

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **SEPTEMBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 7th of September 2020** at 19:30hrs via Zoom Virtual Meeting.

Present

Chairman: Susannah England (SE)
Councillors: Lorna Baker (LB), Malcolm Ridley (MR) Su Davis (SD) and Dan Pattimore (DP).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2020/115	Apologies for Absence None
2020/116	Declarations of Interest and Requests for Dispensation None
2020/117	Minutes of the Last Meeting of Kirkby Thore Parish Council The minutes of the Parish Council Meeting held on Monday 3 rd of August 2020 were authorised as a correct record and duly signed by the chair.
2020/118	Actions Arising from Previous Minutes 2020/118.01 Spittal Farm, Low Moor, Kirkby Thore: Roof over existing silage pit The clerk confirmed the response was sent to EDC. Resolved: to receive the information 2020/118.02 Hale Grange, Maiden Way: Use of single storey barn for additional living accommodation The clerk confirmed the response was sent to Eden District Council. Resolved: to receive the information 2020/118.03 Pot Holes The clerk to report the pot holes on Priest Lane and Jockey Lane. Resolved: to receive the information Action: LN 2020/118.04 Cottages near the Shops SE indicated that she would approach the owners of the properties to see if the hedge could be trimmed to allow better footpath access. Resolved: SE to contact owners Action: SE 2020/118.05 Footpath between the School and Sanderson's Croft The clerk had obtained both electronic and hard copies of the definitive map. DP agreed to hold the hard copy in the village. DP to walk the route in light of the information provided through the definitive map. Resolved: DP to walk the route Action: DP

2020/119

Finance

2020/119.01 Accounts for Payment

The accounts for payment listed below were presented for payment.

Payee	Description	Amount
L Nicholson	Salary & Expenses September	£348.60
Countrywide Grounds	Grass Maintenance Contract September	£310.00
Eden Heritage	Watching Brief	£190.00

Resolved: to approve the accounts for payment

Action: LN

2020/119.02 Balances at Bank

The balance at bank was reported. The bank reconciliation was presented and compared to the bank statement. The chair duly signed the reconciliation.

Resolved: to receive the information

2020/119.03 Presentation of Cash Book and Forecast

The cash book and forecast were presented to the meeting

Resolved: to receive the information

2020/119.04 Recreation Field Play Equipment Financial Statement

The clerk presented a statement outlining the current statement of financial activity.

Resolved: to receive the information

2020/120

Correspondence

2020/120.01 CALC: Website Accessibility Regulations

The correspondence was outlined. The clerk to attend the SLCC training in regard to website accessibility regulations.

Resolved: clerk to attend training

Action: LN

2020/120.02 Eden District Council: Licensing Act 2003 – Review of Statement of Licensing Policy

The correspondence was presented to the meeting.

Resolved: To receive the information

2020/120.03 PFK Little John: Completion of Audit for 2019/20

The correspondence was reported to the meeting. There were no further questions.

Resolved: to receive for information

2020/120.04 Highways England: A66 Dualling Project Consultation Team

The correspondence was reported to the meeting. It was noted that the consultation team had contacted the Memorial Hall to see if it would be possible to arrange face to face consultation sessions in light of COVID-19.

It was noted that commitment to completing this stage of the consultation had been made by March 2021. The Parish Council noted that this was a tight timescale.

Resolved: to receive the information

2020/121

Planning Applications & Decisions

2020/121.01 Applications

None

2020/121.02 Decisions

None

2020/122	Outside Body Reports None
2020/123	Highways Matters 2020/123 Drain at the bottom gate of the Recreation Field Following a resident complaint the drain had been reported through HIMS as blocked under reference W2081012826. Resolved: to receive the information
2020/124	Footpath Matters DP and SE to walk footpath 33607 and 33611 to assess resident feedback about the incorrect routing of paths around semi-permanent structures. Findings to be reported to the next meeting. Resolved: to receive the information Action: DP & SE
2020/125	Signature Fund Project The equipment has been installed and made safe by the contractor. The 3 swing seats and picnic table has been ordered and is expected to be installed within the next few weeks. The Parish Council had committed to paying half the additional hand dig fee from day one of the installation. The Parish Council agreed a ROSPA Post Installation Inspection was required. The clerk was asked to see if the contractor could match the independent quote obtained for the works. As the grass has grown well into the matting it was agreed the site could be opened to the public once a satisfactory post installation inspection had been completed. Resolved: to receive the information Action: LN
2020/126	Any other relevant parish business The clerk was asked to circulate additional information regarding the unitary authority consultation. Action: LN
2020/127	Date and Time of Next Meeting The next meeting is scheduled to be held on Monday the 5 th of October 2020 at 7.30pm. Meeting to be held via Zoom virtual meeting.

SE closed the meeting at 20:33 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____