

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **OCTOBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 5th of October 2020** at 19:30hrs via Zoom Virtual Meeting.

Present

Chairman: Susannah England (SE)
Councillors: Lorna Baker (LB), Malcolm Ridley (MR) and Su Davis (SD).
Clerk/RFO: Lindsay Nicholson (LN)
Also in attendance: None
Members of the Public: 1

2020/128	Apologies for Absence Apologies were received from Dan Pattimore. Resolved: to receive the above apologies and reasons given.
2020/129	Declarations of Interest and Requests for Dispensation None
2020/130	Minutes of the Last Meeting of Kirkby Thore Parish Council The Chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Monday 7 th of September 2020. Resolved: to accept the minutes of the previous meeting and the recommendations therein.
2020/131	Actions Arising from Previous Minutes 2020/131.1 Pot Holes Additional information required in regard to the location of the pot holes on Priest Lane and Jockey Lane. Clerk to undertake site visit and report outstanding pot holes. Resolved: clerk to report outstanding issues to CCC Action: LN 2020/131.2 Cottages near the shops SE had been unable to speak to the property owners. It was noted that the foliage had been cut back but not sufficiently to improve access. Resolved: SE to speak to owners Action: SE 2020/131.3 Footpath between the school and Sanderson's Croft SE and DP to walk the route and report back to the next meeting. Resolved: to receive the information Action: SE & DP 2020/131.4 Footpath 33607 & 33611 SE and DP to walk the route and report back to the next meeting Resolved: to receive the information Action: SE & DP 2020/131.5 Unitary Authority Proposals Having consulted CALC the clerk updated the meeting in regard to the proposals currently outlined. Resolved: to receive the information

2020/132

Finance

2020/132.1 Accounts for Payment

The accounts for payment listed below were presented for payment.

Payee	Description	Amount
L Nicholson	Salary & Expenses October	£348.60
Countrywide Grounds	Grass Maintenance Contract October	£310.00
L Nicholson	Website Accessibility Training – ¼ fee	£37.50
Eden Heritage	Archaeological Watching Brief Services	£190.00

Resolved: to approve the accounts for payment

2020/132.2 Balances at Bank

The balance at bank were reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.

Resolved: to receive the information

2020/132.3 Presentation of Cash Book and Forecast

The cash book and forecast were presented to the meeting.

Resolved: to receive the information

2020/133

Correspondence

2020/133.1 Cumbria County Council: Proposed diversion of public footpath no.336011

A discussion was held about the diversion. Councillors wished to walk the route. The clerk reminded the council of the timescales associated with any response

Resolved: to receive the information

2020/133.2 Highways England: A66 Dualling Consultation Process

The correspondence received was outlined. There was some concern about the Highways England proposal to have a single community liaison group for both Kirkby Thore and Crackenthorpe Parishes. . A discussion as held about the potential makeup of the group.

The clerk was asked to establish a timescale for the formation of the group.

Resolved: to receive the information

Action: LN

2020/134

Planning Applications & Decisions

2020/134.1 Applications

None

2020/134.2 Decisions

The following decision notifications were presented.

Application No.	Location	Brief Description	Decision
20/0460	Spittals Farm, Low Moor	Roof over existing sileage pit	Grant

Resolved: to receive the information

2020/135

Outside Body Reports

2020/135.1 Appleby Transport Group

LB updated the meeting in regard to the actions of the Appleby Transport Group. The

	<p>503 service is now cancelled. The information had been updated on the parish website. There was concern about the 563 usage as it is currently low. Resolved: to receive the information</p>
2020/136	<p>Highways Matters The clerk was asked to report issues between Skelton and the New Development onto HIMS. Further details were provided by a local resident. Resolved: to receive the information Action: LN</p>
2020/137	<p>Footpath Matters None</p>
2020/138	<p>Recreation Field Equipment The clerk reported that the ROSPA inspection had been completed and the main findings of the report. The clerk was asked to contact Wicksteeds to resolve snagging issues outlined by the report. MR indicated that he would have a further look at the grate by the picnic table location to see if the matter could be resolved. Resolved: to receive the information Action: LN & MR</p>
2020/139	<p>Clerk Report</p> <p>2020/139.01 Grass Maintenance Tender The clerk outlined the current documentation. SE indicated that she may be able to produce new maps outlining the areas. Resolved: to receive the information Action; LN & SE</p> <p>2020/139.02 Website Accessibility Report Further to the website accessibility training it was outlined that the first stage would be to produce a website accessibility report. Clerk to develop the report. Resolved: to receive the information Action: LN</p> <p>2020/139.03 National Pay Award The information was presented. Councillors agreed to continue to make pay arrangements in line with the NALC standards. Resolved: to receive the information Action: LN</p>
2020/140	<p>Any other relevant parish business None</p>
2020/141	<p>Date and Time of Next Meeting The next meeting is scheduled to be held on Monday 2nd of November 2020 at 7.30pm. Meeting to be held via Zoom virtual meeting. Resolved: to receive the information</p>

SE closed the meeting at 21:14 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____