

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **DECEMBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 2<sup>nd</sup> of December 2019** at 19:30hrs in Kirkby Thore Memorial Hall.

### **Present**

**Chairman:** Chris Meldrum (CM)  
**Councillors:** Malcolm Ridley (MR), Lorna Baker (LB), Su Davis (SD),  
Susannah England (SE) and Ian Green (IG).

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** County Councillor David Whipp

**Members of the Public:** 1

### **2019/188 Apologies**

Apologies were forwarded for Dan Pattimore.

**Resolved: to accept the above apologies and the reasons given.**

### **2019/189 Declarations of Interest**

No declarations of interest had been received since the previous meeting.

**Resolved: to receive the information.**

### **2019/190 Requests for Dispensation**

No requests for dispensation had been received since the previous meeting.

**Resolved: to receive the information.**

### **2019/191 Minutes of the Last Meeting**

The minutes were confirmed as a correct record and duly signed by the chair.

**RESOLVED: to accept the minutes and recommendations contained therein.**

### **2019/192 Actions from the previous minutes**

#### **2019/192.01 Footpath obstruction by Vegetation – Sanderson’s Croft to Main Street**

Clerk to follow up with DP

**Resolved: to receive the information.**

**Action: LN**

#### **2019/192.02 Sycamore Trees behind the Garages near Sanderson’s Croft**

CM and IG to meet and assess the problem.

**Resolved: to receive the information**

**Action: CM & IG**

#### **2019/192.03 Litter Bin**

Clerk reported that no more litter had been reported. Issue to be removed from agenda until problem arises again.

**Resolved: to receive the information**

#### **2019/192.04 Alternative Energy Kirkby Thore**

CM to circulate the information to all Councillors.

**Resolved: to receive the information**

**Action: CM**

#### **2019/192.05 Appleby Transport Group / Friends of the 563**

LB to send the clerk a copy of the poster for the website.

**Resolved: to receive the information.**

**Action: LB**

**2019/192.06 Weeds overgrowing footpaths along the side of the A66.**

The clerk reported the issue under reference W1980983277. The clerk also reported to Highways England.

**Resolved: to receive the information.**

**2019/192.09 Kirkby Thore Memorial Hall: Grant towards the cost of felling poplar tree in the car park**

The clerk advised the meeting that the correspondence had been sent to the committee and a response was awaited.

**Resolved: to receive the information**

**2019/192.10 School Fayre**

The event was too close. The next local event where information might be gathered would be the Big Breakfast on the 16<sup>th</sup> of February 2020.

**Resolved: to receive the information**

**2019/192.11 A66 Average Speed Cameras**

The clerk reported the figures provided by Highways England. The clerk was asked to ascertain if there was any additional work that could be undertaken within the village. It was felt that Community Policing might be able to help. Councillors hoped that the number of prosecution would reduce not stabilise.

**Resolved: clerk to contact Community Policing**

**Action: LN**

**2019/192.12 Parish Parking Questionnaire**

The final report had been sent to the Police and receipt had been acknowledged. The clerk was asked to contact the police for feedback on the information sent.

**Resolved: to receive the information**

**Action: LN**

**2019/193 Accounts**

**2019/193.1 Accounts for Payment**

- L Nicholson: Clerk's Salary, Allowances

Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – November

Payment approved

- Public Works Loan Board: Loan Repayment

Payment approved

**RESOLVED: to forward payments as approved above.**

**Action: LN**

**2019/194.2 Balance Sheet**

The clerk presented the balance sheet covering November. The closing balance was £27,838.50.

**RESOLVED: To receive the information**

**2019/195.3 Forecast Update 2019/2020**

The forecast was presented and discussed.

**Resolved: to receive the information.**

**2019/196 Correspondence**

Items discussed at the meeting included:



## **2019/196.01 Eden District Council: Footpath Sweeping - Village Hall to Banker House and the School to Church House**

The clerk reported that Eden District Council had responded to the Parish Councils report and undertook a second sweep of the area. Parish Councillors indicated that whilst a second sweep had occurred the footpaths were not swept again. The clerk to follow up with Eden District Council

**Resolved: resolved to receive the information** **Action: LN**

## **2019/196.02 Eden Housing Company: Lettings Policy**

The correspondence received was reported.

**Resolved: to receive the information**

## **2019/197 Planning Applications and Decisions**

### **2019/197.1 Applications**

- 19/0775 Compounds 1 & 2 Kirkby Thore: Variation of Condition 5 (layout plan) attached to approval 17/0565

IG declared an interest in the item.

The planning application information was presented and discussed. There were some concerns locally that the conditions imposed on the decision notice for planning application 17/0565, did not appear to have been implemented, particularly condition 4 regarding landscaping to protect local amenity.

Parish Councillors felt it was difficult to assess the impact of this current amendment when the original application has not been fully realised. Whilst the Parish Council acknowledges that some efforts have been made by the applicant to undertake some planting, this does not conform with the schedule of landscaping in the original application and specified in condition 4 of the decision notice, and the work to date is not considered sufficient to screen the proposed more intensive use of the site.

It was felt that Eden District Council should undertake a site visit to assess the conditions relating to 17/0565 before additional amendments are considered so that the visual amenity of local residents living in this area can be maintained.

**Resolved: clerk to forward comments to EDC**

**Action: LN**

### **2019/197.2 Decisions**

- 19/0663 Land South of Maiden Way, Kirkby Thore: Construction of a self-build dwelling – Refuse

The decision notification was reported.

**Resolved: to receive the information**

## **2019/198 Outside Body Repots**

### **2019/198.1 British Gypsum: Parish Liaison Meeting**

MR had circulated the meeting notes. Councillors noted that rolling trailers were now being implemented. There was also increased focus on lorries being fully loaded on entry and exit from the plant to ensure that noise was minimised.

**Resolved: to receive the information**

## **2019/199 Highways Issues**

There were no parish highways issues. Councillors held a brief discussion about the problems associated with the Kemplay roundabout and junction 41.

**Resolved: to receive the information**

## **2019/200 Footpaths**

None

DW left the meeting at 20:36

#### **2019/201 Signature Fund**

Correspondence had been received from the Memorial Hall Committee to indicate that they were happy with the terms and conditions sent by Historic England. The parish council was concerned about the costs involved with meeting the terms and conditions.

The clerk had been unable to get a steering group meeting due to availability of members. It was felt that the brief needed to be clarified before quotes could be obtained. SE indicated that she would gain additional information from Historic England.

**Resolved: SE to gain additional quote information**

**Action: LN**

#### **2019/202 Broadband Provision in the Village Hall**

CM reported that he was in the process of seeking some quotations for the installation of broadband in the village hall. Quotes obtained to date had ranged from £24 to £100 per month.

**Resolved: to receive the information**

**Action: CM**

#### **2019/203 BT Village Phone Box Consultation**

The phone box location was confirmed. The clerk reported the correspondence received. As there had been no usage of the phone line. Clerk to respond to consultation noting that the line would be disconnected and indicate that the parish council would like further information about the adoption of the phone box.

**Resolved: to receive the information.**

#### **2019/204 Parish Clerk Hours**

The clerk presented the requested information. In acknowledgement of the additional hours worked Councillors agreed to increase the monthly hours available to the clerk to 30 per calendar month. An additional payment of 69 hours to be made in recognition of the additional hours worked.

Councillors resolved to pay the back-dated hours and the increase in hours from reserve funds. The monthly uplift would be taken from reserve for the rest of the fiscal year only. The 30 hours to then be budgeted in the main budget from 2020/21 onwards.

**Resolved: clerk to action additional hours payment**

**Action: LN**

#### **2019/205 Concerns raised either by Councillors or members of the Parish.**

The Memorial Hall requested that the Parish Council review the files kept in the centre. The clerk was asked to arrange a working party for January.

**Action: LN**

#### **2019/206 Date of the next meeting:**

The date of the next meeting was agreed as Monday 6<sup>th</sup> of January 2019 at 19.30hrs in the Memorial Hall.

**Resolved: to receive the information**

**CM closed the meeting at 21:23 hrs**

**Please note: all Parish Council meetings are open to members of the Public.**