

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MAY MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Tuesday 4th of May 2021** at 19:30hrs via Zoom Virtual Meeting.

Present

Chairman: Susannah England (SE)
Councillors: Lorna Baker (LB), Malcolm Ridley (MR) and Dan Pattimore (DP).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

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| 2021/070 | Apologies for Absence None |
| 2021/071 | Declarations of Interest and Requests for Dispensation None |
| 2021/072 | Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday 12 th of April 2021. Resolved: to accept the minutes of the previous meeting and the recommendations therein. |
| 2021/073 | Actions Arising from Previous Minutes 2021/073.1 Pavement Sweep The clerk was asked to chase the pavement sweep as a local resident with reduced mobility was struggling to access the shop. Resolved: to receive the information Action: LN 2021/073.2 Pot Holes on Piper Lane and Priest Lane Clerk to chase repairs with CCC Resolved: to receive the information Action: LN 2021/073.3 Broken Manhole Cover on the A66 Clerk to chase repairs with Highways England Resolved: to receive the information Action: LN 2021/073.4 Stop Tap Cover A66 Clerk to chase repairs with Highways England Resolved: to receive the information Action: LN 2021/073.5 Annual Meeting of Parish Electors To be arranged for the last Monday in May subject to COVID restrictions Resolved: to receive the information Action: LN |
| 2021/074 | Finance 2021/074.1 Accounts for Payment The accounts for payment listed below were presented for payment. |

| Payee | Description | Amount |
|-------------|-------------------------|---------|
| L Nicholson | Salary & Expenses April | £319.50 |
| CALC | Annual Subscription | £188.95 |
| PWLB | Loan Repayment | £334.27 |
| Zurich | Insurance | £449.61 |

Resolved: to approve the accounts for payment

Action: LN

2021/074.2 Balances at Bank

The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.

Resolved: to receive the information

2021/074.3 Presentation of Cash Book and Forecast

The cashbook and forecast were presented to the meeting

Resolved: to receive the information

2021/075

Annual Accounts

2021/075.1 Internal Auditors Report

The clerk reported the internal audit report. There were no matters to bring to the attention of the parish council.

Resolved: to receive the information

2021/075.2 Section 1 of the Annual Return: Annual Governance Statement

This was approved by the Council and the clerk and chair signed the appropriate part of the document.

Resolved: Section 1 of the Annual Return approved.

2021/75.3 Section 2 of the Annual Return: Accounting Statements 2020/21

This was approved by the Council and the clerk and chair signed the appropriate part of the document.

Resolved: Section 2 of the Annual Return approved.

2021/075.4 Asset Register

The Asset Register was approved by the Council.

Resolved: to approve the asset register

2021/075.5 Payment over £100

The payments over £100 was approved by the Council

Resolved: to approve the document Payments over £100

2021/075.6 Statement of Variance

The statement of variance was approved by the Council

Resolved: To approve the Statement of Variance

2021/075.7 Reserve Statement

The reserve statement was reviewed then approved by the Council

Resolved: to receive the information

2021/075.8 Notification of Public Consultation Period

Notification of the Public Consultation Period to commence on Monday 14 June – Friday 23 July 2021.

Resolved: to receive the information

| 2021/076 | <p>Correspondence 2021/076.1 Office for National Statistics: Census Return Rate The correspondence was outlined. The return rate in the parish had been poor despite additional efforts made by Parish Councillors to raise awareness. Resolved: to receive the information</p> | | | | | | | | |
|-----------------|---|--|----------|-------------------|----------|---------|-----------------------------|--|-------|
| 2021/077 | <p>Planning Applications & Decisions 2021/077.1 Applications None</p> <p>2021/077.2 Decisions The following notification of decisions made were reported to the meeting.</p> <table border="1" data-bbox="280 591 1385 815"> <thead> <tr> <th data-bbox="280 591 496 703">Application No.</th> <th data-bbox="504 591 762 703">Location</th> <th data-bbox="770 591 1161 703">Brief Description</th> <th data-bbox="1169 591 1385 703">Decision</th> </tr> </thead> <tbody> <tr> <td data-bbox="280 703 496 815">21/0133</td> <td data-bbox="504 703 762 815">Spittals Farm, Kirkby Thore</td> <td data-bbox="770 703 1161 815">Construction of roof over an existing silage pit</td> <td data-bbox="1169 703 1385 815">Grant</td> </tr> </tbody> </table> <p>Resolved: to receive the information</p> | Application No. | Location | Brief Description | Decision | 21/0133 | Spittals Farm, Kirkby Thore | Construction of roof over an existing silage pit | Grant |
| Application No. | Location | Brief Description | Decision | | | | | | |
| 21/0133 | Spittals Farm, Kirkby Thore | Construction of roof over an existing silage pit | Grant | | | | | | |
| 2021/078 | <p>Outside Body Reports None</p> | | | | | | | | |
| 2021/079 | <p>Highways Matters 2021/079.1 Update on the A66 Dualling Consultations / A66 Liaison Group No communication has been received from Highways despite the clerk contact them. The Council is aware that there has been a delay pending further investigations. Resolved: to receive the information</p> <p>2021/079.2 Repairs Raised to HIMS There were no items in addition to minute numbers 2021/073.1, 2021/073.2, 2021/073.3 and 2021/073.4 Resolved: to receive the information Action: LN</p> | | | | | | | | |
| 2021/080 | <p>Footpath Matters DP and SE reported that they had been walking the footpaths taking note of repairs and access issues. There is one path left to survey. DP and SE agreed to present their findings at the next Parish Council Meeting. Resolved: to receive the information Action: SE & DP</p> | | | | | | | | |
| 2021/081 | <p>Any other relevant parish business Parish Seats MR had sought some quotes for lengths of timber. After discussion it was felt a quote for seasoned oak should also be obtained. It was noted how well the Rec field was being used now the new equipment had been installed.</p> | | | | | | | | |
| 2021/082 | <p>Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 7th of June 2021 at 7.30pm. Meeting to be held in Kirkby Thore Memorial Hall.</p> | | | | | | | | |

SE closed the meeting at 21:19hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____