

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **NOVEMBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 4<sup>th</sup> of November 2019** at 19:30hrs in Kirkby Thore Memorial Hall.

### **Present**

**Chairman:** Chris Meldrum (CM)  
**Councillors:** Malcolm Ridley (MR), Lorna Baker (LB), and Ian Green (IG).

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** County Councillor David Whipp

**Members of the Public:** 0

### **2019/169 Apologies**

Apologies were received from Su Davis (SD), Dan Pattimore (DP), Susannah England (SE) and District Councillor Henry Sawrey-Cookson

**Resolved: to accept the above apologies and reasons given.**

### **2019/170 Declarations of Interest**

No declarations of interest had been received since the previous meeting.

**Resolved: to receive the information.**

### **2019/171 Requests for Dispensation**

No requests for dispensation had been received since the previous meeting.

**Resolved: to receive the information.**

### **2019/172 Minutes of the Last Meeting**

The minutes were confirmed as a correct record and duly signed by the chair.

**RESOLVED: to accept the minutes and recommendations contained therein.**

### **2019/173 Actions from the previous minutes**

#### **2019/173.01 Footpath between British Gypsum and Farmland**

The clerk reported that the barbed wire on the stile had been reported to Countryside Access Team.

**Resolved: to receive the information**

#### **2019/173.02 Footpath obstruction by Vegetation – Sanderson’s Croft to Main Street**

The clerk was asked to follow up this item with DP.

**Resolved: Clerk to contact DP**

**Action: LN**

#### **2019/173.03 Tree obstructing the footpath near No. 65 Sanderson’s Croft.**

The clerk confirmed that the tree had been reported to Cumbria County Council under reference W1980983275.

**Resolved: to receive the information**

#### **2019/173.04 Sycamore Trees behind the Garages near Sanderson’s Croft**

CM and IG to meet and outline the area of concern on a map. Map to be forwarded to Eden Housing Association.

**Resolved: Area of concern to be outlined on a plan for the Housing Company**  
**Action: CM/IG**

**2019/173.05 Litter Bin**

The issue seems to have resolved in this area. The situation would be monitored for a further month.

**Resolved: to receive the information** **Action: LN & All**

**2019/173.06 Defibrillator Donation**

The clerk reported that a thank you note had been sent to the Post Office.

**Resolved: to receive the information**

**2019/173.07 Alternative Energy Kirkby Thore**

CM to circulate the information to all Councillors.

**Resolved: to receive the information** **Action: CM**

**2019/173.08 19/0663 Land South of Maiden Way, Kirkby Thore: Construction of a self-build dwelling.**

The clerk confirmed the response had been sent to Eden District Council.

**Resolved: to receive the information**

**2019/173.09 Appleby Transport Group / Friends of the 563**

LB to contact the residents association regarding the promotion of the local bus service. LB to draft a poster to be published at the school, parish website and bus stops.

**Resolved: to receive the information.** **Action: LB**

**2019/173.10 Weeds overgrowing footpaths along the side of the A66.**

The clerk reported the issue under reference W1980983277. The clerk to also report the issue to Highways England.

**Resolved: to receive the information.** **Action: LN**

**2019/173.11 Footpath Sweeping - Village Hall to Banker House**

The clerk had reported the issue to Eden District Council and was awaiting feedback from a member of staff on annual leave. Clerk to forward feedback to all councillors on receipt.

**Resolved: resolved to receive the information** **Action: LN**

**2019/173.12 Footpath Sweeping - School to Church House**

The clerk had reported the issue to Eden District Council and was awaiting feedback from a member of staff on annual leave. Clerk to forward feedback to all councillors on receipt.

**Resolved: resolved to receive the information** **Action: LN**

**2019/174 Accounts**

**2019/174.1 Accounts for Payment**

- L Nicholson: Clerk's Salary, Allowances

Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – November

Payment approved

- Kirkby Thore Memorial Hall: Grant towards cost of felling poplar tree in car park

The clerk was asked to contact the Memorial Hall Committee to establish how much the committee required towards the tree felling work, what funds they had available to cover the costs. Clerk to enquire they had considered asking the insurance company as the work was undertaken due to Health and Safety concerns.



**RESOLVED: to forward payments as approved above.**

**Action: LN**

**2019/174.2 Balance Sheet**

The clerk presented the balance sheet covering October. The closing balance was £28,758.31.

**RESOLVED: To receive the information**

**2019/174.3 Forecast Update 2019/2020**

The forecast was presented and discussed.

**Resolved: to receive the information.**

**2019/175 Approval of Reconciliation Quarter 2 – July to September 2019**

The reconciliation sheet was checked, signed and approved.

**Resolved: to receive the information**

**2019/176 Draft Budget 2020/2021**

The clerk presented the draft budget for Councillor's consideration. It was agreed that this should be circulated again to all Councillors asking them to review and provide comment. Consideration of the indicative cost of footway lighting as the grant comes to a close was discussed.

Gaining further information from resident of the parish about their appetite for additional services such as the footway lights versus increased costs of precept was felt to be important. The clerk was asked to contact the school and pre-school about the possibility of running a stand at the Christmas Fayre to gain a better insight.

**Resolved: clerk to circulate information and contact the school**

**Action: LN**

**2019/177 Correspondence**

Items discussed at the meeting included:

**2019/177.01 British Gypsum: Parish Liaison Meeting**

The clerk outlined the correspondence received. Parish Council to attend meeting later next week.

**Resolved: to receive the information**

**2019/177.02 Eden Housing Association: Local Lettings Policy**

The clerk outlined the correspondence received. No response had been received to our request for additional information. Clerk to follow this up with the Housing Company.

**Resolved: clerk to contact Eden Housing Association**

**Action: LN**

**2019/177.03 Highways England: Northern Trans-Pennine PROW Surveys**

The clerk outlined the correspondence received. There had been no requests for information about the survey equipment to the parish council.

**Resolved: to receive the information**

**2019/178 Planning Applications and Decisions**

**2018/178.1 Applications**

- None

**2019/178.2 Decisions**

- None

**2019/179 Outside Body Repots**

- None

**2019/180 Highways Issues**



Concern was raised about the speed of traffic turning in from the A66 into the village. The A66 average speed cameras are unable to identify these drivers as the third camera was not installed in the village. The clerk was asked to contact Highways England to highlight the concerns raised and enquire about the numbers currently being prosecuted as a result of speeding along the A66 average speed camera section.

**Resolved: Clerk to contact Highways England**

**Action: LN**

#### **2019/181 Footpaths**

None

#### **2019/182 Signature Fund**

The correspondence from English Heritage about the works planned to the site were discussed. Concern was raised about the level of funds that may be required to complete this element of the project. The open ended nature of the costs involved were an area of concern for Councillors.

CM requested that the clerk arrange a meeting of the Signature Fund steering group.

The clerk reported that contact had been made with Eden District Council. Contacts within the Council had changed again. The clerk had drafted the request for full draw down of funds and sent it to EDC for comment. This could then be forwarded to EDC as soon as Wicksteeds are on site to ensure draw down occurs promptly for final payment.

**Resolved: clerk to organise a steering group meeting.**

**Action: LN**

#### **2019/182 Parish Parking Questionnaire**

LB outlined some of the results from the questionnaire. It was difficult to draw tangible actions that were within the parish council remit from the results. Councillors agreed to approach British Gypsum about use of the Old Club site for parking again.

The clerk was asked to forward the results of the questionnaire to the local police that had supported the early stages of the process.

Thanks was expressed to LB for the work she had undertaken in processing the data received.

**Resolved: to receive the information**

**Action: LN**

#### **2019/183 Broadband Provision in the Village Hall**

CM reported that he was in the process of seeking some quotations for the installation of broadband in the village hall.

**Resolved: to receive the information**

**Action: CM**

#### **2019/184 BT Village Phone Box Consultation**

The phone box type and location was to be clarified as there was some difference of opinion. Possible uses of the old box were discussed. Maintenance and insurance was considered. The item was deferred to the next meeting for further discussion.

**Resolved: to receive the information. Clerk to add to next agenda**

**Action: LN**

#### **2019/185 Parish Clerk Hours**

The clerk was asked to produce a summary of the total hours undertaken since April 2019. An average number of hours to be calculated from this information. The clerk was asked to contact CALC for an indicative number of hours for the size of the parish.

**Resolved: clerk to contact CALC**

**Action: LN**

#### **2019/186 Concerns raised either by Councillors or members of the Parish.**

MR indicated that the grass had now been cut at Ash House.



**2019/187 Date of the next meeting:**

The date of the next meeting was agreed as Monday 2<sup>nd</sup> of December 2019 at 19.30hrs in the Memorial Hall.

**Resolved: to receive the information**

**CM closed the meeting at 21:06 hrs**

**Please note: all Parish Council meetings are open to members of the Public.**