <p>2021/092.3 Kissing Gate MR indicated that the kissing gate had been replaced Resolved: to receive the information</p>
2021/093	<p>Village Amenities 2021/093.1 Parish Seats A quote for timber had been obtained. It was felt that seasoned oak would be preferable. MR indicated he would seek additional information. Resolved: to receive the information Action: LN</p> <p>2021/093.2 Recycling Area / Litter and Waste Dumped The issues associated with the area were discussed. It was felt that signage and possible cameras would deter the anti-social behaviour. Resolved: to receive the information</p> <p>2021/093.3 Grass Cutting The clerk was asked to update the maps provided to the grass cutter to reflect the amended areas. It was felt that the area by the bottom gate of the recreational field needed to be strimmed. A quote for the works to the trees needed to be obtained. Resolved: clerk to update the grass cutting maps Action: LN</p>
2021/094	<p>Any other relevant parish business The article in the Herald about Connect My Street was noted. The clerk was asked to seek additional information about the scheme for consideration at the next meeting.</p>

2021/095	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 5 th of July 2021 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.

SE closed the meeting at 20:31hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____