

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MAY MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Thursday 14th of May 2020** at 19:30hrs via Zoom Virtual Meeting.

Present

Chairman: Chris Meldrum (CM)
Councillors: Malcolm Ridley (MR), Lorna Baker (LB), Susannah England (SE) and Su Davis (SD).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: None

Members of the Public: 0

2020/047 Apologies

None

2020/048 Declarations of Interest

No declarations of interest had been received since the previous meeting.

Resolved: to receive the information.

2020/049 Requests for Dispensation

No requests for dispensation had been received since the previous meeting.

Resolved: to receive the information.

2020/050 Minutes of the Last Meeting

The minutes of the meeting held on the 2nd March 2020 were confirmed as a correct record and duly signed by the chair.

RESOLVED: to accept the minutes and recommendations contained therein.

2020/051 Actions from the previous minutes

2020/051.01 Banker Lodge – Manhole Cover

The clerk reported that the cover had now been repaired.

Resolved: to receive the information

2020/051.02 Moss on Sanderson's Croft behind the garages

The Housing Company were looking into the ownership of the garages and would address the issue where they are responsible.

Resolved: to receive the information

2020/051.03 Dog Mess

The Community Wardens had been out to site. The problem was found to be particularly severe. Following the Warden activity the problem has significantly reduced. The Community Wardens committed to following this up in a couple of months.

Resolved: to receive the information

2020/051.04 Piper Lane Pot Holes

The clerk reported that temporary patch work had been completed

Resolved: to receive the information

2020/051.05 Kirkby Thore Hall

The gates have now been opened and the footpath at Kirkby Thore Hall is passable. The owner is working with the Rights of Way team to consider a permanent footpath diversion as currently used by local walkers.

Resolved: to receive the information

2020/051.06 Signature Fund Project

The clerk reported that Eden Heritage had been appointed. Historic England had been notified of the developments and the schedule of works had been submitted.

Resolved: to receive the information

2020/052 Annual Return for the year ending 31st of March 2020

2020/052.1 Certificate of Exemption – AGAR 2019/20 Part 2

The information was reviewed then approved by the Council and the clerk and chair signed the appropriate part of the document.

Resolved: The Certificate of Exemption was approved

2020/052.2 Section 1 of the Annual Return: Annual Governance Statement

This was approved by the Council and the clerk and chair signed the appropriate part of the document.

Resolved: Section 1 of the Annual Return approved.

2020/052.3 Section 2 of the Annual Return: Accounting Statements 2018/19

This was approved by the Council and the clerk and chair signed the appropriate part of the document.

Resolved: Section 2 of the Annual Return approved.

2020/052.4 Asset Register

The Asset Register was approved by the Council.

Resolved: to approve the asset register

2020/052.5 Payment over £100

The payments over £100 was approved by the Council

Resolved: to approve the document Payments over £100

2019/052.6 Statement of Variance

The statement of variance was approved by the Council

RESOLVED: To approve the Statement of Variance

2020/053 To adopt the Policy Response to the 2020 COVID-19 Pandemic and Future Events of High Consequence Infectious Diseases

CM proposed a vote to adopt the policy. All councillors voted in favour. The document was duly signed by the clerk and chair.

Resolved: to adopt the policy.

2020/054 To adopt the Virtual Meeting Policy

CM proposed a vote to adopt the policy. All councillors voted in favour. The document was duly signed by the clerk and chair.

Resolved: to adopt the policy

2020/055 Accounts
2020/055.1 Accounts for Payment

Payee	Description	Amount
L Nicholson	Salary & Expenses April	£348.60
Countrywide Grounds	Grass Maintenance Contract April	£310.00
Eden Heritage	Scheduled Monument Written Scheme of Investigation	£95.00
CALC	Annual Subscription	£183.80
L Nicholson	Salary & Expenses May	£348.60
Countrywide Grounds	Grass Maintenance Contract May	£310.00

RESOLVED: to forward payments as approved above.

Action: LN

2020/056 Planning Applications and Decisions
2020/056.1 Applications

Application No.	Location	Brief Description
20/0249	Methodist Church, Chapel Lane, Kirkby Thore	Variation of condition 2 (plans compliance) for the insertion of 3no additional roof lights, relocation of approved roof lights and reconfiguration of internal accommodation, attached to approval 17/0989

The information received was presented to the meeting. Councillors resolved that on this occasion they did not want to make comments of observation.

Resolved: to clerk to forward response to Eden District Council

Action: LN

2020/056.2 Decisions

None

2020/057 Concerns raised either by Councillors or members of the Parish.

- The footpath has been swept outside the Memorial Hall. Residents have noted the improvement.
- A66 Dualling – MR had followed up the announcement of routes with Highways England as a statement response was due in the spring. Highways England indicated that they still felt that a statement would be made in this timescale.

2020/058 Date of the next meeting:

The date of the next meeting was agreed as Monday 1st of June 2020 and would be held via Zoom.

Resolved: to receive the information

CM closed the meeting at 20:25 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: 

Date: 1st June 2020

Clerk Signature: 

Date: 1st June 2020