

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **FEBRUARY MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 1st of February 2021** at 19:30hrs via Zoom Virtual Meeting.

Present

Chairman: Susannah England (SE)
Councillors: Lorna Baker (LB), Malcolm Ridley (MR) and Dan Pattimore (DP).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2021/016	Apologies for Absence Apologies were received from Dan Pattimore. Resolved: to receive the above apologies and accept the reasons given.															
2021/017	Declarations of Interest and Requests for Dispensation None															
2021/018	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday 4 th of January 2021. Resolved: to accept the minutes of the previous meeting and the recommendations therein.															
2021/019	Actions Arising from Previous Minutes 2021/019.1 Cottages Near Shop SE to enquire with owners to see if the hedge could be cut down further to allow for better pedestrian access on the footpath. Item deferred to next meeting. Resolved: SE to contact owner Action: SE 2021/019.2 Website and Local Communication The clerk was asked to produce a poster to advertise contact numbers and the website for further information. Resolved: to receive the information Action: LN															
2021/020	Finance 2021/020.1 Accounts for Payment The accounts for payment listed below were presented for payment. <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>L Nicholson</td><td>Salary & Expenses February</td><td>£357.00</td></tr><tr><td>Countrywide Grounds</td><td>Grass Maintenance Contract February</td><td>£310.00</td></tr><tr><td>L Nicholson</td><td>TSO Host – Domain Renewal</td><td>£8.34</td></tr><tr><td>Eden District Council</td><td>Footway Lighting – Maintenance</td><td>£1,644.96</td></tr></tbody></table> Resolved: to approve the accounts for payment Action: LN	Payee	Description	Amount	L Nicholson	Salary & Expenses February	£357.00	Countrywide Grounds	Grass Maintenance Contract February	£310.00	L Nicholson	TSO Host – Domain Renewal	£8.34	Eden District Council	Footway Lighting – Maintenance	£1,644.96
Payee	Description	Amount														
L Nicholson	Salary & Expenses February	£357.00														
Countrywide Grounds	Grass Maintenance Contract February	£310.00														
L Nicholson	TSO Host – Domain Renewal	£8.34														
Eden District Council	Footway Lighting – Maintenance	£1,644.96														

	<p>2021/020.2 Balances at Bank The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation. Resolved: to receive the information</p> <p>2021/020.3 Presentation of Cash Book and Forecast The cashbook and forecast were presented to the meeting Resolved: to receive the information</p> <p>2021/020.4 Approval of Budget and Precept for 2021/22 The draft budget was considered and discussed. The budget was approved. The precept of £13,192.00 was approved. The clerk was asked to make the necessary arrangements with Eden District Council. The clerk was asked to contact EDC to confirm the cost of replacement footway lights. Resolved: Clerk to request precept from Eden District Council Action: LN</p>								
2021/021	<p>Correspondence</p> <p>2021/021.1 Cumbria Police: Appleby Fair Planning The correspondence was presented. Clerk to contact Cumbria Police for further information. Resolved: to receive the information Action: LN</p> <p>2021/021.2 ONS: Census Awareness Information The information was presented. Clerk to add the information to the website Resolved: to receive the information Action: LN</p> <p>2021/021.3 Cumbria County Council: Footpath Diversion – Footpath Number 336004 The correspondence was presented. Resolved: to receive the information</p> <p>2021/021.4 Cumbria County Council: Local Government Reform Papers The correspondence was presented. Resolved: to receive the information</p> <p>2021/021.5 Eden District Council: Co-option of Councillors The correspondence was presented. It was noted that there had been interested from a resident of the parish. Clerk to contact resident. Resolved: to receive the information Action: LN</p>								
2021/022	<p>Planning Applications & Decisions</p> <p>2021/022.1 Applications None</p> <p>2021/022.2 Decisions The following planning decisions were noted by the Parish Council.</p> <table border="1" data-bbox="284 1823 1481 2040"> <thead> <tr> <th data-bbox="284 1823 493 1899">Application No.</th> <th data-bbox="493 1823 751 1899">Location</th> <th data-bbox="751 1823 1200 1899">Brief Description</th> <th data-bbox="1200 1823 1481 1899">Decision</th> </tr> </thead> <tbody> <tr> <td data-bbox="284 1899 493 2040">20/0910</td> <td data-bbox="493 1899 751 2040">Thorneycroft, Kirkby Thore</td> <td data-bbox="751 1899 1200 2040">Listed Building Consent for replacement of timber windows with double glazed uPVC, insulation of external</td> <td data-bbox="1200 1899 1481 2040">Withdrawn</td> </tr> </tbody> </table>	Application No.	Location	Brief Description	Decision	20/0910	Thorneycroft, Kirkby Thore	Listed Building Consent for replacement of timber windows with double glazed uPVC, insulation of external	Withdrawn
Application No.	Location	Brief Description	Decision						
20/0910	Thorneycroft, Kirkby Thore	Listed Building Consent for replacement of timber windows with double glazed uPVC, insulation of external	Withdrawn						

			walls and ceilings, and repointing the house and pinfold using lime.	
2021/023	<p>Outside Body Reports The clerk was asked to follow up with British Gypsum as to when the next Parish Liaison Group would be held. The clerk was asked to extend an invitation to British Gypsum to attend the Parish Council meeting if no meeting is planned. Resolved: Clerk to contact British Gypsum Action: LN</p>			
2021/024	<p>Highways Matters 2021/024.1 A66 Dualling Consultation / A66 Liaison Group Highways England had not provided a formal update. Councillors discussed developments they were aware of. Resolved: to receive the information</p> <p>2021/024.2 Pot Hole on the A66 It was noted that the pot hole had been reported by the clerk and residents in the parish. Resolved: to receive the information</p> <p>2021/024.3 Utility grate on the A66 It was noted that the grate had been reported by the clerk and residents in the parish. Resolved: to receive the information</p> <p>2021/024.4 Sleastonhow Lane – Mud on the Road The clerk was asked to report the mud on the road on Sleastonhow Lane. Resolved: clerk to report Action: LN</p>			
2021/025	<p>Footpath Matters Cumbria County Council committed to assessing the level of vegetation around the stiles reported. At this time they were unable to meet with Councillors on site due to COVID restrictions. Resolved: to receive the information</p>			
2021/026	<p>Grass Cutting Tender The maps and associated documents were discussed. The removal of arisings was discussed. The clerk was asked to amend the tender to request for 2 quotations one asking for quotations for the removal of arisings on the football pitch and in front of Kirkby Thore Hall and one not requiring the removal of arisings. The clerk was asked to advertise the tender. Resolved: clerk to action the tender Action: LN</p>			
2021/027	<p>Planting of Native Trees in the Parish The timing of the project was considered. The tree planting would be best undertaken in October / November Resolved: to receive the information</p>			
2021/028	<p>Any other relevant parish business</p>			

	The clerk had recently experienced laptop failure. This has caused a break in the payroll software and she informed the meeting that HMRC had been consulted. The clerk asked the Parish Council to consider purchasing a laptop.
2021/029	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 1 st of March 2021 at 7.30pm. Meeting to be held via Zoom virtual meeting.

SE closed the meeting at 21:32hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____