

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MARCH MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 1<sup>st</sup> of March 2021** at 19:30hrs via Zoom Virtual Meeting.

### Present

**Chairman:** Susannah England (SE)  
**Councillors:** Lorna Baker (LB), Malcolm Ridley (MR) and Dan Pattimore (DP).

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** None

**Members of the Public:** 0

2021/030	<b>Apologies for Absence</b> None
2021/031	<b>Declarations of Interest and Requests for Dispensation</b> None
2021/032	<b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b> The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday 1 <sup>st</sup> of February 2021. <b>Resolved: to accept the minutes of the previous meeting and the recommendations therein.</b>
2021/033	<b>Actions Arising from Previous Minutes</b> <b>2021/033.1 Cottages Near Shop</b> The hedge had been pruned to one side. Additional work may be needed later in the season. <b>Resolved: to receive the information</b>  <b>2021/033.2 Noticeboard Information</b> Clerk to circulate document completed for comment and publishing on the noticeboard. <b>Resolved: Councillors to offer comment and amendments</b> <b>Action: All</b>  <b>2021/033.3 Cost of Replacement Footway Lights</b> The clerk was advised that £2,500.00 was an appropriate value for the replacement / insurance of individual footway lighting poles and fittings. This figure did not include any costs for associated ground works. <b>Resolved: to receive the information</b>  <b>2021/033.4 Cumbria Police: Appleby Fair Planning</b> Correspondence was forwarded to the Police. Clerk to circulate comments or extend an invitation to the next meeting of the Parish Council where appropriate. <b>Resolved: to receive the information</b> <b>Action: LN</b>  <b>2021/033.5 ONS: Census Awareness Information</b> Clerk confirmed that the information had been updated to the website. <b>Resolved: to receive the information</b>  <b>2021/033.6 Co-option of Councillors</b>

	<p>Clerk to correspond with interested residents and organise the co-option process where residents are interested in filling councillor vacancies.  <b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: LN</b></span></p> <p><b>2021/033.7 British Gypsum</b>  The clerk confirmed the date of the next parish liaison meeting. MR and SE agreed to attend on behalf of the Parish Council  <b>Resolved: representatives to attend the meeting on behalf of the Parish Council</b>  <span style="float: right;"><b>Action: LN / MR / SE</b></span></p>												
<b>2021/034</b>	<p><b>Finance</b>  <b>2021/034.1 Accounts for Payment</b>  The accounts for payment listed below were presented for payment.</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>L Nicholson</td> <td>Salary &amp; Expenses March</td> <td>£348.60</td> </tr> <tr> <td>Countrywide Grounds</td> <td>Grass Maintenance Contract March</td> <td>£310.00</td> </tr> <tr> <td>L Nicholson</td> <td>Ink Cartridge</td> <td>£43.00</td> </tr> </tbody> </table> <p><b>Resolved: to approve the accounts for payment</b> <span style="float: right;"><b>Action: LN</b></span></p> <p><b>2021/034.2 Balances at Bank</b>  The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.  <b>Resolved: to receive the information</b></p> <p><b>2021/034.3 Presentation of Cash Book and Forecast</b>  The cashbook and forecast were presented to the meeting  <b>Resolved: to receive the information</b></p> <p><b>2021/034.4 Financial Risk Assessment</b>  The risk assessment was approved.  <b>Resolved: to approve the risk assessment</b></p>	Payee	Description	Amount	L Nicholson	Salary & Expenses March	£348.60	Countrywide Grounds	Grass Maintenance Contract March	£310.00	L Nicholson	Ink Cartridge	£43.00
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<b>2021/035</b>	<p><b>Correspondence</b>  <b>2021/035.1 CALC: Return to Face to Face Meetings</b>  The correspondence was reported  <b>Resolved: to receive for information</b></p> <p><b>2021/035.2 Cumbria County Council: Temporary Speed Restriction</b>  The correspondence was reported  <b>Resolved: to receive the information</b></p> <p><b>2021/035.3 CALC: Local Government Reorganisation</b>  The correspondence was reported  <b>Resolved: to receive for information</b></p>												
<b>2021/036</b>	<p><b>Planning Applications &amp; Decisions</b>  <b>2021/036.1 Applications</b>  <b>21/0133 Spittals Farm, Kirkby Thore: Construction of a roof over an existing silage pit</b>  The planning application was outlined. There were no comments or observations. Clerk to advise Eden District Council.  <b>Resolved: Clerk to advise EDC that there were no comments or observations</b></p>												

	<p style="text-align: right;"><b>Action: LN</b></p> <p><b>21/0081 British Gypsum: Retrospective application for the erection of two site cabins</b>  The planning application was outlined. There were no comments or observations. Clerk to advise Eden District Council.  <b>Resolved: Clerk to advise EDC that there were no comments or observations</b>  <b>Action: LN</b></p> <p><b>2021/036.2 Decisions</b>  None</p>
<b>2021/037</b>	<p><b>Outside Body Reports</b>  None</p>
<b>2021/038</b>	<p><b>Highways Matters</b>  <b>2021/038.1 A66 Dualling Consultations / A66 Liaison Group</b>  Highways England had not yet set a date for the areas Parish Liaison meeting despite contact on a fortnightly basis since the last meeting. Councillors discussed developments they were aware of.  The clerk was asked to gather contact details for the parish groups in case the meeting was scheduled at short notice.  <b>Action: LN</b>  <b>Resolved: to receive the information</b></p> <p><b>2021/038.2 Highway Repairs</b>  The clerk was asked to report further mud on the road at Sleasdonhow Lane and around the bridleway where the A66 investigation borehole works had been undertaken.  The reported pot hole on the A66 was now completed.  The clerk was asked to report pot holes on Piper Lane and additional pot holes on Priest Lane.  <b>Action: LN</b>  <b>Resolved: to receive the information</b></p>
<b>2021/039</b>	<p><b>Footpath Matters</b>  <b>2021/039.1 BW336018</b>  The clerk was asked to establish if maintenance of the right of way was the responsibility of the County Council or Land Owner in this case.  <b>Action: LN</b>  <b>Resolved: Clerk to contact Rights of Way Team at CCC</b></p> <p><b>2021/039.2 FP336017</b>  The drainage at the marked corner of the footpath is so poor that the area is currently impassable. Clerk to contact the Rights of Way team to establish if this can be improved.  <b>Action: LN</b>  <b>Resolved: Clerk to contact Rights of Way Team at CCC</b></p> <p><b>2021/039.3 FP336011</b>  All three styles along this route are broken or impassable. It is impossible to negotiate the style at the point it crosses the farm track near Sanderson's Croft. Clerk to contact the Rights of Way team to establish if this can be improved.  <b>Action: LN</b>  <b>Resolved: Clerk to contact Rights of Way Team at CCC</b></p>
<b>2021/040</b>	<p><b>Grass Cutting Tender</b></p>

	<p>The tenders were each considered by the Parish Council. Based on best value for money the Parish Council agreed to award the contract to Gareth Davidson Gardening Services. Clerk to advise contractors of the results. The need to ensure that the daffodils are not mowed before the end of May to be explicitly outlined on the awarding letter.</p> <p><b>Resolved: Contract awarded to Gareth Davidson Gardening Services</b></p>
<b>2021/041</b>	<p><b>Planting of Native Trees in the Parish</b>  A discussion was held regarding the sourcing of native trees. Clerk to seek quotes for the purchase of saplings / investigate the Wodland Trust free trees for communities.</p> <p><b>Resolved: Clerk to gain quotations</b> <span style="float: right;"><b>Action: LN</b></span></p>
<b>2021/042</b>	<p><b>Meeting Dates for 2021/22</b>  The circulated dates were approved</p> <p><b>Resolved: to approve the dates for 2021/22. Clerk to update the website</b> <span style="float: right;"><b>Action: LN</b></span></p>
<b>2021/043</b>	<p><b>Any other relevant parish business</b>  <b>U18 Football Training on the Rec</b>  It had come to the Council's attention that the Recreation Field was being used for U18 football training during lockdown. The clerk was asked to make the Memorial Hall Committee aware and report the incident to the police. <span style="float: right;"><b>Action: LN</b></span></p> <p><b>Crakenthorpe Planning Applications</b>  Councillors had received complaints from residents about the impact of triple silage pit roof that was being erected at the parish boundary at Crackenthorpe. Parish Councillors felt that Kirkby Thore Parish should have been consulted as the combined visual impact was significant on the parish. The clerk was asked to raise the matter with Eden District Council. <span style="float: right;"><b>Action: LN</b></span></p>
<b>2021/044</b>	<p><b>Date and Time of Next Meeting</b>  The next meeting is scheduled to be held on Monday 12<sup>th</sup> of April 2021 at 7.30pm. Meeting to be held via Zoom virtual meeting.</p>

SE closed the meeting at 21:14hrs

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_