

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **JANUARY MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 4<sup>th</sup> of January 2021** at 19:30hrs via Zoom Virtual Meeting.

### Present

<b>Chairman:</b>	Susannah England (SE)
<b>Councillors:</b>	Lorna Baker (LB), Malcolm Ridley (MR) and Dan Pattimore (DP).
<b>Clerk/RFO:</b>	Lindsay Nicholson (LN)
<b>Also in attendance:</b>	None
<b>Members of the Public:</b>	0

<b>2021/001</b>	<b>Apologies for Absence</b> None
<b>2021/002</b>	<b>Declarations of Interest and Requests for Dispensation</b> None
<b>2021/003</b>	<b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b> The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday 7 <sup>th</sup> of December 2020. <b>Resolved: to accept the minutes of the previous meeting and the recommendations therein.</b>
<b>2021/004</b>	<b>Actions Arising from Previous Minutes</b> <b>2021/004.1 Cottages Near Shop</b> SE to enquire with owners to see if the hedge could be cut down further to allow for better pedestrian access on the footpath. <b>Resolved: SE to contact owner</b> <b>Action: SE</b>  <b>2021/004.2 Parking on Sanderson's Croft</b> The police had committed to having a look at the current situation whilst on patrol. It was felt that there would be little that could be done unless there was a direct obstruction of the highway. In this circumstance the residents are encouraged to contact 101 and report the incident. In general it was felt that the Housing Association would be best placed to forward any work in this area. <b>Resolved: to receive the information</b>  <b>2021/004.3 20/0833 Crossfell House Farm, Cross End, Kirkby Thore: Proposed agricultural building</b> The council's comments were forwarded to Eden District Council. <b>Resolved: to receive the information</b>  <b>2021/004.4 20/0815 9 Burwain Terrace, Main Street, Kirkby Thore: Proposal to widen existing open access</b> The council's comments were forwarded to Eden District Council
<b>2021/005</b>	<b>Finance</b> <b>2021/005.1 Accounts for Payment</b>

The accounts for payment listed below were presented for payment.

Payee	Description	Amount
L Nicholson	Salary & Expenses January	£348.60
Countrywide Grounds	Grass Maintenance Contract January	£310.00
Eden Heritage	Completion of Archaeology Report	£320.00

**Resolved: to approve the accounts for payment**

**Action: LN**

#### **2021/005.2 Balances at Bank**

The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.

**Resolved: to receive the information**

#### **2021/005.3 Presentation of Cash Book and Forecast**

The cashbook and forecast were presented to the meeting

**Resolved: to receive the information**

#### **2021/005.4 Approval of Budget and Precept for 2021/22**

The precept request information had not been received from Eden District Council therefore the Council agreed to defer the item to the February meeting.

**Resolved: to receive the information**

**2021/006**

#### **Correspondence**

##### **2021/006.1 Appleby Transport Group: Website and local communication**

The correspondence was reported to the meeting. It was noted how valuable the Memorial Hall Facebook page was for getting information out locally.

**Resolved: to receive the information**

**Action: LN**

##### **2021/006.2 Cumbria County Council: Replacement of the 574 Service**

The correspondence was reported to the meeting.

**Resolved: to receive the information**

##### **2021/006.3 Highways England: A66 Northern Trans-Pennine Project – Community Liaison Groups**

The correspondence was reported to the meeting

**Resolved: to receive the information**

##### **2021/006.4 Eden District Council: Determination of maintenance contract and electricity supply for footway lighting**

The correspondence was reported to the meeting

**Resolved: to receive the information**

**2021/007**

#### **Planning Applications & Decisions**

##### **2021/007 Applications**

##### **2021/007.1 20/0910 Thorneycroft, Kirkby Thore: Listed Building Consent for replacement of timber windows with double glazed uPVC, insulation of external walls and ceilings, and repointing the house and pinfold using lime**

Parish Councillors expressed some concern over maintaining the external appearance due to uPVC rather than wooden framed windows being used.

**Resolved: to receive the information**

##### **2021/007.2 Decisions**

The following planning decisions were noted by the Parish Council.

Application No.	Location	Brief Description	Decision
20/0833	Crossfell House Farm, Cross End, Kirkby Thore	Proposed agricultural building	Grant
20/0815	9 Burwain Terrace, Main Street, Kirkby Thore	Proposal to widen existing open access	Grant

**Resolved: to receive the information**

**2021/008 Outside Body Reports**

None

**2021/009 Highways Matters**

**2021/009.1 A66 Trans Pennine Dualling Project**

The clerk reported that there had been a further change to personnel and that the parish had a new point of contact. The clerk had reported to the new officer that the Parish Council wished to be actively involved in the consultation process and outlined the groups that would like to be involved in any steering group.

**Resolved: to receive the information**

**2021/009.2 Pot hole on the A66 opposite Street House Farm**

The pot hole had not been attended to. The clerk was asked to follow up the matter with Highways England

**Resolved: Clerk to contact Highways England**

**2021/010 Footpath Matters**

Councillors expressed concern about the state of several stiles in the parish. The vegetation is overgrown preventing access. The clerk was asked to report them to the footpaths team. DP offered to meet representatives on site. There was concern that footpaths within the parish had reportedly been monitored and deemed of low usage. The monitoring had been undertaken in February when usage is low.

**Resolved: clerk to contact the footpath team at CCC**

**Action: LN**

**2021/011 Recreation Field Equipment**

The project was reported as completed with final invoices paid and completion certificates received.

**Resolved: to receive the information**

**2021/012 Grass Cutting Tender**

SE to prepare the map showing the different areas of the parish and the type of grass maintenance required.

**Resolved: SE to prepare the maps**

**Action: SE**

**2021/013 Planting of Native Trees in the Parish**

It was reported that one of the Friends of the Lake District grant programs would be relevant to the work. Grants were available between £100 and £2,000, 25% match would be required.

The clerk was asked to write to the Memorial Hall Committee to see if they would be happy for the Parish Council to undertake planting on the bottom area of the recreation field.

	<b>Resolved: Clerk to contact the Memorial Hall Committee</b>	<b>Action: LN</b>
<b>2021/014</b>	<p><b>Any other relevant parish business</b></p> <p>A resident had raised a footway light that was in need of repair. It is possible that the light is not one of the columns transferred to the Council. Clerk to check the lights.</p> <p><b>Action: LN</b></p> <p>Co-option of new members. A resident had approached the Parish Council about the possibility of joining. The clerk was asked to make contact and offer further information.</p> <p><b>Action: LN</b></p>	
<b>2021/015</b>	<p><b>Date and Time of Next Meeting</b></p> <p>The next meeting is scheduled to be held on Monday 1<sup>st</sup> of February 2021 at 7.30pm. Meeting to be held via Zoom virtual meeting.</p> <p><b>Resolved: to receive the information</b></p>	

SE closed the meeting at 20:31hrs

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_