

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **DECEMBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 7th of December 2020** at 19:30hrs via Zoom Virtual Meeting.

Present

Chairman: Susannah England (SE)
Councillors: Lorna Baker (LB), Malcolm Ridley (MR) and Dan Pattimore (DP).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2020/155	Apologies for Absence None			
2020/156	Declarations of Interest and Requests for Dispensation None			
2020/157	Minutes of the Last Meeting of Kirkby Thore Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday 2 nd of November 2020. Resolved: to accept the minutes of the previous meeting and the recommendations therein.			
2020/158	Actions Arising from Previous Minutes 2020/158.1 Cottages Near Shop SE to enquire with owners to see if the hedge could be cut down further to allow for better pedestrian access on the footpath. Resolved: SE to contact owner Action: SE 2020/158.2 Office for National Statistics It was reported that the ONS had been notified. The clerk had been issued with a promotion pack to publish via the website Resolved: to receive for information 2020/158.3 2020/0770 Spittals Farm, Kirkby Thore: Roof over existing silage pit. The response had been forwarded to EDC Resolved: to receive the information 2020/158.4 Sleastonhow Lane The mud on the road had been reported under reference W20810219 Resolved: to receive the information			
2020/159	Finance 2020/159.1 Accounts for Payment The accounts for payment listed below were presented for payment. <table border="1" style="width: 100%;"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead></table>	Payee	Description	Amount
Payee	Description	Amount		

L Nicholson	Salary & Expenses December	£348.60
Countrywide Grounds	Grass Maintenance Contract December	£310.00
Eden Heritage	Archaeology services	£320.00

Resolved: to approve the accounts for payment

Action: LN

2020/159.2 Balances at Bank

The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.

Resolved: to receive the information

2020/159.3 Presentation of Cash Book and Forecast

The cashbook and forecast were presented to the meeting

Resolved: to receive the information

2020/159.4 Draft Budget for 2021/22

The draft budget was presented and discussed. Revisions were discussed. Clerk to make the necessary amendments.

Resolved: clerk to amend budget to reflect changes

Action: LN

2020/160

Correspondence

2020/160.1 Resident: Sanderson's Croft

Clerk asked to refer the matter to the local PCSO.

Resolved: clerk to contact PCSO

Action: LN

2020/160.2 Eden District Council: Notification of Councillor Vacancy

Due to the resignation of Councillor Davis notification of a councillor vacancy has been received.

Resolved: to receive the information

2020/161

Planning Applications & Decisions

2020/161.1 Applications

2020/161.1.1 20/0833 Crossfell House Farm, Cross End, Kirkby Thore: Proposed agricultural building

The application was outlined and discussed. Parish Council wished to make observation that the new building appears to affect the right of way both physically and in terms of its future amenity, as it is currently in open countryside.

Resolved: clerk to send response to EDC

Action: LN

2020/161.1.2 20/0815 9 Burwain Terrace, Main Street, Kirkby Thore: Proposal to widen existing open access

The application was outlined and discussed. The Parish Council wished to raise that the properties in this location of the village are within the site of a Roman Fort. In light of this the Parish Council would like to seek clarification that Historic England and the County Archaeologist have been consulted and what views they may have on the application.

Resolved: clerk to send response to EDC

Action: LN

2020/161.2 Decisions

The following planning decisions were noted by the Parish Council

Application	Location	Brief Description	Decision
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	No.			
	20/0770	Spittals Farm, Kirkby Thore	Roof over existing silage pit	Grant
	Resolved: to receive the information			
2020/162	Outside Body Reports Appleby Transport Group It was noted that the Classic Coaches service had ceased at the end of December 2020. Resolved: to receive the information			
2020/163	Highways Matters 2020/163.1 to receive an update on the A66 Dualling Consultations / A66 Liaison Group The geographical contact is no longer in post and the replacement for the area is yet to be identified. The parish council was aware that land owners are being approached for comment but there is concern that residents are not being provided with the opportunity to shape the consultation. Clerk to establish further contact with the team to resolve the communication problem Resolved: clerk to contact Highways Action: LN			
	2020/163.2 Pot Hole on A66 opposite Street House Farm The clerk was asked to report the problem to Highways Resolved: to receive the information Action: LN			
2020/164	Footpath Matters 2020/164.1 Footpath between the school and Sanderson's Croft The clerk was asked to raise the footpath with the Countryside team as the path is difficult to negotiate due to overgrown vegetation / styles. Resolved: Clerk to contact Countryside Warden Action: LN			
2020/165	Recreation Field Equipment The works to the zipwire are now complete. It was reported that the archaeology report had been completed and forwarded to Heritage England. The clerk to raise the ROSPA inspection of the additional equipment with the Memorial Hall Committee. Resolved: to receive the information Action: LN			
2020/166	Grass Cutting Tender It was agreed that the map needed to be amended before circulation. SE and LN to revise the map. Resolved: to receive the information Action: SE & LN			
2020/167	Any other relevant parish business A discussion was held about the planting of native trees at the bottom of the recreation field. The friends of the lake district to be looked into as a possible funding source. It was felt that replacement cherry trees should be planted close to the ones past the hall as they are coming to the end of their life.			
2020/168	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 4 th of January 2020 at 7.30pm.			

Meeting to be held via Zoom virtual meeting.
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SE closed the meeting at 21:03hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____