

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **AUGUST MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 3<sup>rd</sup> of August 2020** at 19:30hrs via Zoom Virtual Meeting.

### **Present**

**Chairman:** Susannah England (SE)  
**Councillors:** Lorna Baker (LB), Malcolm Ridley (MR) and Dan Pattimore (DP).

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** None

**Members of the Public:** 0

### **2020/102 Apologies**

Apologies were received from Su Davis.

**Resolved: to accept the above apologies and reasons given.**

### **2020/103 Declarations of Interest**

No declarations of interest had been received since the previous meeting.

**Resolved: to receive the information.**

### **2020/104 Requests for Dispensation**

No requests for dispensation had been received since the previous meeting.

**Resolved: to receive the information.**

### **2020/105 Minutes of the Last Meeting**

The minutes of the meeting held on the 6<sup>th</sup> of July 2020 were confirmed as a correct record and duly signed by the chair.

**RESOLVED: to accept the minutes and recommendations contained therein.**

### **2020/106 Actions from the previous minutes**

#### **2020/106.01 A66 Northern Trans Pennine Dualling Project**

The clerk confirmed that the correspondence had been sent. Councillors asked the clerk to chase a response by phone.

**Resolved: clerk to contact Highways for a response to correspondence**

#### **2020/106.02 Highways Act 1980 Section 119: Application to divert a section of footpath no 336004 in the parish of Kirkby Thore**

The clerk confirmed that the response had been sent and acknowledged by Cumbria County Council.

**Resolved: to receive the information**

#### **2020/106.03 Footpath from End of Chapel Lane across Floodplain**

The hedge has been cut back on one side making access acceptable.

**Resolved: to receive the information**

### **2020/107 Accounts**

#### **2020/107.1 Accounts for Payment**

The clerk reported the schedule of payments for approval. The schedule was approved and duly signed by the chair.

Payee	Description	Amount
L Nicholson	Salary & Expenses August	£348.60
Countrywide Grounds	Grass Maintenance Contract August	£310.00
Kirkby Thore Memorial Hall	Grant towards cost of Memorial Hall Insurance	£983.03
ICO	Annual Subscription	£40.00
TSO Host	Website Hosting and Domain	£45.48

**RESOLVED: to forward payments as approved above.**

**Action: LN**

### **2020/107.2 Financial Report**

The clerk outlined the finance report circulated ahead of the meeting. The cash book, balance sheet and forecast were reported. There were no further questions from Councillors

**Resolved: to receive the information**

### **2020/108 Correspondence**

#### **2020/108.01 CALC: Website Accessibility Regulations**

The clerk reported the correspondence. The clerk had contacted Eden DC IT team and the website designer. Additional information is needed as to how to assess the accessibility of the website.

**Resolved: to receive the information**

#### **2020/108.02 Eden District Council: Licensing Act 2003 – Review of the Statement if Licensing Policy**

The clerk reported the information

**Resolved: to receive the information**

### **2020/109 Planning Applications and Decisions**

#### **2020/109.1 Applications**

##### **20/0460 Spittal Farm, Low Moor, Kirkby Thore: Roof over existing silage pit**

The application was presented. There were no comments or observations.

**Resolved: clerk to respond to EDC**

##### **20/0461 Hale Grange, Maiden Way: Use of single storey barn for additional living accommodation**

LB declared an interest and withdrew from discussion on this item. It was noted that this application was the neighbouring parish but located very close to the boundary. There were no comments or observations

**Resolved: clerk to respond to EDC**

#### **2020/109.2 Decisions**

20/0249 Methodist Church, Chapel Lane: Variation of condition 2 (plans compliance) for the relocation of approved roof lights, reconfiguration of internal accommodation and addition of a window, attached to approval 17/0989 – Grant

**Resolved: to receive the information**

### **2020/110 Outside Body Reports**

None

**2020/111 Highways Matters**

**2020/111.1 Pot Holes**

The clerk was asked to report the following through HIMS.

- Priest Lane – large pot hole on the road towards Newbiggin
- Jockey Lane – pot holes

**Resolved: to receive the information**

**2020/111.2 Temple Sowerby Resurfacing works**

The works have been completed

**Resolved: to receive the information**

**2020/112 Footpath Matters**

**2020/112.01 Cottages near the Shops**

The hedge is overgrown making access to the footpath difficult.

**Resolved: SE to speak to owner**

**2020/112.02 Footpath between the School and Sanderson’s Croft**

Clerk to request a copy of the definitive map. Residents advised councillors that a shed had been built over the footpath. DP agreed to walk the route once a map has been forwarded.

**Resolved: to request a definitive and walk route**

**Action: LN & DP**

**2020/113 Signature Fund**

The start date had been confirmed. Clerk and MR to contact the Memorial Hall for a key and co-ordinate signage. The clerk reported that the Signature Fund required a completion report and invoice to draw down funds.

**Resolved: to receive the information**

**Action: LN & MR**

**2020/114 Concerns raised either by Councillors or members of the Parish.**

None

**2020/115 Date of the next meeting:**

The date of the next meeting was agreed as Monday 7<sup>th</sup> of September 2020 and would be held via Zoom.

**Resolved: to receive the information**

**SE closed the meeting at 20:33 hrs**

**Please note: all Parish Council meetings are open to members of the Public.**

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_