

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **JANUARY MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 6<sup>th</sup> of January 2020** at 19:30hrs in Kirkby Thore Memorial Hall.

### Present

**Chairman:** Chris Meldrum (CM)  
**Councillors:** Malcolm Ridley (MR), Lorna Baker (LB), Dan Pattimore (DP) and Susannah England (SE).  
**Clerk/RFO:** Lindsay Nicholson (LN)  
**Also in attendance:** None  
**Members of the Public:** 0

### 2020/001 Apologies

Apologies were forwarded for Su Davis (SD), Ian Green (IG).  
**Resolved: to accept the above apologies and the reasons given.**

### 2020/002 Declarations of Interest

No declarations of interest had been received since the previous meeting.  
**Resolved: to receive the information.**

### 2020/003 Requests for Dispensation

No requests for dispensation had been received since the previous meeting.  
**Resolved: to receive the information.**

### 2020/004 Minutes of the Last Meeting

The minutes were confirmed as a correct record and duly signed by the chair.  
**RESOLVED: to accept the minutes and recommendations contained therein.**

### 2020/005 Actions from the previous minutes

**2020/005.01 Footpath obstruction by Vegetation – Sanderson’s Croft to Main Street**  
DP indicated that the resident would look into the problem and try to resolve the obstruction. DP monitoring the situation.  
**Resolved: to receive the information.**

### 2020/005.02 Sycamore Trees behind the Garages near Sanderson’s Croft

CM and IG met to assess the problem. CM indicated that he would arrange to meet on site with the Housing Association to see if there is anything that can be done to improve the current situation for residents in the area.  
**Resolved: CM to meet on site with Housing Association** **Action: CM**

### 2020/005.03 Alternative Energy Kirkby Thore

CM confirmed that the notes had been circulated for all to consider.  
**Resolved: to receive the information**

### 2020/005.04 Appleby Transport Group / Friends of the 563

LB confirmed that the poster had been circulated. LN was asked to publish it to the website. CM agreed to display the poster on the noticeboard and in shop.  
**Resolved: to receive the information.** **Action: LN & CM**

**2020/005.05 A66 Average Speed Cameras**

The clerk had emailed Community Policing and was awaiting a response. Clerk to feedback response at next meeting.

**Resolved: clerk to feedback to next meeting**

**Action: LN**

**2020/005.06 Parish Parking Questionnaire**

The clerk had emailed Community Policing and was awaiting a response. Clerk to feedback response at next meeting.

**Resolved: clerk to feedback to next meeting**

**Action: LN**

**2020/005.07 Eden District Council: Footpath Sweeping - Village Hall to Banker House and the School to Church House**

The clerk had emailed Eden District Council and was awaiting a response. Clerk to feedback at next meeting.

**Resolved: clerk to feedback to next meeting**

**Action: LN**

**2020/005.08 19/0775 Compounds 1 & 2 Kirkby Thore: Variation of Condition 5 (layout plan) attached to approval 17/0565**

The response was forwarded to Eden District Council

**Resolved: to receive the information**

**2020/005.09 Parish Clerk Hours**

The clerk thanked the councillors and reported that the changes agreed had been actioned.

**Resolved: to receive the information**

**2020/005.10 Parish Council Files in the Memorial Hall**

Clerk to arrange a session in the Memorial Hall on Sunday the 2<sup>nd</sup> of February at 10.00am. Clerk to request a key for the cupboard from the Memorial Hall.

**Resolved: clerk to arrange session in Memorial Hall**

**Action: LN**

**2020/006 Accounts**

**2020/006.1 Accounts for Payment**

- L Nicholson: Clerk's Salary, Allowances

Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – December

Payment approved

- Eden District Council: Footway Lighting Recharge – pay underspend to Lighting Fund and pay bill

Payment approved

- HMRC: PAYE Tax

Payment approved

**RESOLVED: to forward payments as approved above.**

**Action: LN**

**2020/006.2 Balance Sheet**

The clerk presented the balance sheet covering December. The closing balance was £26,595.93.

**RESOLVED: To receive the information**

**2020/006.3 Forecast Update 2019/2020**

The forecast was presented and discussed.

**Resolved: to receive the information.**

**2020/007 Approval of Budget and Precept for 2020/21**

The clerk presented the budget. Councillors discussed the information received. The figures provided for CTRS and Council Tax Base were indicative as Eden District Council had not signed off the figures and circulated the precept request forms. Councillors agreed the increase in precept to £13,192.00. Councillors requested that the clerk prepare a reserve statement to assess if it would be possible to use reserves to fund the Village Amenities in 2020/21. Clerk to request precept as agreed unless indicative figures are changed in which case the precept to be discussed again.

**Resolved: clerk to request precept of £13,192.00**

**Action: LN**

#### **2020/008 Correspondence**

Items discussed at the meeting included:

##### **2020/008.01 CALC: Cold to Cosy Homes**

The clerk reported the correspondence. DP was interested in attending the training but could not make the advertised date. Clerk to add the information to the website.

**Resolved: resolved to receive the information**

**Action: LN**

##### **2020/008.02 Highways England: Temporary Road Closures**

The correspondence received was reported. Clerk to report the road closure on the website. Councillors noted that there was an indication on the letter that the diversion may be required in the longer term.

**Resolved: to receive the information**

**Action: LN**

##### **2020/008.03 Historic England: Application for Scheduled Monument Consent**

The clerk reported the correspondence. Discussion was held for the Signature Fund item to follow minute number 2020/0136.

**Resolved: to receive the information**

##### **2020/008.04 CALC: Buckingham Palace Garden Party**

The clerk was asked to seek some additional information about nominations from CALC.

**Resolved: Clerk to contact CALC**

**Action: LN**

##### **2020/008.05 Eden Housing Company: Local Lettings Policy**

The clerk reported the correspondence. There were no further comments from the Parish Council. Clerk to provide feedback to the Housing Company.

**Resolved: Clerk to contact the Housing Company**

**Action: LN**

#### **2020/009 Planning Applications and Decisions**

##### **2020/009.1 Applications**

None

##### **2020/009.2 Decisions**

None

#### **2020/010 Outside Body Repots**

##### **2020/010.1 Appleby Transport Group / Friends of the 563 Bus Service**

The minutes of the meeting were circulated to all Councillors. LB agreed to attend the next meeting of the group on the 7<sup>th</sup> of February 2020.

**Resolved: to receive the information**

**Action: LB**

#### **2020/011 Highways Issues**

The clerk was asked to contact David Whipp for an update on the A66 Dualling in light of the Herald article seeking the budget for the next stage of the works. The Parish Council were also

keen to ascertain if DW had received any feedback about the outstanding complaint involving Kemplay Roundabout.

**Resolved: clerk to contact DW**

**Action: LN**

**2020/012 Footpaths**

The footpath from Sanderson Croft to Cross Fell Farms was raised. The hedge has completely grown over the appropriate stiles. The clerk was asked to contact the Countryside Ranger to see if anything could be done to improve the situation. DP happy to meet the Rangers on site to outline the problem if required.

**Resolved: Clerk to contact the Countryside Ranger**

**Action: LN**

**2020/013 Signature Fund**

The Parish Council had formally confirmed with Kirkby Thore Memorial Hall and Historic England that it could accept the terms and conditions associated with the Application for Scheduled Monument Consent.

SE and MR had produced a brief for the work required to meet the obligations of the Scheduled Monument Consent. LN confirmed that these had been sent out via email to the three companies identified.

**Resolved: to receive the information**

**2020/014 Broadband Provision in the Village Hall**

CM looked at a range of packages for the hall. A discussion was held about how many additional users would be attracted to use the hall if broadband could be provided. CM indicated that he would enquire with the Memorial Hall Committee at their next meeting as to whether this would be helpful and attract more bookings.

**Resolved: to receive the information**

**Action: CM**

**2020/015 Financial Regulations**

The clerk to circulate the up to date Financial Regulations to all Councillors for consideration. The document to be adopted by the Council at the next meeting.

**Resolved: Clerk to draft and circulate draft copy of updated Financial Regulations**

**Action: LN**

**2020/016 Concerns raised either by Councillors or members of the Parish.**

None

**2020/017 Date of the next meeting:**

The date of the next meeting was agreed as Monday 3<sup>rd</sup> of February 2020 at 19.30hrs in the Memorial Hall.

**Resolved: to receive the information**

**CM closed the meeting at 20:47 hrs**

**Please note: all Parish Council meetings are open to members of the Public.**

