

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **NOVEMBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 2<sup>nd</sup> of November 2020** at 19:30hrs via Zoom Virtual Meeting.

### Present

**Chairman:** Susannah England (SE)  
**Councillors:** Lorna Baker (LB), Malcolm Ridley (MR) and Dan Pattimore (DP).

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** None

**Members of the Public:** 0

2020/142	<b>Apologies for Absence</b> Apologies were received from Su Davis. <b>Resolved: to receive the above apologies and reasons given.</b>
2020/143	<b>Declarations of Interest and Requests for Dispensation</b> None
2020/144	<b>Minutes of the Last Meeting of Kirkby Thore Parish Council</b> The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday 5 <sup>th</sup> of October 2020. <b>Resolved: to accept the minutes of the previous meeting and the recommendations therein.</b>
2020/145	<b>Actions Arising from Previous Minutes</b> <b>2020/145.1 Pot Holes</b> The pot holes on Priest Lane and Jockey Lane had been reported to the HIMS service at Cumbria County Council. <b>Resolved: to receive the information</b>  <b>2020/145.2 Cottages near the shop</b> Item deferred to the next meeting. SE had been unable to speak to the property owners. It was noted that the foliage had been cut back but not sufficiently to improve access. <b>Resolved: to receive the information</b> <b>Action: SE</b>  <b>2020/145.3 Skelton to the New Development – Man Hole Cover</b> The cover had been reported to HIMS <b>Resolved: to receive the information</b>  <b>2020/145.4 Grass Maintenance Contract</b> Item deferred to next meeting <b>Resolved: to receive the information</b> <b>Action: LN</b>  <b>2020/145.5 Website Accessibility Report</b> Item deferred to next meeting <b>Resolved: to receive the information</b> <b>Action: LN</b>

<p><b>2020/146</b></p>	<p><b>Finance</b></p> <p><b>2020/146.1 Accounts for payment</b> The accounts for payment listed below were presented for payment.</p> <table border="1" data-bbox="268 203 1490 488"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>L Nicholson</td> <td>Salary &amp; Expenses November</td> <td>£348.60</td> </tr> <tr> <td>Countrywide Grounds</td> <td>Grass Maintenance Contract November</td> <td>£310.00</td> </tr> <tr> <td>Wicksteeds</td> <td>Installation of Play Area Equipment</td> <td>£28,891.20</td> </tr> <tr> <td>Play Inspections Ltd</td> <td>RoSPA Report for the Play Area Equipment</td> <td>£360.00</td> </tr> <tr> <td>Public Works Loan Board</td> <td>Loan Repayment</td> <td>£334.27</td> </tr> </tbody> </table> <p><b>Resolved: to approve the accounts for payment</b> <span style="float: right;"><b>Action: LN</b></span></p> <p><b>2020/146.2 Balances at Bank</b> The balances at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation. <b>Resolved: to receive the information</b></p> <p><b>2020/146.3 Presentation of Cash Book and Forecast</b> The cashbook and forecast were presented to the meeting <b>Resolved: to receive the information</b></p>	Payee	Description	Amount	L Nicholson	Salary & Expenses November	£348.60	Countrywide Grounds	Grass Maintenance Contract November	£310.00	Wicksteeds	Installation of Play Area Equipment	£28,891.20	Play Inspections Ltd	RoSPA Report for the Play Area Equipment	£360.00	Public Works Loan Board	Loan Repayment	£334.27
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<p><b>2020/147</b></p>	<p><b>Correspondence</b></p> <p><b>2020/147.1 CALC: Update regarding Local Government Organisation</b> The correspondence received was outlined. <b>Resolved: to receive the information</b></p> <p><b>2020/147.2 CALC: Standards Matters – Public Consultation</b> The correspondence received was outlined. <b>Resolved: to receive the information</b></p> <p><b>2020/147.3 Office for National Statistics: Census 2021</b> The correspondence received was outlined. It was felt that most residents of the parish would be able to respond to the information. The clerk was asked to respond to indicating that some residents of the parish may benefit from receiving the information in Polish. <b>Resolved: Clerk to contact respond to the correspondence</b> <span style="float: right;"><b>Action: LN</b></span></p> <p><b>2020/147.4 Eden District Council: Public Space Protection Orders – Dog Control</b> The correspondence received was outlined. <b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: LN</b></span></p>																		
<p><b>2020/148</b></p>	<p><b>Planning Applications &amp; Decisions</b></p> <p><b>2020/148.1 Applications</b></p> <ul style="list-style-type: none"> <li>• <b>20/0770 Spittals Farm, Kirkby Thore: Rood over existing silage pit</b></li> </ul> <p>The planning application was outlined and discussed. There were no comments or observations made. <b>Resolved: clerk to contact EDC</b> <span style="float: right;"><b>Action: LN</b></span></p> <p><b>2020/148.2 Decisions</b> None</p>																		

2020/149	<b>Outside Body Reports</b> None
2020/150	<b>Highways Matters</b> <b>2020/150.1 A66 Dualling Consultation</b> A discussion was held in regard to the proposed focus group for the community of Kirkby Thore. The Parish Council concluded that the focus group should be separate to the one for Crackenthorpe as the issues would be very different. It would be important to include as many community representatives as possible to include representation from the parish council, school, memorial hall, pre-school, residents association and church. <b>Resolved: clerk to contact the consultation team</b> <span style="float: right;"><b>Action: LN</b></span>  <b>2020/150.2 Sleastonhow Lane</b> It was reported that there was a significant amount of mud on the road. The clerk was asked to report this to HIMS. <b>Resolved: clerk to report to HIMS</b> <span style="float: right;"><b>Action: LN</b></span>
2020/151	<b>Footpath Matters</b> <b>2020/151.1 Footpath between the school and Sanderson's Croft</b> SE and DP walking the route for further information at the end of the week. <b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: SE &amp; DP</b></span>  <b>2020/151.2 Footpath 33607 &amp; 33611</b> SE and DP walking the route for further information at the end of the week. <b>Resolved: to receive the information</b> <span style="float: right;"><b>Action: SE &amp; DP</b></span>
2020/152	<b>Recreation Field Equipment</b> It was reported that Wicksteed had attended to the issues raised by the ROSPA report. The monitoring documentation had been completed so that the monies could be released. MR had attended to the grate and fixings for the picnic table. The clerk was asked to finalise the completion payments and write to the Memorial Hall indicating the completion of the project. <b>Resolved: Clerk to arrange the payments and completion</b> <span style="float: right;"><b>Action: LN</b></span>
2020/153	<b>Any other relevant parish business</b> <b>CALC: Nature Recovery Event</b> LB gave feedback about the above event. Discussion was held about grass cutting and the leaving of areas for nature conservation. It was noted that whilst there was appetite for promoting wildlife in the village that the soil in the parish was rich limiting success of wildlife verges. A discussion was held about the possibility of undertaking some tree planting instead and the possibility of replacing the cherry trees that were coming to the end of their life. The clerk was asked to agenda this item for further discussion. <span style="float: right;"><b>Action: LN</b></span>
2020/154	<b>Date and Time of Next Meeting</b> The next meeting is scheduled to be held on Monday 7 <sup>th</sup> of December 2020 at 7.30pm. Meeting to be held via Zoom virtual meeting.

SE closed the meeting at 20:39 hrs

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_